

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

November 11, 2020

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the Greenfield Township Fire Department. Trustee Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch (virtually) and Kent Searle were present.

After each trustee reviewed the minutes from the Trustees' Meeting held on October 28, Trustee Cotner asked if there were any changes to the minutes. Trustee Cotner made a motion to approve the minutes as written; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

FISCAL OFFICER

Fiscal Officer Wyne distributed financial reports

Trustee Cotner made a motion to pay the bills associated with warrants 33814 through 33836 and Electronic Debits 118-2020 through 126-2020 which are listed on the payment report; seconded by Trustee Searle.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to approve the Purchases Orders and/or Then and Now Purchase Orders; Trustee Cotner seconded.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Trustee Cotner made a motion to approve Resolution 2020 10 28 01 for the following transfers of funds:

\$300.00 from fund 2191-220-111-0001 to fund 2191-220-211-0001,

\$300.00 from fund 2191-220-121-0001 to fund 2191-220-211-0001,

\$400.00 from fund 2191-220-213-0001 to fund 2191-220-211-0001,

\$100.00 from fund 2272-330-599-0000 to fund 2191-110-599-0000,

Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Trustee Searle asked what the paperwork was for public records request. He was advised everyone received a copy so that everyone is aware of the ORC for public records. She advised if anyone had any questions on Public Records please contact Amy at the Prosecutor's Office.

Fiscal Officer Wyne stated she recently needed to send our average total number of employees for a year to our insurance representative since we are getting a review of our insurance. She wanted everyone to be aware that we are at 49 employees (October 2019 through September 2020) this includes full time and part time employees. If we go over the 50 employees, we will not be able to go to ACA (non-underwritten) plans. These plans are for the less healthy or MEWA which we are

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currently in. If we have 50 plus employees this eliminates the ACA and only underwritten fully insured which can be really expensive, if there are conditions within the group.

Trustees signed a cemetery deed for Daniel Thimmes - Carroll Cemetery, Lot 31, Sec. E, Grave 4.

FLOOR - Nothing

ZONING -Kevin not in attendance

FIRE

Chief Smith stated he has gotten some quotes for Covid fund purchases with the boards' approval. He would like to purchase another 10 sets of turnout gear at a cost of \$27,799.00 out of the Covid monies. Trustee Searle made a motion to purchase 10 sets of turnout gear not to exceed \$30,000.00; seconded by Trustee Cotner.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

The second item for purchase using Covid money is a Life Pack 15 which has additional features than the one we have and be able to be placed in our engine so that if we have to take a second or third run, we would have this equipment. The quote on this is \$ 32,017.97. Motion made by Trustee Searle for this purchase up to \$33,000.00; seconded by Trustee Cotner.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Chief Smith reported that due to the fact that the carpet in the station can't be truly sanitized, he got quotes on vinyl plank flooring. The two quotes I got were for \$12, 300.38 and the other was \$15,000.00 and change. This included removal and disposal of old carpet. Trustee Cotner made a motion to replace the flooring with vinyl plank flooring up to \$15,000.00; seconded by Trustee Searle.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

The last request is to replace the AC unit in the station with an Iwave unit. This system kills up to 99% of virus and bacteria. This system has 4 units that doesn't allow cross contamination of the different areas. The cost of this is \$75,995.00. Our unit is 15 years old. Fiscal Officer Wyne stated because of the amount we need to get 3 quotes. Chief will have those for the next meeting.

Chief Smith gave an update on the septic. There was a valve problem. There was a rock in there, not allowing the valve to close. The system has been repaired and should be fully functioning.

The engine/rescue is still at Cummings and they can do the warranty repair again at no cost to us, but they just did a warranty repair a year ago and replaced two sleeves because they dropped. During this inspection they found the sleeves had dropped again, metal shavings in the engine, the

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thermostat is broken and a hand full of other things. Chief stated he told them that they need to be an advocate for us. Chief has talked to other chiefs in the county and they are having similar issues with this type of engine with Cummings. Chief Smith stated that they might have to involve legal counsel with this situation. There is a department up north that has had 2 engines that had to have head gaskets replaced. City of Lancaster has also had trouble. Our engine is still under warranty and to replace the engine it is going to cost \$30,000.00 , which is not right since it has been up there multiply times with issues Just in the county alone there are 5 or 6 trucks with these engine issues. Trustee Cotner feels we should go with the Brosius Law Firm not the Prosecuting Attorney if we need legal counsel. There is talk between other departments of forming a group of departments to approach Cummings Chief Smith reported.

Fiscal Officer Wyne brought up the subject of firefighters using sick leave for Covid leave and reimbursing any sick leave hours previously used. She stated that the township can pay employees out of the CARES Act money for time they were scheduled to work but unable due to Covid illness or quarantine.

Fiscal Office Wyne asked for a motion to approve Resolution 2020 11 11 02. This is the authorization use of Coronavirus aid relief and economic security act CARES funding and public safety payroll expenses. This is set up in a special revenue fund to receive and account for funds. The special revenue is 2273. For the fire department I listed as their chief, assistant chief, captain, lieutenants and firefighters. It is not to exceed \$195,890.31 and this would cover from March 1 through December 30, 2020. Authorized leave would also include payroll, benefit expenses including vacation, sick, FMLA, Family First Corona Virus Medical Leave Act, bereavement, jury duty, health insurance, life insurance, dental insurance, vision insurance, OP&F contributions, workers compensation insurance and overtime due to coronavirus. I've asked Chief to provide me with documentation on wages for backup on use of these monies. Motion made by Trustee Cotner to approve Resolution 2020 11 11 02; seconded by Trustee Searle.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Fiscal Officer Wyne stated that Josh from the Auditor's office had contacted each township to see if each township is going to use all the money and if we need more money. Discussion followed and it was determined that we will be using all the money and we could use more.

ROAD – Tom not in attendance

TRUSTEES

Discussion on trustee meeting being conducted virtually. It was decided that only the trustees will meet with everyone else attending virtually at the next meeting on November 24 at 4:00 at the fire house.

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Trustee Kosch asked about the printing of the zoning book and getting it on the website. Fiscal Officer Wyne reported Kevin has taken the book down to be printed. Once Kevin's computer is working then she will work with Kevin to get the book on the website.

Trustee Searle asked if the foundations had been poured and Fiscal Officer Wyne told him they had.

Kevin had given Fiscal Officer Wyne the following information to report on to the trustees:

- A permit for a new resident was issued on Havensport Road
- On Jeannie Drive there is a new accessory building
- The zoning books possibly will be ready for pick up on Thursday
- Kevin is not happy with TCR because they can't get his computer to work correctly. They patched it and now it doesn't work again.

Trustee Cotner asked if we needed to get another computer service in to work on this. Fiscal Officer stated that is what Kevin also said. We are waiting on TCR to set up the lap tops.

Motion made by Trustee Searle to adjourn: seconded by Trustee Cotner.
ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 7:58 p.m.