

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

September 11, 2019

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner & Lonnie Kosch were present. Kent Searle was absent.

After each trustee reviewed the minutes from the meeting held on August 28, 2019, Trustee Kosch made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0.

FROM THE FISCAL OFFICER

Fiscal Officer Wyne passed out various pieces of correspondence and the financial reports.

Trustee Kosch made a motion to approve the financial reports; Trustee Cotner seconded.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

Trustee Cotner made a motion to pay the bills associated with warrants 33134 through 33158 and electronic debits 90-2019, 93-2019 through 103-2019; Trustee Kosch seconded.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

Trustee Cotner made a motion to approved the Purchases Orders and/or Then and Now Purchase Orders; Trustee Kosch seconded.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

When part-timer Doug Hughes was hired it stated in the minutes he would be doing cemetery work. Road Supervisor Shafer used Doug during the chip sealing project and charged his time to the Road Department which is where it should be charged. A motion was made by Trustee Cotner to pay Doug Hughes out of the road account instead of the cemetery fund for pay day 9-5-19; seconded by Trustee Kosch.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

Trustee Cotner made a motion to allow both Donnie Crow and Doug Hughes to work both the cemetery and road as determined by the road supervisor as of today (9-11-19), seconded by Trustee Kosch.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

During the Trustees' meeting on 8-14-19; Fire Chief Smith advised the Trustees' that full-time firefighter Larry Musser submitted his letter of resignation which the Board accepted. Larry Musser decided that he would stay on as part-time. Motion made by Trustee Cotner to reappoint Larry Musser as part time at the rate of \$12.00/hour with an effective date 8-28-19; seconded by Trustee Kosch.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

On the timesheets for the Zoning Commission meeting that was held on 8-20-19, Kim Wickham asked to be paid the \$25.00 for taking the minutes for the meeting since Lacey was not in attendance. A motion was made by Trustee Cotner to pay Kim Wickham the additional \$25.00 as long as she continues to take the minutes for the meetings; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

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A letter of resignation was requested if Lacy Storts is no longer going to be the Zoning Commission Secretary. Trustee Cotner stated he would contact Kim about getting that.

Board of Zoning Appeals held a hearing September 4, 2019, the hearing was taped; however, no one on that committee wanted to type the minutes that are required. Carla Jacobs stated she would type those minutes. A motion was made by Trustee Kosch to pay Carla Jacobs for typing those minutes not to exceed 3 hours at her hourly rate of \$15.50 which will be charged to Zoning; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

Motion made by Trustee Cotner for either Dawn Wyne or Carla Jacobs to attend and take minutes for the BZA meetings or hearing at \$50.00 per meeting and \$65.00 per hearing; seconded by Trustee Kosch

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

Since the Zoning Commission and Zoning Board of Appeal are in need of members, Fiscal Officer Wyne is recommending that we advertise by putting it on our township website, Greenfield Township Facebook page and posting in the Post Office. Trustees both agreed. Fiscal Officer Wyne also asked Chief Smith to have it put on the fire department website. Trustee Kosch asked if we are short on the BZA and Commission. Kevin stated we are short members on both the Commission and BZA.

Fiscal Officer Wyne received an email from Chief Smith that the firefighter’s contract negotiations started September 4. She is recommending that each trustee takes the time look over the proposed contract. She would also like to have a meeting with the board once they have read both contracts (current & proposed) to discuss before they submit the contract to our attorney. Any legal fees associated with the contract negotiations would need to be charged to Fire. Trustee Cotner would like a copy sent to our attorney and sit down and go over it with him instead of having 2 meetings. Fiscal Officer Wyne stated we need to be prepared when we meet with the attorney so the Fire Department is not hit with a lot of legal fees.

A continuance was filed for the BWC Hearing for Schwinne. Fiscal Officer Wyne will let the Trustees know once a hearing date is set.

A part-time fire fighter may not have received the accurate rate of pay, he may have been paid at a higher rate. Fiscal Officer Wyne and Carla are looking into this issue and hope to have their finding by the next meeting. This was due to the payroll company putting in the wrong rate of pay when this employee was entered..

Fiscal Officer Wyne wanted to remind the Trustees of a meeting on October 1st with 5/3 at the township office. Trustee Cotner asked about the September 26th training, Dawn stated it is at 8:30.

FLOOR

Nothing from the floor

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ZONING DEPARTMENT BUSINESS

Kevin passed out the fee and collection reports.

Kevin stated he was approached by a resident asking how he kept his job because he is always absent. This individual said he is always absent from the Zoning Commission meetings. Kevin stated he is not a member and has no voting privileges. Fiscal Officer Wyne stated the prosecutor stated that the commission doesn't need to have meetings every month and should only have meetings when needed. Kevin also asked why he is not compensated to attend like everyone else. Trustee Kosch asked what they are meeting for. It was stated they are going through the book chapter by chapter.

There was a BZA hearing on the 4th for the variance for a pole barn at 2995 Election House Road on the size and placement which was passed.

Kevin asked Lonnie what signs at Hooker he was talking about at the last meeting. Lonnie said the signs on the building. Kevin said he is going through the new book and also looking into signage for Meijer for their renovations starting next year.

Trustee Kosch asked Kevin if he has had any correspondence with the property owners he had sent the certified letters to. Kevin said he has not heard from either one. Fiscal Officer Wyne told Kevin he needed to have the trustees produce the resolution and there also needs to be a complaint form and pictures. Fiscal Officer Wyne stated if the case goes legal, we will need this documentation.

Trustee Kosch asked Kevin if a letter had been sent to 4736 Election House on the high weeds and Kevin said he hadn't gotten to it yet. Fiscal Officer Wyne asked if a complaint form had been filled out and Trustee Kosch said no. Fiscal Officer Wyne will put complaint forms in the trustee boxes so they can have them when they receive complaints.

FIRE DEPARTMENT BUSINESS

Chief Smith thanked Tom for the paving job on the fire house driveway.

Chief Smith stated they received a \$3,258.00 grant from the Ohio Department of EMS and in the past have used that money to assist firefighters with schooling. He would like to use it to help Anthony Mastracci and Melissa Riyadi with paramedic school. Fiscal Officer Wyne reminded the Chief and the Board that the grant money could also be used to pay for Fire Department EMS Supplies. Motion made by Trustee Cotner to give \$1,629.00 to each Melissa Riyadi and Anthony Mastracci from the EMS grant to help with paramedic schooling; seconded by Trustee Kosch

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

Chief Smith attended the first of three classes for the Project Fort training and will be in class the next two Tuesdays. After completion, Chief Smith will be able to run with the Project Fort team on any drug, alcohol or mental issue type situations with the sheriff or highway patrol. This goes hand in hand with my Community Paramedicine training I received.

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Chief Smith received a call from Upper Arlington Fire Department to attend a Community Paramedic event on September 25 to discuss some of their ideas and my ideas. Along with that, they have a grant program that they want to include us in since we are a rural community. This grant would provide a \$10,000.00 grant each year for the Community Paramedic program to help with software or adding an employee to the program. Chief Smith has been researching software companies and costs associated with this program.

Chief Smith stated that there was an EMS dinner at Fairfield Medical Center last night (9-10) and our department was recognized for a great save at the Kia Dealership a few weeks ago. All full time and part timer Jason Belleau received the Great Save Award at this dinner. The key note speaker, Dr. John Lazarus, wants to meet with us and discuss future community CPR programs with Greenfield Township.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom stated the chip sealing is finished.

Tom said the fire department parking lot is finished but will help with getting it stripped.

Fairfield County Engineers have informed Tom that at the top of the hill on Rainbow Drive where the gas line crosses the road where we just chip sealed, they are going to tear it up to fix the area again. It will be a full depth repair. Tom wished they would have told him before they chip sealed.

Tom stated that he was also told the corporation line at Carnes Road and Beaver Street, at Wendy Drive, the road closest to the county line, we are going to need to extend the pipe in that basin and cover it with dirt. This was highly suggested by Mike Arder of the County Engineer office because the gas line runs through there.

We have been mowing roads. Tom asked the trustees if they had heard anymore about the car and the piece of wood, both said they hadn't heard anything else.

Trustee Cotner said there was a situation the Saturday of Labor Day weekend. Debbie Poling took a picture and put it on line of the grass in the cemetery. He said we need to plan to cut Carroll & Greenfield cemeteries toward the end of the week when there is a holiday on Monday. Tom said that particular this holiday since the department was chip sealing and the cemeteries didn't get cut for two weeks.. Trustee Cotner asked them to cut those two cemeteries later in the week before a Monday holiday. Tom had emailed this resident back and explained why this occurred.

Tom stated he talked to Jonathon Ferbaugh at Soil and Water who said he is very appreciated of the township being patient with the lack of work being done by the Hunters Run Conservative District. He complemented on how Mt. Zion is looking and has asked for our help with the dam off Dolson Court with our equipment. Trustee Kosch said that is off our right of way, Tom agreed. The issue is there is about 4 foot of sediment covering the diffusers that help slow down the water. Tom told him he would help and the township will be reimbursed for this. Tom gave him a quote of \$1,000 for 2 days of manpower and equipment use but has not heard back. Fiscal Officer Wyne asked if we are permitted to use the manpower and equipment to do that. Tom said since we were asked by the county for our help,

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he figures Jonathon Furbaugh knows that the ORC rules would allow. Trustee Kosch questioned if we will need to write up an agreement for our equipment since we are off our right of way.

FROM THE TRUSTEES

Trustee Cotner said he found out the Timber Top ordinance with the City of Lancaster will be a Type 1 or Type 2. As soon as we find out which type, we need to get with the attorney to find out the next step.

Trustee Cotner stated he was told by the prosecutor that the township has no business doing anything to any ditches in the township other than dipping them out to get the water to run. We can't do any piping. The resident can put in pipe.

The resident on 158 did move the vehicle away from the road so the neighbor can see to get out safely after Trustee Cotner spoke to him.

Trustee Cotner made a motion to adjourn; seconded by Trustee Kosch.

ROLL CALL: Cotner: yes Kosch: yes. Motion Passed 2-0

Business concluded; meeting adjourned at 7:50 p.m.