

**RECORD OF PROCEEDINGS**

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

December 31, 2019

*Held 10:00 AM*

The Greenfield Township Trustees met in regular session at the township. Kent Searle called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch & Kent Searle were present.

After each trustee reviewed the minutes from the meeting held on December 11, 2019, Trustee Cotner made a motion to approve the minutes as written; Trustee Kosch seconded the motion.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

**FROM THE FISCAL OFFICER**

Financial reports were distributed by Fiscal Officer Wyne.

Trustee Searle made a motion to approve the financial reports; Trustee Cotner seconded.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Trustee Kosch has made a motion to pay the bills associated with warrants 33319 through 33347; Trustee Cotner seconded.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Trustee Cotner made a motion to pay electronic debts 146-2019 – 154-2019; Trustee Searle seconded.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Trustee Searle made a motion to approve the Purchases Orders and/or Then and Now Purchase Orders; Trustee Kosch seconded.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Trustee Searle made a motion to approve Resolution 2019 12 31 01, the transfer of money within the fund:

\$316.00 was transferred from fund 1000-110-230-0000 (Workers' Compensation) to fund 1000-110-313-0002 (Uniform Accounting Network Fund Fees)

\$316.00 was transferred from fund 2021-330-599-0000 (Other – Other Expenses) to fund 2021-330-313-0002 (Uniform Accounting Network Fund Fees)

\$8,928.84 was transferred from fund 2191-220-190-0011 (Other – Part Time Salary) to fund 2191-220-215-0000 (Ohio Police & Fire Pension Fund)

\$316.00 was transferred from fund 2191-220-382-0000 (Liability Insurance Premium) to fund 2191-220-313-0002 (Uniform Accounting Network Fund Fees)

\$90.00 was transferred from fund 2191-220-381-0000 (Property Insurance Premium) to fund 2191-220-420-0203 (Operating Supplies – Fuel)

**RECORD OF PROCEEDINGS**

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

December 31, 2019

*Held 10:00 AM*

\$1,210.08 was transferred from fund 2191-220-314-0000 (Tax Collection Fees) to fund 2191-220-519-0000 (Other – Dues and Fees)

\$3,532.22 was transferred from fund 2191-220-314-0000 (Tax Collection Fees) to fund 2191-220-319-0000 (Other – Professional and Technical Services)

Trustee Kosch seconded.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Fiscal Officer Wyne distributed the 2020 Temporary Budget for the first quarter of 2020 for approval. Trustee Searle made a motion to accept the Resolution 2019 12 31 02 Temporary budget; Trustee Cotner seconded.

*ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0*

Trustee Kosch made a motion to accept Resolution 2019 12 31 03 BE IT RESOLVED BY THE GREENFIELD TOWNSHIP BOARD OF TRUSTEES THAT FUND 4901 ROAD CAPITAL PROJECT FUND is hereby dissolved due to the 10-year limit for the fund’s existence effective 1-1-20. The fund balance of \$14,811.99 will be transferred to fund 2031 Road and Bridge Fund; seconded by Trustee Cotner.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Trustee Kosch made a motion to accept Resolution 2019 12 31 04 BE IT RESOLVED BY THE GREENFIELD TOWNSHIP BOARD OF TRUSTEES THAT FUND 4902 FIRE CAPITAL PROJECT FUND is hereby dissolved due to the 10-year limit for the fund’s existence effective 1-1-20. The fund balance of \$120,000.00 will be transferred to fund 2191 Fire Operations. Seconded by Trustee Cotner.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Trustee Cotner made a motion to bring in James Snyder to help with 2019-year end closure with expenses not to exceed \$400.00; Trustee Kosch seconded the motion.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Trustee Searle made a motion to have the 2020 Organizational Meeting on Wednesday, January 8, 2020 at 7:00 p.m. at the Fire House prior to the regular meeting; seconded by Trustee Cotner.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Trustee Cotner was sworn in as trustee for his new term beginning 1-1-20.

**FLOOR**

Nothing from the floor

**ZONING DEPARTMENT BUSINESS**

Kevin stated there was no zoning permits issued; therefore, there is no zoning report.

**RECORD OF PROCEEDINGS**

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

December 31, 2019

*Held 10:00 AM*

Phase two of Pineview is complete

Concerning the Zoning Commission Public Hearing that is scheduled, Keven stated Fiscal Office Wyne questioned if the legal ad had been published in the paper as required. Trustee Searle will contact Kim Wickham to find out and let Kevin know. Trustee Searle stated that in his opinion Kevin should send the legal notice to the paper and also said it is in Kevin’s job description that he is to attend all Zoning Commission meetings. Kevin stated his job description states he is to attend on an as needed basis.

Trustee Cotner made a motion to appoint David Bichard to the BZA as an alternate; seconded by Trustee Searle.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

**FIRE DEPARTMENT BUSINESS**

Chief Smith had to leave the meeting for a run, Captain Spires reported on his behalf.

Captain Spires stated the CPR training for 169 freshmen at Bloom Carroll Schools went well and stated that Fairfield Medical & Dr. Lazarus participated with this.

Chief Smith was at Fairfield Medical for clinical hours on December 18 &19.

Captain Spires reported that the Life Pack 12’s are not being made any longer and will need to be replaced with Life Pack 15. Discussion about purchasing new Life Packs 15 followed. Motion was made by Trustee Cotner to purchase the Stryker Life Pack 15 & service plan for \$30,834.58 with 0 interest (36 payments of \$856.52); seconded by Trustee Searle, with Trustee Searle signing the contract. *ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Captain Spires stated Chief Smith had received 4 resignations effective 12-31-19.

Motion made by Trustee Cotner to accept the resignation of Robert King effective 12-31-19; seconded by Trustee Searle.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Motion made by Trustee Cotner to accept the resignation of Eric Langham effective 12-31-19; seconded by Trustee Kosch.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Motion made by Trustee Cotner to accept the resignation of Shane Carr effective 12-31-19; seconded by Trustee Searle.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Motion made by Trustee Searle to accept the resignation of Zach Burk effective 12-31-19; seconded by Trustee Kosch.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

**RECORD OF PROCEEDINGS**

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

---

December 31, 2019

*Held 10:00 AM*

Discussion on part-time & volunteer hours for the Fire Department followed.

**ROAD AND CEMETERY DEPARTMENT BUSINESS**

Tom reported there have been several funerals within the past few weeks.

The Road Department is checking all township roads and replacing needed signs.

Tom stated they have been working on the medic truck, removing the box and redoing the air system.

**FROM THE TRUSTEES**

Trustee Cotner made a motion to approve David Bichard to the BZA as an alternate: seconded by Trustee Searle.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Trustee Cotner stated we need to go through the policy book with the department heads to update policies that will be enforceable and suggested we start having meetings in February. Fiscal Officer Wyne stated this meeting will need to be posted as an organizational work session to update the policies at least 24 hours prior to the meeting.

Trustee Searle made a motion to adjourn; seconded by Trustee Cotner at 10:57 a.m.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0