

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

October 10, 2018

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the Fire House. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner and Lonnie Kosch were present. Kent Searle was on vacation.

After each Trustees reviewed the minutes from the Trustee Public Hearing on the Zoning Code book that was held on September 24, 2018, Trustee Cotner made the motion to approve the minutes as written; Trustee Kosch seconded the motion.

Roll Call: Cotner: Yes; Kosch: Yes; Motion Passed 2-0.

After each Trustees reviewed the minutes from the Trustee Meeting that was held on September 26, 2018, Trustee Cotner made the motion to approve the minutes as written; Trustee Kosch seconded the motion.

Roll Call: Cotner: Yes; Kosch: Yes; Motion Passed 2-0.

FROM THE FISCAL OFFICER

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Cotner made a motion to approve financial reports; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

Trustee Kosch made a motion to pay the bills associated with warrants 32594 through 32610 and; Electronic Debits 86-2018 – 92-2018 which are listed on the attached payment report; Trustee Cotner seconded the motion;

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

Trustee Cotner made a motion to accept the Purchases Orders and/or Then and Now Purchase Orders; Trustee Kosch seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

Fiscal Officer Wyne stated she received an email from The Ohio Benefits Team at Burnham & Flower PEBA Dental Plan through Delta Dental will be renewing “as-is” for the fourth year in a row!! The rates will remain the same and are guaranteed through January 1, 2020.

Fiscal Officer Wyne advised she received a notice from Ohio Division of Liquor Control regarding the K&W Restaurants & Carryouts, Inc. at 4400 Coonpath Road asking if we wanted a hearing in regards to a liquor license. Trustee Cotner made the motion to proceed with no hearing and Trustee Kosch seconding.

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

Trustee Kosch moved to approve Resolution #2018 10 10 01 transfer of \$200.00 from line item 1000-130-330-0000 (Travel & Meeting) and \$300.00 from line item 1000-130-599-0000 (Other Expenses) to move into line item 1000-130-211-0000 (Ohio Public Employee Retirement System); Trustee Cotner seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

October 10, 2018

Held 7:00 PM

Fiscal Officer Wyne stated there are 3 CD's that mature this month and is recommending that we reinvest them. She stated that the 10-year treasury is at a 7-year high and the laddering affect that the township has in place will benefit from these higher rates. Trustee Cotner moved to reinvest the CDS; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

Fiscal Officer Wyne advised she would be attaching a Memorandum of Record stating she will not be signing payroll for the Fire Department. When she questioned Interim Fire Chief Schultz on how he determined 10 hours of Educational Leave for 3 Firefighter and 10 hours of work for himself, he stated it was reasonable. Wyne stated she doesn't pay on the assumption of reasonable hours only on accurate hours.

Fiscal Officer Wyne stated that she received an email from Kim Wickham (Zoning Commission) questioned if she would get paid for typing the minutes for the Zoning Public Hearing on the Zoning Code Book that was held on August 21 since Lacey Storts didn't have time to do them. Lacey Storts was appointed as zoning secretary and that was her responsibility to get them completed in a timely manner. Lacey was paid \$65.00 on September 6 for what she was required to do. Fiscal Officer Wyne told Kim she will volunteer to take the minutes until replacement is found if Lacey is unable or has resigned as secretary (as stated by Trustee Cotner). Issue tabled until next meeting to be able to talk to gather more info.

Fiscal Officer Wyne asked to schedule a meeting with the Fire Department to go over policies. Motion made by Trustee Kosch for a meeting on October 18 at 3:00 pm at the township building, seconded by Trustee Cotner.

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

Fiscal Officer Wyne stated that she is scheduled to attend the Ethics training on October 23.

FLOOR

John Reef asked if any thing has been found about the \$70,000 he asked about several meetings ago. Fiscal Officer Wyne said she and Trustee Searle had started looking into it and discovered that the levy was for 3 years and not 2 like everyone seemed to think. She said she could see where the check was written to pay for the fire truck and money was pulled out of the 5/3 account going into checking account and some went into the investment account. She stated she was advised by the previous fiscal office that the reason the money was pulled from the 5/3 account as there was not enough money in the checking account to cover the expense of the vehicle. She stated that when her and Kent were looking at the end of the month for the first sixth months of the year (2016), there were a couple of months where there were no bank statements and she had to contact the bank to get copies. She advised that her and Kent have not set a date to further review the documentation but she is recommending that maybe John Reef help them with this process since he was a trustee at the time. She advised there was a CD cashed in and we probably paid a penalty for cashing it in early. She will contact 5/3 to verify. John stated he felt it is voter fraud that the money didn't go where it was advertised to go.

ZONING DEPARTMENT BUSINESS

Kevin distributed the zoning permit & fee reports. There is 1 new build in the last 2 weeks which is not reflected on report. Kevin did go out to the site and there are questions about the culvert size and Tom will need to go out to the site.

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

October 10, 2018

Held 7:00 PM

Kevin received a call asking if the township buys back cemetery plots. Trustee Kosch stated they used to for the price that was paid at the time of sale. Any further questions should be directed to Tom.

Kevin received a resignation letter from John Schmidt from the BZA and said he had done a good job on the committee. Motion made by Trustee Cotner to accept the resignation and seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

Kevin stated he met with the Outer Belt Brewery tonight about the number of parking spaces.

Kevin talked with Harbor Freight tonight on permits and they will start working on the building soon.

Trustee Kosch stated he received a call from Jeff Camechis of the County Engineers office about 2545 Carroll Eastern Road having a cement pad and questioned the set back rules. Kevin advised that there use to be a building on it that was struck by a car. Kevin stated he can rebuild on the same pad and because he is grandfathered in, the set back is OK. As long as the building is the same size, nothing else is needed, but if he makes it bigger (cannot go any closer to road) he would owe for the additional size.

FIRE DEPARTMENT BUSINESS

Captain Brad Smith reported that the vein finder has arrived and is on the 1st truck out. We are working with the Lancaster Eagle Gazette for some PR with the Shriners on the vein finder with a photo op and to get something in the paper.

Captain Smith reported that the open house went well, was well attended

The Fire Department received a resignation from part time fire fighter Nick Walter. He never actually started because he felt he couldn't give his best as he was starting school and had asked for a leave of absence. Fiscal Officer Wyne suggested to Interim Fire Chief Slade that Mr. Walter reapply after completion of his schooling when he is able to devote the time. Motion made by Trustee Cotner to accept the resignation and seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Motion Passed 2-0

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom was on vacation

FROM THE TRUSTEES

Trustee Kosch attended the public meeting about the new school and had wanted to see the plans for the retention pond and they didn't have them. John Reef suggested he contact Trueco Excavating Company in Delaware to obtain a copy of the plans.

Trustee Kosch made a motion to adjourn, seconded by Trustee Cotner.

ROLL CALL: Cotner: yes, Kosch: yes. Motion Passed 2-0

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

October 10, 2018

Held 7:00 PM

Business concluded; meeting adjourned at 7:36 p.m.