

**RECORD OF PROCEEDINGS**

*Minutes of Greenfield Township Trustees Meeting*

December 23, 2020

*Held 1:00 PM*

The Greenfield Township Trustees met at the Greenfield Township Fire Department to open the ITB for the HVAC unit, process warrants, purchase orders and resolution. Trustee Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present.

The following bids were received:  
Capital City at \$63,495.00 & GTC at \$98,915.00.

Per Amy at the Prosecutor’s Office, if the HVAC systems is not completely installed by 12-30-20 we will need a letter from the installing company stating they could not complete by the 12-30 deadline due to whatever the reason (supply shortage, delivery issues, labor backup, etc.). This letter will need to be kept in the office for the state audit.

Motion made by Trustee Searle to hire Capital City to install the new HVAC system at the firehouse; seconded by Trustee Cotner.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes, Motion Passed 3-0*

***FISCAL OFFICER***

Fiscal Officer Wyne distributed financial reports

Trustee Kosch made a motion to pay the bills associated with warrants 33905 through 33913 seconded by Trustee Cotner.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes, Motion Passed 3-0*

Trustee Kosch made a motion to approve the Purchases Orders and/or Then and Now Purchase Orders; Trustee Searle seconded.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes, Motion Passed 3-0*

Trustee Searle made a motion to approve Resolution 2020 12 23 01 for the following transfers of funds:

\$1202.37 from fund 2272-220-420-0000 to fund 2272-110-599-0000,  
\$806.91 from fund 2272-220-599-0000 to fund 2272-110-599-0000,  
\$342.02 from fund 2272-330-599-0000 to fund 2272-110-599-0000,  
Trustee Kosch seconded the motion.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes, Motion Passed 3-0*

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**TRUSTEES**

Motion made by Trustee Cotner to adjourn: seconded by Trustee Searle.

*ROLL CALL: Cotner: Yes   Kosch: Yes   Searle: Yes, Motion Passed 3-0*

Business concluded; meeting adjourned at 1:15 p.m.