

**RECORD OF PROCEEDINGS**

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

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August 9, 2017

*Held 7:00 PM*

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present. After each Trustee had reviewed the minutes from the previous meeting on July 26, 2017, Trustee Kosch moved to approve the minutes; Trustee Reef seconded, and all voted yes.

**FROM THE FISCAL OFFICER**

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Reef moved to approve Resolution #2017 08 09 01 transfers between line items; Trustee Cotner seconded. All voted yes.

Trustee Kosch moved to approve financial reports and all purchase orders; Trustee Cotner seconded. All voted yes.

Trustee Reef moved to pay the bills and the payroll electronic debit associated with warrants 31855 through 31886 listed on the attached check register; Trustee Kosch seconded and all voted yes.

Fiscal Officer Wyne asked the Trustees if they wanted her to set up a meeting with Matt Murdock and Tim Randolph regarding the Zoning Commission position. Cotner made a motion to put both down as alternate; Reef seconded. All voted yes.

Fiscal Officer Wyne provided a draft copy of the new zoning inspector position description for review by the Trustees. Trustee Reef advised this position description is not what was approved. Table for next meeting.

Fiscal Officer Wyne questioned if she should renew the contract for termite control for the Carroll Fire Station from Ben Kitchen Termite Control. Trustee Cotner made the motion to renew and Trustee Reef seconded. All voted yes.

**FROM THE FLOOR**

Jack Barr – Winding Oak – stated his driveway culvert needs cleaned out. Tom advised that the culvert will be cleaned by January 1, 2018.

Jeff Slicer – 1755 Woodland Heights stated his gravel driveway is being washed out. Tom advised he will work on it and hopes to get to him in a couple of months.

**ZONING BUSINESS**

Kevin distributed the zoning report and fee collection.

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Kevin stated that the Kraner property on Wilson Road is asking for a variance on an existing building. They want to do a lot split.

Rick Rickets would like to attend the trustee meeting on August 23 regarding Community Authority.

Kevin advised he contacted Larry Hanna of the Health Dept. on the 1580 Election House property. The Health Department report stated there is no public health issue with this property.

Kevin advised of possible construction on Orchard Drive; however, this is a private drive.

Kevin would like to ask if we can get prices on a new computer. Kevin advised his computer is about 7 years old. Trustees were ok with Kevin getting prices.

Kevin stated he received an email from Loudan Wade questioning the Burchey Road lot split. Kevin says it is at RPC.

Trustee Reef asked how the zoning commission members were notified about the cancellation of the Columbia Gas hearing. Kevin stated he sent out an email and Trustee Kosch stated he talked to Bob Paulis on the phone. Trustee Reef had concerns about there being no written documentation.

Trustee Reef stated that the board needs to clarify the status of the Zoning Board members. Trustee Cotner said he called Josh at the Prosecutors Office to get clarification on the Zoning Board members' status with the township. Josh stated they are considered part time employees of the township in his opinion. Trustee Cotner also stated he feels Kevin needs to attend the Zoning Board meetings to build more communication between the Zoning Board and Kevin.

### **FIRE DEPARTMENT BUSINESS**

Chief Schwinne advised that staff from the American Red Cross and the Greenfield Township Fire Department will be canvassing the Village of Carroll on August 26<sup>th</sup> from approximately 10:00 a.m. until 4:00 p.m. to see who maybe in need of smoke detectors.

### **ROAD AND CEMETERY DEPARTMENT BUSINESS**

Tom advised he received a call from George Barnes with Frank Smith Funeral Home about an indigent burial. Mr. Smith sent Tom a copy of a form he says he got from our office pertaining to indigent burials. Tom stated he has never seen this form before and asked Trustee Kosch if he had. Trustee Kosch stated no he had not. George Barnes stated the township needs to pay to have an indigent cremated. Tom is going to check into this.

Tom advised they have started chip sealing and hopes to have ours done before school starts.

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**FROM THE TRUSTEES**

Trustee Reef advised on the meeting on August 3 regarding the Old Firehouse so that the community could voice their opinions. Fiscal Officer Wyne stated the lease is up May 2018. Options that we have include getting competitive sealed bids, an auction, or listing it with a realtor. The Mary Dawson said she keeps hearing how much the residents of Carroll appreciate the use of it as a civic center and she would like to be able to continue using it for that purpose. Trustees asked Tom is he would like to use the vacant section for storage and take over the utilities for that section. Tom agreed that he could use it and pay the utilities Trustees discussed removing the Fire House sign from the building. Chief Schwinne will remove the sign and anything that the department has stored in there.

A motion was made to adjourn the meeting at 8:21 p.m. by Trustee Kosch; Trustee Cotner was seconded. All voted yes.