

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

October 13, 2021

Held 6:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Trustee Cotner called the meeting to order and led those present in the Pledge of Allegiance. David Cotner, Lonnie Kosch and Kent Searle were present.

After each trustee reviewed the minutes from the Trustees' Meeting held on September 24, 2021, Trustee Cotner asked if there were any changes to the minutes. Trustee Searle asked if the information regarding the zoning book amendment needed to be included in the minutes: Page 5, From the Trustees - "Zoning Book Amendments"? There was a hearing scheduled and the details were not included in the minutes, because the recorder shut off before the details were discussed. The details were written in and initialed by the trustees as follows: Public Hearing to be held on Thursday, October 21, 2021 at the Greenfield Township Firehouse at 6:00 p.m. regarding zoning book amendments. With this addition, Trustee Cotner asked if there was a motion to approve the September 24, 2021 minutes. Trustee Searle made a motion to approve the minutes as written and amended; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

FROM THE FISCAL OFFICER:

Fiscal Officer Wyne distributed financial reports.

- Fiscal Officer Wyne stated that the September Bank Reconciliation has been completed for the Trustees' review and signature.

- Trustee Cotner made a motion to pay the bills associated with warrants 34340 through 34371 and Electronic Debits 106-2021 through 115-2021 which are listed on the payment report; seconded by Trustee Kosch.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Trustee Searle made a motion to approve the Purchase Orders, and/or Then and Now; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Trustee Searle made a motion to approve Resolution 2021 10 13 01 for the following transfers of funds:

\$500.00 from fund 1000-110-312-0000 to fund 1000-110-213-0000

\$500.00 from fund 1000-130-150-0000 to put \$300.00 in fund 1000-130-212-000 & \$200.00 in fund 1000-130-341-0000

\$5000.00 from 2191-220-230-0000; \$3000.00 from fund 2191-220-314-0000 to fund 2191-220-221-0000

Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

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- Fiscal Officer Wyne stated that an updated complaint form is in the packet for review and approval to be posted on the website. The only change noted was adding the follow-up section. Chief Smith noted this was a fillable PDF form. Then, it can be saved and emailed to the trustees. It was determined it should be sent/automatically emailed to the Greenfield Township Office - Fiscal Officer - and she will forward to the trustees. Trustee Cotner moved to approve the Citizen's Complaint Form as presented and placed on the website. Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Fiscal Officer Wyne stated that Chief Smith forward her paperwork regarding an incident where a firefighter was cutting grass and an individual stated that their car was hit with rocks. That paperwork was forwarded to OTARMA. OTARMA contacted Fiscal Officer Wyne to say that it was a valid claim and the individual will be advised to get estimates for repair. OTARMA advised that all individuals cutting grass need to mow away from the road at all times.

- Fiscal Officer Wyne stated that the Trustees were forwarded information from the Auditor Office regarding fuel usage for township vehicles. She advised that the township needs to adopt a policy. She advised that getting fuel logs is hit and miss. Trustee Searle stated he would draft a policy for review.

- Fiscal Officer Wyne asked if any of the Trustees have been in contact with the Village of Carroll regarding the Civic Center contract. Trustee Searle stated that the contract expired July 1, 2021. Trustee Cotner stated he would talk with Mayor Drobina again.

- The following cemetery deeds were signed:

- Janet Holliday, Carroll Cemetery, Lot 31, Section E, Grave 4
- Frank E. Taylor, Carroll Cemetery, Lot 165, Section E, Graves 1 & 2
- Mary Janell Wayt, Greenfield Cemetery, Lot 26, Section B, Grave 4
- John and Rebecca Spires, Greenfield Cemetery, Lot 6, Graves 1 & 2
- Benjamin Cox, Carroll Cemetery, Lot 23, Section E, Graves 3 & 4.

- Trustee Searle advised he was approached at the Carroll Community Festival regarding an individual that has been trying to get an answer from Tom since June of this year. He stated he would get with Tom when Tom returns to work.

- Trustee Kosch asked about a cemetery deed for Jean Milliser Thompson. He stated that the check has been cashed since June; however the individual has not received the cemetery deed.

- Fiscal Officer Wyne advised the Township received their MNO renewal for 2021 and it is coming in at an increase of 22.93%. Our insurance representative advised us to look at moving any trustees/spouses (or any employees) age 65 or over to the Benistar Group Medicare Product. Not only will it save money on those individuals but it will allow us to renegotiate the renewal or look at alternative underwritten products likely

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getting the costs down. Trustee Kosch advised he has spoken to the insurance representative for him and Donna to move to the Benistar Group Medicare Product. The insurance representative is going to be sending paperwork for him to fill out.

- Trustee Searle questioned a couple of emails he received from an insurance representative, Tony Palandrani. He advised that Fiscal Officer Wyne responded back in May but no one responded to the most recent email from him. Fiscal Officer Wyne stated that she realizes that our insurance has taken a jump the last couple of years; however, she personally is not going to recommend that Greenfield switches. She advised that the representative the Township uses is well known in Fairfield County and advised that in the past to her knowledge at least a couple townships in Fairfield County switched representatives to get cheaper insurance and now they are in a lawsuit with other entities and are back to the representative that the township has. She advised that is a call that the Board would need to make. She was advised to send Mr. Palandrani an email to advise that the Township is not interested at this time.

ZONING DEPARTMENT:

Caitlin was not in attendance.

FIRE DEPARTMENT:

- Chief Smith advised that Fairfield Medical Center/Community Heart Watch was recognized in the Eagle Gazette as they received \$9,950.00 from the Fairfield County Foundation. The following individuals were recognized, Dr. Lazarus, Teri Watson and Chief Brad Smith.
- Chief Smith advised he attended the Fairfield County Community Strategic Planning Summit on October 7.
- Chief Smith stated that a Greenfield Township resident will be having an event in which fireworks will be displayed on October 16. He stated he would be in attendance for inspection and supervising during the event.
- Chief Smith stated he would be meeting with Carroll Community event coordinators on October 19 for possible fireworks for next year.
- Chief Smith advised the Fire Safety Day at Guardian Child Care will be October 20.
- Chief Smith that the County will provide assistance for ARP Grant Writing.
- Chief Smith advised that he would like to recognize Jack Barr, a community member for stopping and helping at an auto accident.

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ROAD AND CEMETERY:

Tom was not in attendance.

FROM THE TRUSTEES:

- Trustee Searle advised that he went into the Township to look for the Resolution regarding Medical Marijuana. Fiscal Officer Wyne stated that she had received the minutes and copies of resolutions from 2017, 2018 and 2019. Fiscal Officer Wyne stated she only recalls a moratorium being signed. She was advised to get the resolution that the Prosecutor's Office sent to Caitlin for the next meeting.

- Trustee Searle advised he would like to make a motion to go into Executive Session to discuss employee compensation. Trustee Cotner second the motion

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

In executive session at 6:55 p.m.

- Trustee Searle made a motion to come out of Executive Session at 7:05 p.m. Trustee Kosch second the motion. *ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

- Trustee Searle noted they discussed information regarding the premium pay act, and hope to act on it at the next meeting.

- Trustee Kosch made a motion to adjourn; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

The meeting was adjourned at 7:07 p.m.

**Recorder shut off randomly during meeting