

RECORD OF PROCEEDINGS

Minutes of Greenfield Township Trustees Meeting

November 24, 2020

Held 4:00 PM

The Greenfield Township Trustees met in regular session at the Greenfield Township Fire Department. Trustee Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present.

After each trustee reviewed the minutes from the Trustees’ meeting held on November 11, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Cotner made a motion to approve the minutes as written; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

FISCAL OFFICER

Fiscal Officer Wyne distributed financial reports

Trustee Cotner made a motion to pay the bills associated with warrants 33837 through 33853 and Electronic Debits 127-2020 through 129-2020 which are listed on the payment report; seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to approve the Purchases Orders and/or Then and Now Purchase Orders; Trustee Kosch seconded.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Trustee Kosch made a motion to approve Resolution 2020 11 24 01 that states be it resolved by the Greenfield Township Board of Trustees to amend 2020 Revenue and Appropriations due to re-distribution of Coronavirus Relief Fund funds. Coronavirus Relief Fund 2274 was created for the revenue and appropriations. Greenfield Township received \$21,647.10 additional funds. Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Fiscal Officer Wyne stated during the meeting with OTARMA in which Trustee Kosch was in attendance, Kathy Gonzalez (OTARMA rep) asked if all our buildings were insured and also talked to us about the hold harmless agreement. She doubled checked the policy to ensure that all buildings are insured including the Civic Center. After reviewing the contract for the Civic Center and the information that the Village of Carroll distributes to those renting the center she forward the information to the Prosecutor’s office for review regarding the liability aspect. Josh advised it appears there is some protection for the township attempted in the lease, but that the lease has a fatal flaw in it regarding R.C. 5705.41(D) (1). Josh has offered to rewrite the lease agreement. All Trustees agreed to have Josh re-write lease agreement.

Fiscal Officer Wyne advised since the last meeting she has contacted 3 flooring companies for quotes on replacing the carpet in the administrative office with vinyl planks so that the office can be

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sanitized. She provided the Trustees with the quotes. Trustee Searle made a motion to approve up to \$4,000.00 to replace the flooring the in the administration office: seconded by Trustee Cotner. *ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Fiscal Officer Wyne stated she received an email today from the township's insurance (health) representative saying we should move to a higher deductible with a lower out of pocket plan. He said this would take the township from a 24.8% increase to a 7% increase and it would still be with Medical Mutual. We need to select an alternative plan, authorization to sign and return. Trustees asked Fiscal Officer Wyne to set up a meeting with the insurance representative.

Trustee Searle asked if the lap tops are functioning. Fiscal Officer Wyne stated we will need to get 2 MiFi's for the two lap tops. Trustee Cotner asked if we need to find another IT company and stated he will get a quote from a place he knows about. Kevin stated that Glenn was in the office working on his computer and the lap tops for about 4 to 4.5 hours. He has a back log of work because of having no computer for so long and it is not 100% yet.

Trustee Kosch asked if the phones are in working order. Fiscal Officer Wyne stated she had the phone people in and will know more next week.

FLOOR

Mr. & Mrs. Palmer virtually attended concerning the property at 4016 Old Columbus Road. Kevin stated there were Zone Pro issues in 2007 where the information of this property went from industrial back to R-1 but it never went through a zoning amendment. Discussion with the Palmer's, trustees and Kevin. The Palmer's were told we would gather information on this and turn it over to the Prosecuting Attorney's office for review.

ZONING

Trustee Searle asked Kevin if the zoning book had been posted to our website. Kevin stated not yet. He is working with the Fiscal Officer to get this done.

FIRE

Chief Smith wanted to thank the Fiscal Officer for getting the additional monies approved for Covid related items.

Chief spoke on the discussion of changing the station HVAC system. He had 3 companies come in to provide quotes, but only 2 gave quotes. One was for \$66,995.00 and the other was for \$66,989.00. Chief stated the higher of the two would change out all our equipment and thermostats and this system is actually more efficient. Fiscal Officer stated he does need to obtain a third quote and also needs to get an opinion from the Prosecutor's Office. Trustees agreed that a 3rd quote was needed. Captain Spires stated they are having trouble getting quotes for commercial systems. Once the 3rd quote is obtained, the trustees will call a meeting to decide on the company to be used.

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Chief Smith spoke to the Fiscal Office about the appropriation of money for the repairs. The actual engine needs replaced for somewhere between \$ 5,500.00 to \$6,000.00 including a 5-year factory warranty on the brand-new engine. Trustee Searle made a motion to approve up to \$6,500.00 for a Cummins brand-new engine: seconded by Trustee Cotner.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Chief Smith reported that the Village of Carroll is having a drive through Christmas gathering on December 5th from 1-4. The department offered to stuff Christmas items into the bags to be given out and will help with traffic.

ROAD

Tom said they have been berming roads for a couple weeks. Fairfield County engineers came out and cut berm for the township on Rainbow Drive.

Footers have been poured for all cemeteries.

Tom has an estimate for a concrete box to go on the front of the skid loader for \$2,525.00. 10-12 years ago, they created a system using the gator and making a chute to pour the footers, but now with so many footers we can't get into the areas to pour this way. Shawn Miller of Taylor Rental told Tom that effective 1-1-21 there will be a 1.8% price increase. Tom stated he won't need it till next year, but if we could save a little it might be worth it. Trustee Cotner made a motion to approve up to \$2,600.00 to purchase the concrete box for the skid loader; motion seconded by Trustee Searle.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Tom said he will be checking into replacing the zero-turn mower as it has over 1,000 hours on it.

Tom let the trustees know that the deer was removed yesterday. Trustee Searle asked what the policy is for removal of dead animals. Tom replied that if the animal is in the right of way of a township road and is freshly killed (able to be removed in 1 piece and not nasty), they will remove it. If it has been laying there for some time, we will throw a bag or two of lime on it. Trustee Searle asked what should a trustee do if they get a call and no one in the road department is available. Tom said they could drag it off the road and then let him know.

Trustee Kosch asked Tom if he had been out to look at the drive at Jennie and Bonita Drive, Tom replied yes. Trustee Cotner suggested taking the arm mower out there and cutting down the cat tails and said maybe if you do that 3 or 4 times a year it may end up killing them but doubts it. Trustee Kosch said there were residents complaining about it blocking the drain farther up.

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TRUSTEES

Trustee Cotner asked when the next meetings would be held. Fiscal Officer Wyne said the next meeting will be 12-1-20 at 4:00 regarding the insurance. Another meeting will be 12-30-20 at 2:00. All meetings will be virtual.

Motion made by Trustee Cotner to adjourn: seconded by Trustee Kosch.
ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 5:24 p.m.