

**RECORD OF PROCEEDINGS**

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

*Held 7:00 PM*

*10-26-16*

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present. After each Trustee had reviewed the minutes from the previous meeting, John moved to approve the minutes; Lonnie seconded, and all voted yes.

**FROM THE FLOOR**

Jack Barr (1642 Winding Oak Drive) inquired about getting gravel in ditch. Tom advised it is coming.

Jack Barr also inquired about the process of buying, acquiring or bidding on the foundation stones that were taken out of the old sewage dump along route 33 where Shelly Sands is staging. Tom advised he believes they are the property of ODOT and advised him to go down to the lot to inquire about them. Tom advised Jack if he didn't have any luck at the lot, to contact him, and he would give him the contact information for the Job Engineer.

Dave made a motion to go into executive session to discuss employee discipline and requested that Tom Shafer accompany the trustees. Lonnie second and all voted yes. Dave made a motion to come out of executive session, Lonnie second, and all voted yes. Tom Shaffer will take action with what the trustees advised him to do.

**ZONING BUSINESS**

Kevin submitted the up to date zoning permits report.

Kevin had a meeting on October 26, 2016 with Jason Dolin of Fairfield County Prosecutor's Office and Dog Warden regarding the dog kennel issue out on Rauch Road. Jason advised Kevin that even though Fairfield County Dog Shelter issued a shelter permit, if the owner applied for a conditional use permit and it is denied the kennel will have to cease to exist. Kevin will work on a letter to owner. Dave asked if owner had obtained a permit for the building. Kevin will look to see if they applied for a zoning permit.

Kevin advised he received an application from the Parkers (Lancaster Kirkersville) for variance; however, the application is an old application, and he is not sure where they obtained the form, as the fees were not correct. Kevin will advise them they need to submit a correct application and the appropriate fee.

James Mako (Regional Planning Commission) sent in a lot split and asked if there were any discrepancies. Kevin advised he didn't see anything and advised that the land is over 5 acres.

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John questioned why RPC inquired since the lot split is over 5 acres. Kevin advised he would contact them to find out.

John asked if there was anything new regarding the car repair shop on 158. Kevin stated there is some money in zone pro but there is nothing in the notes.

John received an email from Holly (Regional Planning Commission) advising they are starting a Rural Transportation Planning Organization in conjunction with the land use plan management meeting on the same night when possible. Regional Planning Commission inquired if John would be part of the committee, and he agreed.

John was asking about the apartments that are in use by Joe Schmitz. Kevin recommended applying for an R3 (Multi Family). Kevin inquired how many acres were involved and Mr. Schmitz stated 88 acres. Kevin stated he was going to talk to Gary Smith at the next zoning meeting on November 5, and Joe was invited to attend.

### **FIRE DEPARTMENT BUSINESS**

Firefighter Carlton Reeves is currently going through the Company Officer 1 class, and Firefighter Ryan Smith will be starting the Company Officer 2 class in November plus two other classes for Leadership & Management

John advised that Medic 562, which is currently used as a backup medic needed repair to the factory air bag which had a leak and costed approximately \$800.00 to repair and when they got it back then the pump went out and it costed approximately \$507.00.

The Fire Department is applying for 3 BWC programs that were offered for cost saving measures.

The Department did an inspection for Bloom Carroll Schools but still need to complete their out buildings when their maintenance person returns from vacation.

Fire Safety classes were completed for Shalom Church, Hope Church, Gloryland Church and New Life Church.

Fire Extinguish training was completed for the Fairfield Career Center.

John said the department had put up Christmas Lights for at the Civic Center and will get them up at the station this week.

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The Turkey Super will be at the Firehouse on Saturday, November 12 from 4:00 p.m. to 7:00 p.m.

The Rescue is still posted on Gov Deals until October 31.

The Fire Department will have a vehicle in the Lancaster parade in November.

John asked if there was any reply on the fire contract. Peg explained the signing bonus recommendation by JC and Company.

### **ROAD AND CEMETERY DEPARTMENT BUSINESS**

Tom stated cemetery footers will be completed this week weather permitting.

The Liberty invoice will be completed for the trustees to review by the next meeting.

Tom discussed the Plum Road and Havensport Road stop ahead sign he installed that he felt was necessary. Tom will discuss the traffic on Plum Road with ODOT in regards to the heavy use.

John asked Tom about the installing the berm on High Street in Carroll. John asked Tom to give Mayor Tammy Drobina a date for completion. Tom stated he would start by November 7, 2016.

John made a motion to have a contract with Liberty Township by June 14, 2017 and starting date of August 14, 2017, motion died for lack of second. Dave made a motion to have a contract with Liberty Township by June 14, 2017 and starting date of August 21, 2017, motion died for lack of second.

Dave asked if Tom could contact Mrs. Raver with Bloom Carroll Busing to notify what roads will be worked on and what dates.

John asked Tom if Columbus Day is now observed as the holiday. Tom stated that it depends, some years it was not observed and the Friday after Thanksgiving was observed.

John asked about the purchase of the equipment that was paid for at the previous meeting and why generators were purchased. Tom advised it was a package deal and they can use the other generator when they are out on the road for equipment.

### **FROM THE TRUSTEES**

John read in the Towne Crier that the Township Trustees and the Village of Carroll are working in unison to install the bathrooms. Dave stated that the Trustees had agreed to share the cost.

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John spoke with Floral Hills in regards to the Columbarium, and they stated they were not a great option.

John also spoke with Lancaster City Forest Rose Cemetery. They have some units called cremation house. They are set up at the end of the grave lines.

### **FROM THE FISCAL OFFICER**

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

The BWC Hearing to review claim by Chief Schwinne will be held on November 8, 2017 at 2:30 and Dave Cotner will attend unless some issue comes up Lonnie will be back up.

Dawn discussed the possibility of township employees contributing to Deferred Compensation for retirement. Dawn will contact them and schedule a time to attend a regular meeting for Deferred Compensation.

John moved to approve Resolution #2016 10 26 01, Transfers Between Line Items. Dave second and all voted yes.

Dave moved, John seconded, and all voted yes to approve financial reports and all Then & Now Purchase Orders.

Dave moved to approved, and all voted yes to pay the bills and the Payroll Electronic debit associated with warrants 31284 through 31306 listed on the attached Check Register. Lonnie seconded, all voted yes.

Business concluded; meeting adjourned.