

**RECORD OF PROCEEDINGS**

*Minutes of*      **Greenfield Township Trustees**      *Meeting*

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October 25, 2017

*Held 7:00 PM*

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present. Trustee Reef moved to approve the minutes from October 13, 2017; Trustee Kosch seconded, and all voted yes. Trustee Kosch moved to approve the minutes from October 18, 2017, Trustee Cotner seconded. All voted yes

**FROM THE FISCAL OFFICER**

The Fiscal Officer passed various pieces of correspondence and the financial reports.

Trustee Cotner moved to approve financial reports; Trustee Kosch seconded, and all voted yes.

Trustee Reef moved to pay the bills and the payroll electronic debit associated with warrants 32001 through 32019 listed on the attached check register, Trustee Kosch seconded, and all voted yes.

Resolution #2017 10 26 01 Amended Firehouse Bond Retirement. WHEREAS: The Trustees of Greenfield Township, Fairfield County, Ohio, need to make a debt service payment; WHEREAS: The original approved budget for FY 17 Resolution 2017 01 18 01, listed the fund amount of \$75,000 and that amount is insufficient to make the debt service payment; THEREFORE: The Trustees of Greenfield Township hereby authorize increasing the appropriations in Fund 15, Firehouse Bond Retirement, Account 15-A-01 from \$75,000.00 to \$80,000.00 (increase of \$5,000.00). Trustee Reef made a motion to accept the resolution; Trustee Cotner seconded. All voted yes.

Trustee Cotner moved to approve Resolution #2017 10 25 02 transfers between line items, Trustee Kosch seconded. All voted yes.

Fiscal Officer Wyne advised that we have not changed payroll companies yet as there has been some issues that the new payroll company had encountered with Paychex. She advised she has been in contact with the representative of the new company and advised she needed a date for converting. She was advised we have two (2) options: start the 1<sup>st</sup> payroll in December or start the 1<sup>st</sup> payroll in January. There are pros and cons with both options. December start date saves the township money, however the new company will need all the previous payroll information so it can be set up to generate the W-2s at the end of the year plus if there are issues with the information we will have to deal with both companies to solve the issue. If we start with the 1<sup>st</sup> pay in January, they will only need the employee information and not the back information. Trustee Cotner made a motion to wait until the first pay roll in January of 2018 to switch companies; Trustee Reef seconded. All voted yes

Fiscal Officer Wyne advised she received an invoice from Gordon Flesh for the yearly maintenance agreement and image over usage for \$946.09 for the copier. She stated she contacted Gordon Flesh and spoke with the representative, who advised her that the he previous spoken with the administrative office. Fiscal Officer Wyne stated that the office was having issues with the machine jamming and leaving black marks on the pages but those issues seem to be resolved. She stated that even though the machine is functioning, the price per page for usage is a little over 4 cents per page. Fiscal Officer Wyne will contact 3 companies to provide quotes and she is also going to see if we can get a maintenance agreement on the existing copier.

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Fiscal Officer Wyne stated she met with Brian Carter of Fifth Third regarding the interest the township received from CD's. As of the end of September of 2017 we have \$60,670.65 that we can liquid from Fifth Third Bank and move to our checking and money market account. A motion was made by Trustee Reef to liquidate the interest from the Fifth Third account and move it to the checking and money market; Trustee Cotner seconded and all voted yes.

Carla notified Interim Fire Chief Shultz that part timer Matt Thatcher is near his 1,500 hours of work as of the payroll we received from the fire department on Monday, he has worked 1,461 hours.

Fiscal Officer Wyne stated she forwarded information to the Prosecutor's Office regarding an employee leave issue.

Fiscal Officer Wyne notified the Trustees that Andrew Frank with Care Works will be at the township on Thursday, October 26 to advise how the program operates since he normally dealt with Chief John Schwinne.

Trustee Cotner moved to go into executive session including Fiscal Officer Wyne to discuss fire department personnel issue at 7:10; Trustee Reef seconded the motion. All voted yes. Trustee Kosch moved to come out of executive session at 7:19; Trustee Reef seconded. All voted yes.

Trustee Cotner moved to go into executive session to discuss Fire personnel discipline at 7:20 with Slade Shultz; Trustee Reef seconded. All voted yes. Trustee Reef moved to come out of executive session at 7:43; Trustee Kosch seconded. All voted yes. Trustee Cotner made a motion to terminate Chad Johnson effective immediately due to discipline issue; Trustee Reef seconded. All voted yes.

## **FLOOR**

Jack Barr asked Tom when the ditch was going to be excavated for the new people in the old Edwards house. Tom said he had told them it would be by the end of the year.

## **ZONING BUSINESS**

Kevin distributed zoning reports.

Robert Fann replied to the last letter that was sent out. Kevin stated he had researched and found nothing on this issue except for the screen print from 10-16-13 (last page on handout). Trustee Reef said it never came before the board that it was going to be a business. Kevin is going to contact the Prosecutor. Kevin stated that he also tried to lookup information on the Dumire property (1430 Lamb Road), but there might be something in cold storage. Trustee Reef said that Mike Dumires' dad had told him that he was allowed to build back in 1983. But Mike said his dad was told verbally you can never put up a sign for the business or advertise your house number for a business. Trustee Reef stated you can't do that. Trustee Reef feels the trustees need to send Mr. Dumire a letter stating it is a business, it is not on the map and not in the map room. Kevin stated he has heard there is an auto repair business at 56 something Lancaster Kirkersville Road (Dumontville) and thinks he was told the same thing. Kevin will also check on this in cold storage.

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Trustee Reef said he got a call Sunday evening from a Woltz of 1430 or 1390 Ginder Road about a neighbor burning trash. Trustee Reef went over and the smell was very strong. The neighbor was burning diapers in a barrel. The EPA had been called and they have already been out there and will be contacting the Fire Department stating they have warned him.

Trustee Kosch asked Kevin if the permits state that it needs to be displayed.

Tom told Kevin that he thinks there is a family living in a camper behind the day care on Old Columbus Rd. Firefighter Smith advised when he did the fire inspection for the day care, he inquired about the camper and he was advised that no one lives in it. Firefighter Smith will go back tomorrow to check again.

### **FIRE DEPARTMENT BUSINESS**

Interim Fire Chief Shultz requested approval to purchase another cot. The reason for the power cot is that BWC recognizes that by using the cot it could save on back injuries. One back injury could cost more than the cot. Lonnie made a motion to purchase the cot; John seconded. Dave no, Lonnie yes and John yes.

Interim Fire Chief Shultz asked the Trustees if he could contact the following part time job applicants and give them a tentative offer to start immediately pending background, physical and drug tests. Stephen Dickson, Jake Stimmel, Dalton Vandermark, Jeffrey Rosencrance, Lee Hayes, Alexander Owens, Colin Osterman, Chad Smith and Shane Carr.

Interim Fire Chief Shultz brought up the 1500 hour per year rule for part time firefighters in the township. He said he contacted Millersport Fire Department to see what their policy was and was told they had checked with legal counsel that told them it was OK to exceed the 1500 hours at certain times. Interim Fire Chief Shultz would like to implement that here. Trustees feel we need to stick to the 1500 hours rule until we get legal advice on this.

Trustee Reef advised Interim Fire Chief Shultz that someone from the county will be contacting him about a grant for Election House & 33A. Trustee Reef also asked how many runs went to the trailer park. Interim Fire Chief Shultz will get run percentages ready for the county in that area.

### **ROAD AND CEMETERY DEPARTMENT BUSINESS**

Tom advised Plum Road is finished getting paved and it didn't cost the Road Department any money.

Tom stated that last summer when the bridge on Mt. Zion was replaced by the county, I had some concerns about the workmanship and was advised it would be taken care of. The county will be going back and grinding off the bridge deck and starting over with no cost to us.

Tom advised he is working on the performance evaluations and would be finished this week.

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Tom distributed finance options (see attached form) for the Mack dump truck with no early payoff penalty. Tom likes option 3. Trustee Kosch recommended waiting until we had the money to purchase rather than financing. Dave made a motion to go with option 3; John seconded. Trustee Cotner yes, Trustee Kosch no, Trustee Reef yes.

Tom distributed paper work for the skid loader from Company Wrench. Purchase price is \$55,000.00; trade in \$35,000.00 net price \$20,000.00. Tom advised he could take \$10,000.00 out of capital projects fund and \$10,000.00 out of cemetery fund. Trustee Kosch asked how many hours is on the trade in, Tom stated around 538. Trustee Cotner stated the vision is so much better from inside which makes it safer. Trustee Reef moved to go with the contract price of \$20,000.00; Trustee Cotner seconded. All voted yes

Trustee Reef said he had another complaint regarding berming on Rainbow Drive. Trustee Kosch said he had complaints concerning Election House and Plum Road also.

Trustee Reef wanted to thank Tom for getting Plum Road project started.

Trustee Kosch asked Tom if the department still had the response log where you would jot down the information when a caller calls in and then document how the information was taken care of and when. Tom advised yes, they still had the log but he wasn't using it.

### **FROM THE TRUSTEES**

Trustee Reef was in the TID meeting today and heard a rumor that the school dirt work had started, but Trustee Reef spoke to the engineer for the school who stated the land acquisition is not finalized yet. It was also recommended that if we ever want to blacktop Victor or Kull Roads we should enter into an agreement with Lancaster. This could save us thousands to have it done by one company at the same time as a continuous road.

Motion to adjourn was made by Trustee Kosch; seconded by Trustee Reef. All voted yes and meeting adjourned at 8:44 p.m.

# Mack Financial Services

October 25, 2017

## FORMAL PROPOSAL

**OBLIGOR:** GREENFIELD TOWNSHIP, FAIRFIELD COUNTY, OH

- ✓ This is a finance/ownership contract. No residual value.
- ✓ Fixed interest rate for the four (4) year, and five (5) year terms.

**EQUIPMENT:** ONE (1) NEW 2017 MACK GU 712 PLOW TRUCK

**OPTION 1**

Acquisition Cost:	\$152,350.00	Term:	Four (4) years	First Payment Due:	One Year from Close
Document Fee:	\$395.00	Payment Mode:	Annual in Arrears	Payment Amount:	\$24,989.52
Down Payment:	\$30,000.00	Interest Rate:	2.840%		
Trade In:	\$29,500.00	Rate Factor:	0.267998		
Principal Balance:	\$93,245.00				

**OPTION 2**

Acquisition Cost:	\$152,350.00	Term:	Five (5) years	First Payment Due:	One Year from Close
Document Fee:	\$395.00	Payment Mode:	Annual in Arrears	Payment Amount:	\$20,401.18
Down Payment:	\$30,000.00	Interest Rate:	3.070%		
Trade In:	\$29,500.00	Rate Factor:	0.218791		
Principal Balance:	\$93,245.00				

**OPTION 3**

Acquisition Cost:	\$152,350.00	Term:	Four (4) years	First Payment Due:	One Year from Close
Document Fee:	\$395.00	Payment Mode:	Annual in Arrears	Payment Amount:	\$22,309.53
Down Payment:	\$40,000.00	Interest Rate:	2.840%		
Trade In:	\$29,500.00	Rate Factor:	0.267998		
Principal Balance:	\$83,245.00				

**OPTION 4**

Acquisition Cost:	\$152,350.00	Term:	Five (5) years	First Payment Due:	One Year from Close
Document Fee:	\$395.00	Payment Mode:	Annual in Arrears	Payment Amount:	\$18,213.27
Down Payment:	\$40,000.00	Interest Rate:	3.070%		
Trade In:	\$29,500.00	Rate Factor:	0.218791		
Principal Balance:	\$83,245.00				

- \* This is a proposal only and is not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- \* Failure to consummate this transaction once credit approval is granted and the documents are drafted and delivered to Obligor will result in a documentation fee being assessed to the Obligor.
- \* This transaction must be credit approved, all documents properly executed and returned to Mack Financial Services and the transaction funded on ALL proposals on or before November 25, 2017. If funding does not occur within that time-frame, or there is a change of circumstance which adversely affects the expectations, rights, or security of Obligor or its assignees, then Obligor or its assignees reserve the right to adjust and determine a new interest rate factor and payment amount, or withdraw this proposal in its entirety.
- \* This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- \* **OBLIGOR'S TOTAL AMOUNT OF TAX-EXEMPT DEBT TO BE ISSUED IN THIS CALENDAR YEAR WILL NOT EXCEED THE \$10,000,000 LIMIT, OR THE INTEREST RATE IS SUBJECT TO CHANGE.**

<b>Mack Financial Services</b>	GREENFIELD TOWNSHIP, FAIRFIELD COUNTY, OH
	Signature:
	Typed Name & Title
	Date:

Total Interest Paid : \$ 4494.84  
 Annual Interest Paid : \$ 1498.28  
 Monthly " " " \$ 124.86