

## RECORD OF PROCEEDINGS

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

4-12-17

*Held 7:00 PM*

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present. After each Trustee had reviewed the minutes from the previous meeting (3-22-17), Trustee Reef moved to approve the minutes; Trustee Cotner seconded, and all voted yes.

A motion to approve minutes of 3-23-17 for the special meeting that was held at the Prosecutor's office. Trustee Reef approved the minutes with Trustee Cotner seconding. Trustee Reef and Trustee Cotner voted yes to approve the minutes while Trustee Kosch abstained since he didn't attend the meeting.

### **FROM THE FISCAL OFFICER**

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Cotner moved to approve Resolution #2017 04 12 01 Transfers Between Line Items; Trustee Kosch seconded. All voted yes.

Trustee Reef moved to approve Resolution #2017 04 12 02 Tax Incentive Review Council's recommendations from March 14, 2017, regarding Company Wrench which was attended by Trustee Cotner and Fiscal Officer Wyne; Trustee Kosch seconded. All voted yes

Trustee Cotner moved to approve Resolution #2017 04 12 03 to amend appropriation in Fund 3 from \$210,000.00 to \$166,700.00; Trustee Reef seconded. All voted yes.

Trustee Cotner moved to approve financial reports; Trustee Kosch seconded. All voted yes.

Trustee Reef moved to pay the bills and the Payroll Electronic debit associated with warrants 31624 through 31658 listed on the attached Check Register; Trustee Kosch seconded, and all voted yes.

Fiscal Officer Wyne advised that she received United Healthcare Renewal Kit. The medical insurance went up about 10.5%. Currently 10 out of the 13 employees eligible for insurance are signed up. The township currently is paying \$9,793.58 per month and it is going up July 1 to \$10,821.64 per month with the same plan we currently have. Employees currently are paying 10% of their total medical insurance. Fiscal Officer Wyne stated that the dental insurance will be up for renewal 1-2018; vision insurance is up for renewal 1/2021 and life insurance is up for renewal 1/2019. Insurance packet will be placed on the table for review until May 1.

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Fiscal Officer Wyne provided a spreadsheet from the Townships that responded (Amanda, Clearcreek, Hocking, Liberty, Madison, Richland & Rushcreek) to a request she made requesting information on their insurance (i.e.: coverage provided, cost, deductible, employee %, etc.)

Fiscal Officer Wyne stated that she recently received the OTARMA renewal notice, which she forwarded a copy to all Trustees, Road Supervisor and Fire Chief for review. The total payment is \$42,840.00. Last year we paid \$45,144.40. Trustees and Fiscal Officer Wyne have several questions about the renewal.

Fiscal Officer Wyne advised she received an email from Adam Gerardi of ValTech Communications stating that Spectrum completion for the new phone lines and internet is 60 days.

Trustee Reef asked Fiscal Officer Wyne about the email system. Fiscal Officer Wyne stated that the emails from herself and Carla still have Peg and Mary's name on them. She has been contacting Noah at Elite since February and can't get this resolved. Noah spoke to Terry Morris since he was the previous administrator, to obtain passwords to get this resolved but he is still unable to gain access. Fiscal Officer Wyne talked to Noah in February and he said that our domain is registered with obsolete information and we risk losing our domain. Noah said it would be easier to migrate to a new email system like Office 365 which would cost \$5.00 per month per user mail box. Noah doesn't return phone calls Fiscal Officer Wyne has made to him. Fiscal Officer Wyne stated that she had issues closing the month again in March due to items not carrying through all reports within the software system, therefore showing her out of balance. OTAS thinks there is a server problem which is causing numerous difficulties with the software. Discussion followed on switching to TCR as the computer technical support company instead of Elite.

### **FROM THE FLOOR**

Edward (Monty) Hayes lives at 690 Mount Zion Road just south of Rockmill Lake. He is concerned with the way Hunters Run Conservancy District is maintaining the out flow of the dam, which he stated it isn't being maintained properly. There is brush that needs to be cleared out of the outflow structure. Mr. Hayes stated that he attended the Hunters Run Conservancy District meeting on March 9 in which Keith Rowe stated that there is no real problems there and there was never suppose to have a road in that area. Monty said that each time it rains that the township road department goes through extra trouble putting up road close signs to close the road when it rains no matter the amount, then they have to take down the signs when the water goes down, which is costing the township resources. Trustee Reef advised he spoke with Keith, who advised that his workers were out there on April 6 and there were no problems. Tom advised he did get a hold of Keith prior to the meeting as he has attempted for several days with no response. Tom advised Keith that there is still water lying on the road, Keith advised he will have his staff go out there

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tomorrow. Mr. Hayes advised that once the water goes down then the road is a muddy mess. Trustees advised they would have the fire department go out to wash down the road. Trustee Reef advised that in 2015 Greenfield Township offered to pay to put the panels around it and even the road crew was going to work with them but they wouldn't agree to it. Trustee Reef stated they even got the wildlife officer, Tony Zirkle, involved but he was told to keep away from it. Mr. Hayes stated that his biggest concern is that the signs don't mean anything to individuals as the signs are up and down often and it's a safety issue not only for vehicles but for emergency vehicles as they must turn around and go an alternate way which adds to their response time.

### **ZONING BUSINESS**

No new permits but a lot of interest about property.

Kevin stated he received a call from Quasar as they are interested in putting a bio sludge pond in the township. They did not advise where they wanted to put it in the township.

Kevin advised he has had several calls at length on mother in law suites. Trustee Reef advised this has been a topic for the new zoning book and Gary Smith from G2 Planning has recommended that if the township is going to have it, then have it connected to the current structure so they will not attempt to rent it out in the future. Kevin advised that most individuals wants a separate structure. Trustee stated that at time we need to tell them we don't allow it

Kevin advised he talked with an individual who lives on Burchey Road who is requesting a second drive.

Kevin has been having email issues, getting a lot of delivery failure and is waiting to hear back from the Town Crier about putting an ad and legal notice in the paper on Anderson property.

Trustee Cotner asked Kevin if he received a call from Delong on Carroll Southern regarding the new housing development, Kevin advised no. Kevin advised that most of the opposition is on the Bloom side as they don't want the roads to connect.

Trustee Kosch asked Kevin if his cell phone still works, Kevin advised somewhat as he has been having issues with that and needs to get hold of Verizon. Trustee Kosch advised that the voice message is still saying "Greenfield Township Road and Cemetery Department" and your box is full and can't take any messages. Not sure why it went back to the old message. Kevin stated he can't do anything to it as he is not the administrator of the phone; therefore, he doesn't have the password. Trustee Kosch stated that we probably need to get rid of the phone since we are paying \$47 something a month and get another one that works.

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Trustee Kosch asked Kevin if he has set up dates for the formats for the rezoning schedule that was discussed back in February, in which Kevin replied no. Trustee Reef stated that it will not work. Trustee Kosch stated that Gary Smith stated it would when he was at a meeting when Gary was in attendance. Trustee Reef stated that the Ohio Revised Code says, that when Kevin receives rezoning request within 5 days it goes to Regional Planning, Bob Paulas won't accept it, Jim Biter won't accept it and I don't think you will accept it. Trustee Kosch stated that he was just saying what Gary Smith stated. Trustee Reef stated if you won't follow the code then we have a real problem.

Trustee Cotner asked if Kevin has had a chance to look at his position description. Kevin stated that he needs more time to review as he has been busy and he wants to look in the new zoning source book that he received from OTA, Trustee Kosch advised that he feels that Kevin should attend all zoning commission meeting, as it opens up communication. Trustee Cotner advised that he doesn't believe there should be a zoning commission every month. Trustee Reef stated that Kevin should contact the board if there is something that needs to be discussed.

**FIRE DEPARTMENT BUSINESS**

Chief Schwinne was not in attendance since the Department had a firefighter's father pass and Chief Schwinne was representing the Department. Fiscal Officer Wyne advised the board of what Chief Schwinne had on the agenda.

Medic 561 needed to get a radiator hose fixed and it was towed to Ricart because it was still under warranty.

Grass truck 561 is getting new brakes.

Chief Schwinne met with Elite regarding in house computer service and was given a quote for \$4,010 per year that would include maintenance on computers.

Tax levy signs are in for distribution. Any questions, contact Chief or firefighters.

Chief Schwinne is searching for LED replacements for the outside lights at the station.

The new cot will be ready for installation around June.

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**ROAD AND CEMETERY DEPARTMENT BUSINESS**

Tom stated they have had a lot of funerals.

Tom advised they have cleaned the hillside at the Carroll Cemetery.

A lot of individuals on Brook Road are concerned regarding the rifle range. Work being done is to only lengthen the rifle range.

**FROM THE TRUSTEES**

Trustee Reef attended meeting on March 27 regarding the View at the Vines. Bloom township residences were opposed.

Trustee Reef advised all the printing that were done for the last meeting, in which Trustee Kosch stated he didn't send it. Trustee Kosch stated he reviewed his phone and he did send it.

Trustee Reef questioned where Greenfield Sewer and Water stands. There is no trace at any bank where we have accounts with. Trustee Reef feels there should be money that we should get back since he thinks the township gave money to them, if they are dissolved or dissolving. Trustee Kosch stated there is no record of money being given to them. Trustee Reef said he will go thru the paperwork in kept in cold storage to see how much money was given to the Sewer and Water District.

Trustee Kosch stated that zoning or trustee's minutes are not on the website prior to 2016. Prior meeting minutes can be viewed at the township.

Trustee Reef asked Tom what the right of way is at Havensport and Carroll Eastern Roads. Tom stated 60.

Trustee Reef made a motion to adjourn; Trustee Cotner seconded. All voted yes.

Trustee Business concluded; meeting adjourned at 8:09.