

# **Board of Zoning Appeals Meeting Minutes**

Greenfield Township, Fairfield County, Ohio

Greenfield Township Board of Zoning Appeals  
Meeting Minutes 01/15/2025

Meeting called to order by Elizabeth McNeese at 6:06 PM

Roll Call Present: Roll Call Present: Donna Kosch-yes, Amy Brown-yes, , Leann Racki - Yes, Elizabeth McNeese- Yes  
Dave Bichard- Not present

This is an annual organizational meeting. The purpose is to discuss our goals, and any general administrative type of business. Current roles: Elizabeth McNeese is Chair, Dave Bichard is Vice Chair and Leann is secretary. Historically, we typically move up and Dave would become chair, Leann Vice Chair and Elizabeth would not have an official title.

Elizabeth states she has only been chair for a couple of months and would love to remain chair, but we would obviously have to vote on it. Leann states she would be willing to give the opportunity to someone else to step in as secretary.

Amy states that Elizabeth did a great job keeping everyone on track and she moves to make Elizabeth Chair again this year. Donna Kosch seconded this.

Vote: Donna Kosch-yes, Amy Brown-yes, , Leann Racki - Yes, Elizabeth McNeese- Yes  
Dave Bichard- Not present

Leann would be interested in the Vice Chair, but we would need a secretary. But, if no one else wants the secretary position, she will keep it. Dave Bichard shared his thoughts with Elizabeth prior to the meeting and is not interested in Secretary, and Leann is agreeable to keep the secretary position. Elizabeth makes a motion for Leann to remain secretary, and Amy seconds the motion.

Vote: Donna Kosch-yes, Amy Brown-yes, , Leann Racki - Yes, Elizabeth McNeese- Yes  
Dave Bichard- Not present

The Vice chair position is really just a secondary role to the Chair when they cannot be present to continue the role of the Chair, or if the Chair has to abstain for some reason due to conflict of interest.

Donna moves to make Amy Vice Chair, Elizabeth Seconds this motion.

Vote: Donna Kosch-yes, Amy Brown-yes, Dave Bichard- yes, Jeff Williamsen – Yes, Leann Racki - Yes, Elizabeth McNeese- Yes

Other business: Elizabeth continues to attempt to connect with the prosecutor's office to find out about executive sessions. She will seek clarification to be sure we can go into executive session as we are a quasi-judicial body. But we do have to move to go into executive session, and return. Elizabeth asks that

the members of the board explain reasoning during the decisions to have clarification for the decisions made.

Donna explains she wants to motion that we only hold one hearing per day as in the last hearing, the first one was quite long and the people involved with the second hearing needed to wait through the whole hearing before the other began. Elizabeth explains they used to do it that way, but budgeting caused them to attempt to add more into each hearing date.

Donna motions to hold only one hearing per date. Leann Seconds the motion.

Vote: Donna Kosch-yes, Amy Brown-yes, , Leann Racki - Yes, Elizabeth McNeese- Yes  
Dave Bichard- Not present

Lonnie Kosch notes the Trustees recently changed their meeting times to 7:00PM to allow more residents to attend.

Donna moves to change meeting times to 7PM. Amy seconds the motion.

Vote: Donna Kosch-yes, Amy Brown-yes, , Leann Racki - Yes, Elizabeth McNeese- Yes  
Dave Bichard- Not present

Amy motions to adjourn. Donna Seconds.

Vote: Donna Kosch-yes, Amy Brown-yes, , Leann Racki - Yes, Elizabeth McNeese- Yes  
Dave Bichard- Not present

Meeting is adjourned by Elizabeth McNeese at 6:19 PM