

RECORD OF PROCEEDINGS

Minutes of Greenfield Township Trustees Meeting

September 24, 2021

Held 4:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Trustee Cotner called the meeting to order and led those present in the Pledge of Allegiance. David Cotner, Lonnie Kosch and Kent Searle were present.

After each trustee reviewed the minutes from the Trustees' Meeting held on September 8, 2021, Trustee Cotner asked if there were any changes to the minutes. Trustee Kosch made a motion to approve the minutes as written; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

After each trustee reviewed the minutes from the Trustees' Special Meeting on September 13, 2021, Trustee Cotner asked if there were any changes to the minutes. Trustee Searle made a motion to approve the minutes as written; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

FROM THE FISCAL OFFICER:

- Fiscal Officer Wyne stated that she will need a motion to pay Kull Excavation for hauling gravel for the chip and seal project. The invoice is for \$4,995. Motion made by Trustee Searle; seconded by Trustee Cotner.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Trustee Cotner made a motion to pay the bills associated with warrants 34311 through 34339 and Electronic Debits 102-2021 through 105-2021 which are listed on the payment report; seconded by Trustee Searle.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Trustee Searle made a motion to approve the Purchase Orders, and/or Then and Now; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Trustee Searle made a motion to accept Resolution 2021 09 24 01 that states "BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, that the meeting dates for 2021 are set as: 2nd and 4th Wednesdays of each month at 6:00 p.m. at 3245 Havensport Road in Greenfield Township, and the public is welcome to attend. Occasionally, meeting dates will change to accommodate various scheduling conflicts. When this occurs, the change will be posted on the township website, post office (Carroll) and at the administrative office building, in addition to sending to any media requesting it. Special meetings will be held as called by the Chair of the Trustees with a minimum of 24 hour notice to the media if requested by the media; and posted on the township website, post office (Carroll) and at the administrative office building. Emergency meetings called by the Chair to be held if necessary using the same procedures listed above. Meetings will be held at 3245

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Havensport Road in Carroll unless otherwise announced on the website, post office or at the administration building. Trustee Kosch seconded the motion

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Trustee Searle made a motion to accept Resolution 2021 09 24 02 regarding the Juneteenth Holiday, which states:

WHEREAS, on Thursday, June 17, 2021, President Joe Biden signed bipartisan legislation marking June 19, Juneteenth, a national holiday. The holiday commemorates the ending of slavery in the United States, and;

WHEREAS, later in the evening June 17, 2021, Governor DeWine appointed and recommended that Juneteenth become a state holiday in conformance with Ohio Rev. Code 1.14(K), and;

WHEREAS, the Greenfield Township Board of Trustees desires to adopt Juneteenth as a township holiday pursuant to Ohio Rev. Code 511.10 and Ohio Rev. Code 1.14(K), and;

WHEREAS, as June 19th fell on a Saturday in 2021, Juneteenth would have to had been observed on Friday, June 18, 2021 pursuant to Ohio Rev. Code 1.14, and;

WHEREAS, due to the lateness of the appointment and recommendation of Juneteenth as both a federal and state holiday, it would not have been practical or feasible for the Board to convene a meeting to adopt Juneteenth as a township holiday in conformance with Ohio Rev. Code 511.10 prior to June 19, 2021, and;

WHEREAS, to ensure that its eligible employees have the opportunity to observe Juneteenth in 2021, the Board desires to adopt an alternative holiday schedule to permit its eligible employees to observe Juneteenth as a floating holiday, and;

WHEREAS, the Board also desires to establish Juneteenth as a permanent township holiday that will be observed on June 19th starting in 2022.

NOW, THEREFORE, BE IT RESOLVED: That the Board of Greenfield Township Trustees hereby adopt June 19th aka "Juneteenth" as a recognized holiday pursuant to Ohio Rev. Code Sections 511.10 and 1.14.

Be It Further Resolved: That the Board of Greenfield Township Trustees hereby adopt an alternative holiday schedule for calendar year 2021 to observe Juneteenth as follows:

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- a. Fire Department employees that have served at least 6 months of full-time continuous active service prior to June 19, 2021 shall be given 8 hours of holiday credit.
- b. Full Time Road Department employees and Fire Chief Smith shall be given an eight (8) hour floating holiday for 2021. This floating holiday must be used by December 31, 2021 or else it will be forfeited.
- c. Part Time Firefighter employees who are currently employed with the Township who worked on June 19, 2021 will receive holiday pay at 1.5 times.

Be It Further Resolved: That the Board of Greenfield Township Trustees shall observe Juneteenth on June 19th in the manner prescribed in Ohio Rev. Code Sections 511.10 and 1.14 starting in calendar year 2022 and for each calendar year after that.

Trustee Kosch second the motion.

ROLL CALL Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Fiscal Officer Wyne stated that Doug ended the last pay period (9-18-21) with 61 hours. This is two hours over what he is permitted to work. Trustee Cotner made a motion to pay Doug Hughes the extra hours; Trustee Kosch seconded the motion.
ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0
- Fiscal Officer Wyne advised that the Township received a packet from the Ohio Department of Transportation regarding a funding opportunity provided through Ohio Department of Transportation (ODOT); all Trustees and Road Supervisor were provided a copy. She advised if we are going to take advantage of this, then Tom is going to need to provide information.
- Fiscal Officer Wyne advised the Township received their MNO renewal for 2021 and it is coming in at an increase of 22.93%. Our insurance representative advised us to look at moving any trustees/spouses (or any employees) age 65 or over to the Benistar Group Medicare Product. Not only will it save money on those individuals but it will allow us to renegotiate the renewal or look at alternative underwritten products likely getting the costs down. Fiscal Officer Wyne stated that if we are going to do this then we need to move on it, as it takes about a month or so to set up to have it in place for January 1, 2021. Discussion continued on the details of the plan, and Fiscal Officer Wyne noted this will need to be addressed at the next meeting.
- Fiscal Officer Wyne advised the Trustees that when the public calls in they will be required to push a number for a certain department. All individuals have been advised to set up their voicemail. She advised that Jane Baughn set up her voicemail and the Fiscal Officer's voicemail. Lonnie advised he contacted Valtech to get things going. Fiscal Officer Wyne stated that she was advised that Donna contacted Valtech. Fiscal Office Wyne stated that Valtech has been advised not to respond to any

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spousal issues since they are not an employee of the township nor should Donna be doing work on behalf of the township. Trustee Cotner agreed with the Fiscal Officer.

ROAD AND CEMETERY: No report; Tom Shafer was not in attendance.

ZONING DEPARTMENT:

Fiscal Officer Wyne stated that Caitlin wanted her to advise that there is a Zoning Commission Public Hearing scheduled for the Shalom United Methodist Church proposed zoning amendment on Thursday, October 28, 2021 at 6:00 p.m. at the Firehouse.

Caitlin asked that Fiscal Officer Wyne inquire where we were in the process of getting her a cell phone. There was discussion on the Road Department turning the phone that is currently assigned to Jeff Bondurant over to Zoning for the Zoning Inspector to use. Once the phone is turned over then a new number will be assigned.

Trustee Searle inquired whether a schedule has been set for the new Zoning Officer. Fiscal Officer Wyne gave the following tentative schedule: Monday: Off; Tues. 3-6 PM; Wed. 10 AM to 1 PM; Thurs: 3-6 PM; Fri. 10 AM to 1 PM.

Fiscal Officer Wyne reported there is an outstanding fee of \$5 for an ad that Anne Darling Cyphert had placed with the Town Crier. However, no paperwork has been submitted for this ad, as Ms. Cyphert stated she cannot access the email information. Fiscal Officer Wyne is going to ask Caitlin Barbee to check the email to look for an email addressing this ad. She has also asked the Town Crier to forward paperwork to her directly, and she has not received a response from them.

Trustee Searle asked if the keys that had been in the Zoning Department had been found. Fiscal Officer Wyne reported the keys have not been found or returned. Also, the only other key for the township/zoning mailbox at the front door to the office is also missing. Jane Baughn, Deputy Clerk, has the only other key. The mailbox may need to be changed out in the future, at which time keys would be provided to those who need access to the box. Trustee Searle stated he would contact Ms. Cyphert about the missing keys.

Trustee Searle also asked whether the zoning laptop had been returned. Fiscal Officer Wyne reported she had advised Kevin Yeamans the laptop needed to be returned the evening he was terminated and as of yet she hasn't seen it. Trustee Cotner said he would call Kevin to get the laptop computer returned to the township.

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FIRE DEPARTMENT:

Community Heart Watch Recognition: Chief Smith reported he had received a letter of thanks from Jack Janoso Jr., CEO of Fairfield Medical Center to thank the Department for their support of the Community Heart Watch program.

Pump and Ladder Testing: Chief Smith reported testing and inspection of the pumps and ladders will be held next week, and this will include Bloom and Amanda Townships.

Community Outreach Activities: Chief Smith reported on upcoming activities the Department will be involved in:

- On October 3, 2021, Boo at the Brew to support the Evelyn Hazel Miller Foundation; held at Rockmill Brewery. It is a touch-a-truck, Halloween-type event. Chief Smith provided flyers with the information.
- On October 5 & 6, 2021, the Department will be at Little Shepherds Daycare for a touch-a-truck event to promote fire safety. The Department takes part in this event each year.
- On October 9, 2021, the Carroll Community Event will take place. This will include a concert and car show.

EMS Grant: Chief Smith reported he and Fiscal Officer Wyne had reviewed the information within the grant. They determined that \$2,000 was the maximum amount allowed to assist with medic school. He asked for a motion to approve paying \$2,000 toward Meryah Wilson's medic school training. Trustee Searle made a motion to approve these funds to be used for this purpose; Trustee Cotner seconded the motion.

ROLL CALL Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Turkey Supper: Trustee Searle inquired whether a turkey supper was being planned for this year. Chief Smith reported the Department had been discussing it and how to proceed, considering the COVID situation. There is a possibility of holding a drive-through/to-go supper. They will be assessing the situation over the next month, as it takes a fair amount of planning and preparation for this event.

FROM THE TRUSTEES:

Zoning Book Amendments: Trustee Searle reported the recommendations from the Zoning Commission on the amendments had been received. The township has 30 days to schedule a public hearing. *The hearing was scheduled for October 21, 2021 at 6:00 p.m. - JSM*

Trustee Searle made a motion to adjourn; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0 *JSM*

The meeting was adjourned at 4:34 p.m.

Don R. Cotner
Ken Searle
Zimmerman G. Shand
Deon Ulyene
Kosch