

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

December 13, 2017

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and John Reef were present. Trustee Kosch moved to approve the minutes from November 22, 2017; Trustee Cotner seconded. Kosch and Cotner voted yes and Reef abstained since he was absent from that meeting.

FROM THE FISCAL OFFICER

Fiscal Officer Wyne passed out various pieces of correspondence and the financial reports.

Trustee Kosch moved to approve financial reports; Trustee Cotner seconded, and all voted yes.

Trustee Reef moved to pay the bills and the payroll electronic debit associated with warrants 32069 through 32091 listed on the attached check register; Trustee Cotner seconded, and all voted yes.

Fiscal Officer Wyne stated that Greenfield Township is on the UAN Accounting System. She would like to thank Pleasantville Fiscal Office Jim Snyder for his help in getting us up and running. Fiscal Officer Wyne is requested that Greenfield compensate Jim Snyder for his help in getting UAN implemented at \$25.00 per hour. Trustee Reef made a motion to pay Jim Snyder; Trustee Cotner seconded the motion. All voted yes.

Fiscal Officer Wyne advised she was recently informed by the State Auditor's office that elective officials are to be paid on a monthly basis with equal payments per the Ohio Revised Code. The Auditor's Office advised that Greenfield Township could be cited for not being on a monthly pay cycle. Fiscal Officer Wyne recommends that Greenfield Township moves to monthly payment of elective officials with payment on the second pay of the month. Trustee Cotner made a motion to start paying elective officials equal monthly payments starting January 2018; Trustee Reef seconded the motion with all voting yes.

Fiscal Officer Wyne advised that Trustee Cotner, Trustee Kosch and herself have been improperly paid, since they did not receive the 5% increase in January 2017. This increase is based on when an employee is elected or appointed. She said she was advised by the Auditor's office that she needed to get an opinion in writing from the Prosecutor's office on how to correct. She has requested an opinion from the Prosecutor.

Fiscal Officer Wyne stated that they had 3 vendors come in to provide a quote for a new copier as shown on the attached spreadsheet. She stated that if we don't go with Gordon Flesh, we will need to provide a 30-day notice of cancellation and will lose the \$418.00 for the 12-month maintenance contract that has already been paid since they bill annually, however the other 2 companies will buy out the remaining contract. Trustee Reef moved we go with MOM (Modern Office Method); Trustee Cotner seconded. All voted yes.

Fiscal Officer Wyne stated the cancer policy premium with AFLAC is being paid entirely by Greenfield Township not only for employees, but also for spouses and dependents. Trustee Reef moved to only pay only for employees; Trustee Cotner seconded. Interim Fire Chief Slade suggested taking time for review of the labor contract for the firefighters to see if this is addressed in their contract and suggested tabling the motion. All voted no.

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ZONING BUSINESS

Kevin provided permit and fee report. Bloom Carroll School permit is not included in the report as the software that Kevin uses doesn't put it in the report.

Trustee Cotner spoke about Carroll Schools reapplying for a permit and doesn't feel they should be charged again. He also stated that he will get ahold of Mr. Paulus and see when they can get their public hearings and asked Kevin to contact RPC and let them know what is going on. Shawn Hahn, Superintendent for Bloom Carroll Schools talked about the paperwork submission for the new school. He stated their goal in to be able to get it on the May ballot.

Trustee Reef made a motion that he be an alternate on the BZA board; Trustee Cotner seconded. Trustee Cotner voted yes, Trustee Kosch voted no, Trustee Reef voted yes.

Trustee Reef wanted to talk about something he wasn't proud of. He said the final Fairfield County comprehensive land use plan draft is in and complete. He stated he put a lot of time in this and only missed 1 meeting and chose not to attend the final meeting. On page 54 of this draft a list reasons for the different areas of the county and why they are the way they are. A side note under this page 54 and also on the back page under comments states Fairfield's US 33 business corridor looks like one big junk yard from Carroll to Lancaster, no planning. In conversation with Mayor Drobina I mentioned this comment and she said she agreed. I have to agree also, there was no planning. Different people asked that the book be updated and looked at. Jack Wright, a very educated man was laughed at, ridiculed and run off the board. I am very disappointed in this and I don't know if there is anything we can do about it. Trustee Reef then asked for comments from the other two trustees. Trustee Cotner agreed and stated that we have no teeth in our zoning code, the prosecutor doesn't back us so there isn't a lot we can do. Trustee Cotner also mentioned that they had tried to do something about the mud bog. Trustee Reef said they were told to go home, shut up, it will be taken care of when they tried to do something about the mud bog. Trustee Cotner said it never got taken care of, Trustee Reef and Kevin both said it is finally leaving but only because ODOT got rid of it due to off premises signage. Trustee Cotner also brought up the junk yard on 158 being an embarrassment and that has been going on 9 months now since the last meeting we had about that. Trustee Reef said that it has been going on 8 or 9 years. Trustee Kosch said the prosecutor wouldn't back any of it. Trustee Reef said to Kent Searle that he hoped that he would look under 519 of the Ohio Revised Code about how to appoint a zoning commission in Greenfield Township. And said it hasn't been followed in 2 years. Trustee Reef stated that some on the zoning commission don't want to update the book. Kevin stated you can't get participation. Trustee Reef stated the zoning commission took out the business district, Trustee Cotner said they can't take it out. Trustee Reef replied they did take it out and the PUD was put back. Trustee Cotner said they can't do that with out our (board) approval and asked who approved it. Trustee Reef explained they did it thru their secretary thru G-2 Planning, and now they have to have a hearing which I hope you will look at it to which Trustee Cotner replied yes, he would go to that hearing. Trustee Reef said they can't do that, they can suggest what they would like to see done, Trustee Cotner agreed and stated that it up to the board to vote on it and we have told them that twice. Trustee Reef said their big argument with the business district was that we didn't have a comprehensive plan, we didn't, but we do now only because of case law. We can say now that we have a comprehensive plan by our legal advisor, to which Trustee Cotner added that told us that in our meeting.

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Trustee Reef stated the comprehensive plan is very disappointing to him and Trustee Cotner said he had others tell him they weren't happy either.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Schultz stated that Firefighter Tobin began as a full-time firefighter December 4, 2017. At a future meeting we will have a swearing in ceremony for him.

Interim Fire Chief Schultz wanted to ask a couple questions on the budget and said he couldn't find where the \$10,000.00 for retirement account for buy backs is located on the budget. Fiscal Officer Wyne stated it isn't on the budget because we need a new resolution and she has contacted the auditor on how to set this up; when it started, how long it is for and how much money is to be put into that account. The money is there, I just can't put it into that fund until I get answers to these questions. Interim Fire Chief Schultz asked another question about where the CD's are on the budget and what amount was for roads, cemetery, trustees and fire. Fiscal Officer Wyne stated they are shown in the revenue fund accounted for in appropriations. Trustee Reef spoke up and said the money is the boards, for use by their discretion. It is not for any one department. Interim Fire Chief Schultz asked how much is the CD. Fiscal Officer Wyne said somewhere around \$1,949,000.00. She also stated the interest is up to date, that \$60,000.00 had been pulled out from the interest on the money market in October and mentioned the CD's are staggered for every year.

Trustee Reef stated he is still questioning the \$170,000.00 that the board paid for the fire truck and was to be paid back to the board when the fire levy came in, but was never repaid, and doesn't think it was legal.

Trustee Reef asked Interim Fire Chief Schultz about the verbiage on the fire levy, saying it said it was for 1 full time firefighter per shift. Interim Fire Chief Schultz didn't think that was the verbiage but will check on that for next meeting and went on to say that they have manned another position on each shift, we now have 5 people per shift instead of the previous 4 per shift, but have done it with part-time employees.

Trustee Cotner stated he talked with Stan Crosley and he will be willing to come in and help with the interviews and provide the interview questions for \$500.00. Fiscal Officer Wyne will contact the 3 recommended job applicants for interviews will be held on January 3, 2018. Dave made a motion to pay Stan or Mitch (Ohio Fire Chief Associations) \$500.00; Trustee Kosch second. Dave and Lonnie votes yes, John abstained.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom Shafer advised he was notified that Greenfield Township will be reimbursed \$15,904.00 from EMA.

Tom Shafer stated that Greenfield Township received the new truck, have used it and everything is fine.

Trustee Reef stated he had done Tom's evaluation and wanted to thank him for the job he has done over the last 8 years. The only concerns are returning voice mails timelier and berming, which Trustee Reef feels is a safety issue.

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FROM THE TRUSTEES

Motion to adjourn was made by Trustee Kosch; seconded by Trustee Cotner. All voted yes and meeting adjourned at 8:11 p.m.