

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

August 22, 2018

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the Fire House. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present. After each Trustees reviewed the minutes from the Trustees' meeting held on August 8, 2018, Trustee Cotner made the motion to approve the minutes as written; Trustee Searle seconded the motion.

Roll Call: Cotner: Yes; Kosch: Yes; Searle: Yes. Motion Passed 3-0.

FROM THE FISCAL OFFICER

The Administrative Assistant passed various pieces of correspondence and the Financial Reports.

Trustee Searle made a motion to approve financial reports; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to accept Resolution 2018 08 22 01 for the transfer of \$4,400 from the general fund 1000-110-599-000 (Miscellaneous) to fund 1000-110-315-0000 (Election Expense) to cover the expenses for the Fire Department Levy that was on the ballot in May of 2017 and transfer of \$2,000.00 from 2191-220-190-0012 (salary – volunteer remuneration) & transfer of \$5,000.00 from 2191-220-213-0000 (Medicare) to fund 2191-220-212-0000 (social security); Trustee Cotner seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion to pay the bills with warrants 32514 through 32542 and the Electronic Debit 77-2018 listed on the attached payment report; Trustee Searle seconded the motion to approve.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to accept the Purchases Orders and/or Then and Now Purchase Orders; Trustee Kosch seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

The Audit for FY16 & FY 17 is complete and a copy is available for review at the Township during normal business hours.

We have placed 2 calls to MOMS due to the copier jamming every time you print or copy documents. The repair guy stated that a dehumidifier is needed since the paper is damp which Fiscal Officer Wyne went and purchased and the repair man is also looking for a heated tray for the copier. Fiscal Officer Wyne received a call from MOM about the issues of making 2-sided copies and had suggestions for her to try to resolve the issue. She will try these tomorrow.

An email was sent to Glen at TCR advising Kevin is having issues with his computer. Kevin has been in contact with Glen and has done what Glen said to do and so far, his computer seems to be working.

Fiscal Officer Wyne has been researching the FLSA laws. Part-time firefighters are held to the same standard as full-time and are allowed to work 212 hours in a 28-day period before they are paid at the overtime rate. She

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would like to have all hourly employees use a time clock currently only the road department employees are required to clock in and out.

FLOOR

Nothing from floor

ZONING DEPARTMENT BUSINESS

Kevin distributed the fee report and will put a new one in each trustee box after he gets caught up on entering the information he couldn't enter while he was having computer issues. He hopes the issues have been resolved since contacting TCR.

Kevin was approached after the zoning commission meeting by a couple who wanted to thank him for berming their road. Kevin advised the couple that he would pass the information on to Road Supervisor, Tom Shafer.

There is a possible rezone on the driving range property coming up. Kevin has been in conversation with Jeff Watts concerning that.

Kevin has had some calls with concerns about actions go on at the old Muse farm at Timber Top.

Kevin has had discussions with ASK, Kia & Harbor Freight, all concerning signage.

Letter sent to the property owners about high grass on Coonpath Road. Kevin has contacted a local mowing service about prices for mowing. Kevin asked if the mowing service will need to be bonded and carry insurance. Trustees said yes.

Trustee Cotner asked if Kevin had heard anything from the guy at Colonial Estates, Kevin replied no.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Shultz stated that at the last meeting he asked for permission to extend a job offer to Mr. Mattia who has declined the job offer due to his circumstances changing.

The fire house received a request from the Board of Elections to use fire house on November 6 for the general election. Motion made by Trustee Kosch, seconded by Trustee Searle to allow the use of the firehouse on November 6, 2018 for the general election.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

The fire station has received a BWC grant for \$6,660.00 for the purchase of 37 hoods & 37 sets gloves which will replaces our old ones and adds more protection for the firefighters. We would have to spend \$1,332.00 to cover the balance of the total project of \$7,992.00, which is 20%. Motion made by Trustee Searle, seconded by Trustee Kosch to spend the \$1,332.00 for new hoods & gloves

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

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Need to purchase new tires for ford medic 561 to spend up to \$2,600.00. Lieutenant Smith has provided 3 estimates, most expensive \$2,600.00. Interim Fire Chief Schultz hasn't had time to compare the 3 bids. Motion made by Trustee Searle to spend up to \$2,600.00 for new tires for medic 561, seconded by Trustee Kosch.
ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

The fire department has a couple cots out of service and not being used because of the new power cots we have now. We don't need these and it would take them out of our inventory and we would not have to maintain them any longer. There are a couple of local departments that want to buy these cots. Trustees asked that Interim Fire Chief Schultz get proposal and bring back to the next meeting.

Interim Fire Chief Schultz sent an email to board on coverage of high school football games. Captain Smith had a conversation with Chief Gill of Bloom Township Fire Department. Interim Fire Chief Schultz summarized the emails by saying because of staffing and run volume he doesn't want to dedicate one of our on duty trucks to an event like that, he wants to put people up there but can't. Superintendent of schools contacted Bloom and they stated they would cover the events. Interim Fire Chief Schultz has since contacted Chief Gill and they are going to split the games. Interim Fire Chief Schultz would like to staff medic unit with extra personnel (overtime employees). Trustee Cotner questioned why don't we do it the same way we always have and stated that in 2 years there was 1 run that took the medic away from the football game and they were gone 20 minutes and came right back and the school is fine with that. They aren't requesting a medic be there the entire time and understand if you have to go on a run. A resident of Bloom Township who was also employed by Greenfield Township Fire Department was upset that Bloom had their medic come over here because the school is in Greenfield Township, but the school is for Bloom Carroll & Carroll township students. Captain Smith spoke to Chief Gill and will work to come up with a plan for both departments to work it out and accommodate the games.

Interim Fire Chief Schultz talked about the issue of payroll and part time firefighters and wants to contact the County Prosecutor. Trustee Cotner asked Interim Fire Chief Schultz to contact Fiscal Officer Wyne because he thinks she has already contacted the prosecutor.

Trustee Cotner asked how many sandwiches were during the Carroll Festival. Interim Fire Chief Schultz stated the sales were over \$1200.00.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom asked the Trustees to go into execution Session to discuss part time personnel issue. Motion made by Trustee Cotner and seconded by Trustee Searle to go into executive session @ 7:32.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Motion made by Trustee Cotner to come out of executive session, seconded by Trustee Searle at 7:55.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Kosch stated at this time they will have to contact the prosecutor for more information on this matter with no decision made.

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Tom said the ton truck is back from Bob Boyd Ford which needed a new radiator. Extensive sludge and corrosion in the frame rail mounted fuel filter. The bill was \$1,077 and change.

All the parts came in for the Ford 5610 road mower which needed a new radiator also per Tom.

Trustee Kosch received an email from Gary Featheroff of the Shalom Church wanting to have the 5K run on December 1st. Tom stated what we have done it in the past is we supply barricades and they get the sheriff's department for traffic flow. The trustees had no issues with this.

Trustee Kosch asked Tom if he had gotten anything back on the stripping. Tom said he hadn't.

Trustee Kosch talked to county concerning the gentleman that was at the last trustee meeting about building that project with the City of Lancaster at River Highlands property. They said they couldn't do anything and suggested for him to contact City of Lancaster. Trustee Kosch called the gentleman back and gave him that information.

Trustee Kosch brought up the ditch on Havensport Road, from 5705 to 5840. He talked to Fairfield County Engineer Jerimiah Upp and was told we should apply for state money and we would have to get a resolution. Cheryl Downour is to send a resolution. They suggested putting in a culvert system with drops to handle the water. This is through The Ohio Public Works. Tom thinks the cut off is February of 2019. The township would have to pay a percentage of the overall cost of the project. The trustees feel we should take advantage of trying to apply for this money. Trustee Kosch stated he will contact Cheryl Downour about the getting the resolution to us.

Trustee Kosch had several calls from Bonita & Jeannie Drive about cattails and trees growing up and asked Tom to look at it.

FROM THE TRUSTEES

Trustee Cotner asked what came from the zoning book hearing. Kim said she and Lacey will be getting the code book as written along with any suggestions from the public to the trustees.

Trustee Searle made motion to adjourn, seconded by Trustee Cotner.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 8:03 p.m.