

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

August 31, 2021

Held 4:00 PM

The Greenfield Township Trustees met in a special session at the Township Building to interview Caitlin Barbee for the Zoning Inspector position. Dave Cotner and Lonnie Kosch were in attendance.

Trustee Cotner advised Caitlin that she was the only applicant but they still needed to meet with her. Caitlin was asked a few questions and was advised that the pay was \$25.00 per hour, she would need to be in the office for at least two hours, four days a week, with two of those to be evening hours. She asked if she had to have a set schedule and was advised yes, but the township is flexible if something comes up.

Fiscal Officer Wyne advised Caitlin that she would need to submit to a drug test and a review of her driver license would be done.

Fiscal Officer Wyne advised the Trustees that Caitlin could not be appointed until a Resolution was in place and that would need to be done at an open meeting. She advised that she would notify them when she had everything.