

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

September 26, 2018
Held 7:00 PM

The Greenfield Township Trustees met in regular session at the Fire House. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present. After each Trustees reviewed the minutes from the Trustees' meeting held on September 12, 2018, Trustee Searle made the motion to approve the minutes as written; Trustee Cotner seconded the motion.

Roll Call: Cotner: Yes; Kosch: Yes; Searle: Yes. Motion Passed 3-0.

After each Trustees reviewed the minutes from the Trustees' meeting held on September 19, 2018, Trustee Cotner made the motion to approve the minutes with Trustee Searle seconded the motion.

Roll Call: Cotner: Yes; Kosch: abstained; Searle: Yes. Motion Passed 2-0.

FROM THE FISCAL OFFICER

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Fiscal Officer Wyne stated at the trustees meeting on September 12, 2018, it was stated that the minutes for the September 4, 2018, special meeting stated the Public Hearing date for the Zoning Code book as August 21, 2018 instead of September 24, 2018. The minutes for that hearing were approved with the mention change corrected. When I reviewed the minutes the next day, I had listed the Public Hearing date correctly as September 24, 2018. The August 21 date mentioned in the minutes was the date that the zoning commission held their public meeting. Therefore, a motion is needed to let the minutes that were presented at the September 12, 2018, stand as they were typed, which listed the Trustees' Public Hearing on the zoning code book to read, September 24, 2018. Trustee Searle made a motion to keep the original September 4 meeting minutes as typed, Trustee Cotner seconded.

ROLL CALL: Cotner: yes, Kosch: abstained, Searle: yes. Motion Passed 2-0

Fiscal Officer Wyne stated that she received the invoice from KS Statebank for the payment (\$22,309.53) for the Mack Truck that was purchased in 2017. She advised at the time of the discussion for the purchase, it was decided we would pay extra. She stated that \$30,000.00 was placed in the capital fund for this payment. Trustee Cotner made the motion to pay \$30,000.00 on this payment; Trustee Searle seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Kosch made a motion to approve financial reports; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion to pay the bills associated with warrants 32564 through 32593 and; Electronic Debits 85-2018 which are listed on the attached payment report; Trustee Searle seconded the motion;

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

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Trustee Kosch made a motion to accept the Purchases Orders and/or Then and Now Purchase Orders; Trustee Searle seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle moved to approve Resolution #2018 09 26 01 transfer of \$1,394 from line item 2191-220-381-0000 (Property Insurance Premiums) to line item 2191-220-318-000 (Training Services); Trustee Cotner seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Fiscal Officer Wyne stated she has received couple of emails from Cheryl Downard of Fairfield County Engineer’s office regarding the Havensport Drainage Improvement Project. They need a summary sheet and 5-year plan completed to submit with the application as OPWC wants to make sure we are spending our money wisely but also need assistant for these grants. The township portion for that project is \$51,375.25. I’m required to sign a form specifying what fund this will come out of. The Board of Trustees and Tom need to advise what fund this is going to come out of and what we are cutting to get this money. Trustee Searle asked Tom if he had stated that he could do this for around \$15,000. Tom said yes but it was \$15,000 to \$17,000 and he expects their costs includes a lot of other work, possibly straightening a curve or leveling a hill but had not seen the plans yet. Trustees decided that the township doesn’t have the money to cover the expense therefore will not proceed.

Fiscal Officer Wyne stated that there is a patch of black mold in the filing room. She advised that Doug checked it out and advised two of vents were not properly sealed. A road department employee will seal the vents. Trustee Cotner will contact someone to remove the drywall, any wet insulation and repair.

FLOOR

Nothing from floor

ZONING DEPARTMENT BUSINESS

Kevin distributed the zoning permit, fee reports and contact information for grass cutting from Pleasant Township.

Kevin passed out the legal notice for the October 17th conditional use hearing for the dog kennel on Carroll Eastern Road. Kevin stated that all contiguous properties and those within 200 feet were also sent notices.

Kevin has had a lot of calls on 2445 Columbus Lancaster Road property, the front lot. Some he can’t answer and asked if the board wants to write some kind of disclaimer for the answers that

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are unknown, i.e.: mercury contamination. Kevin was told to answer those unknown questions by telling them that to the best of his knowledge, he is not aware of that.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Schultz stated that there was a motion to send 3 people to paramedic school and 1 withdrew his request, but another employee has asked for help to pay his tuition and needs to know if the board needs to make a motion to allow that change in personnel. Motion made by Trustee Cotner to allow the change in personnel attending the training, seconded by Trustee Searle.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

The department received a grant from the Shriners of \$5,240.00 to purchase a vein finder and Interim Chief Schultz asked that he be allowed to purchase a vein finder. Motion made by Trustee Searle to purchase a vein finder for \$5,240.00, seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Interim Chief Schultz stated they have interviewed 2 part-time firefighters (Melissa Riyadi & Steve Shirkey) and is asking for permission to make conditional job offers to them. Motion made by Trustee Kosch, seconded by Trustee Cotner.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom said there is a meeting with the Railroad Commission, Jerimiah Upp and Company Wrench at Company Wrench concerning Scooby Lane drain pipe and asked if a trustee would be available to attend. Trustee Kosch stated he would attend the meeting on September 27th at 7:30 am.

We have been busy doing maintenance on equipment, oil changes, filter changes etc.

Tom asked for clarification on the 29 hours verses the 1500-hour rule for part-time employees and which he needs to adhere to. He was told that his part-time employees will need to voluntarily sign a waiver stating they don't want insurance and then they can work up to 1500 hours per year and the waiver will need to be signed yearly. Fiscal Officer Wyne said we are still waiting for the waiver from the Prosecuting Attorney's office along with the ACA calculator and to continue the 29 hours weekly until the waiver is received and signed.

Tom let the board know he has 2 vacation requests; he will be on vacation for 3 days and Jeff for 5 days off.

FROM THE TRUSTEES

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Trustee Kosch received several complaints of pot holes and bumps in the Greenfield Estates subdivision on Meadowgrow & Arrowhead. Trustee Cotner said the blacktopping job was terrible and Tom has been trying to fix these with several different tactics, but nothing is working, it just keeps disappearing into the cracks/holes. Tom said there is no base under there.

Trustee Kosch checked on the striping and it would have to be continuously maintained which is a high expense at \$600.00 per mile for a double solid center line only.

Steve Eversole asked if anyone has gotten a site map from Lancaster School System. Trustee Kosch said he called but never received anything. Steve said they will have an informational meeting at Tarhee on Tuesday.

Trustee Searle requested that the Trustee Meeting scheduled for Wednesday, October 10 be changed as he will be on vacation starting October 10. It was decided that the meeting would stay as scheduled.

Trustee Cotner made motion to adjourn, seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 7:51 p.m.