

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

July 12, 2017

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present. After each Trustee had reviewed the minutes from the previous meeting of June 29, 2017, Trustee Reef moved to approve the minutes; Trustee Cotner seconded, and all voted yes.

FROM THE FISCAL OFFICER

The Fiscal Officer distributed various pieces of correspondence and the Financial Reports.

A change to the draft budget that was sent for review was noted by Fiscal Officer Wyne. Total Receipts & Balances went from \$2,305,500.00 to \$1,988,147.14. Trustee Reef questioned the \$170K increase in 2017 with the levy payment wondering if all the money is going into carryover. Chief Schwinne stated assuming that money comes in; yes, it will go into carryover unless the Trustees decide otherwise but it will affect the budget if it doesn't go into carryover. Chief Schwinne stated that the Fire Department purchased the Chassis for the new Engine at \$125,000 out of the carryover and the levy was for \$510,000 but the total came to \$548,890.00. The Fire Department paid for the difference of what the levy brought in and the actual cost was out of their carryover for a total of \$38,890.00. This is a total of \$163,890.00 the Fire Dept. paid out of our carryover and Chief Schwinne feels it should go back to their carryover. The money that came out of the investment fund for the early payment on the truck was okayed by the previous trustees and Fiscal Officer in 2016. This allowed us to pay the truck off early and save \$8,720.00 on the finance of the chassis while being built. Trustee Reef stated money was already been taken out of the investment fund to pay off the vehicle that the voters voted on and he feels that the money needs to be put back in. Trustee Reef stated that wasn't the way the money was asked for; he didn't feel the money should be spent that way. There was discussion on percentages on how the money was put in the investment fund and how the interest is to be distributed.

Trustee Cotner made a motion to approve Resolution #2017 07 12 01 for the 2018 Budget; Trustee Kosch seconded. All voted yes.

Trustee Kosch moved to approve financial reports; Trustee Cotner seconded. All voted yes.

Trustee Reef moved to pay the bills and the Payroll Electronic debit associated with warrants 31812 through 31832 listed on the attached Check Register; Trustee Cotner seconded. All voted yes.

ZONING BUSINESS

Kevin distributed zoning permits report.

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Kevin stated there was a variance for Scott McCleary for a set back on his barn.

Steve Eversole spoke a little about Community Authority but stated Rick Ricketts is more knowledgeable. Steve said that Mr. Ricketts will come to a meeting to speak on Community Authority if the Trustees would like. Kevin will contact Mr. Ricketts and set up a date & time.

Kevin stated he received a couple of calls from Phyllis Fast stating that the next-door neighbor is running a business from his home. Kevin advised that he has driven by and hasn't noticed anything.

Rezoning hearing for Columbia Gas is 7-31-17.

Rezoning for Lori Anderson is 7-26-17.

Trustee Kosch asked Kevin if he has done anything on the list of weed issues. Kevin stated that he hasn't gotten to it yet.

FIRE DEPARTMENT BUSINESS

Chief Schwinne advised part-time firefighter Corey Lenigar resigned due to family responsibilities and his primary job doesn't allow him the time he needs to meet the job requirements here at GTFD. Would like to leave on good terms and revisit employment with us in the future.

Chief Schwinne advised that the staff would like to promote Brad Smith to the Lieutenant position on Unit 2 starting August 1 as his first shift of that pay period. Trustee Reef made a motion to promote Brad Smith; Trustee Cotner seconded. All voted yes.

Chief Schwinne is recommending that we give Assistant Chief Shultz a raise of \$1.00 per hour which would make his hourly rate \$14.00 per hour. Chief Schwinne also would like to thank Assistant Chief Schultz for all he has done for the department. Trustee Kosch made a motion to increase Assistant Chief Shultz pay to \$14.00 per hour; Trustee Reef seconded. All voted yes.

Chief Schwinne stated that Seal Pro came in with the best bid for resealing the parking lot and doing the parking stripes and will work with them to set up a date to start.

Chief Schwinne stated that the mattresses at the station need replaced. Chief Schwinne is requesting approval to spend up to \$1,500 to replace them. Trustee Reef made a motion to replace the mattresses; Trustee Cotner seconded. All voted yes.

Chief Schwinne advised he is looking at new Fire and EMS software to do all the reporting for the department. He stated they currently use one program to do fire reports and inspections, another to

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do EMS reports, schedule our staff with another program, and communicate with the department with another program. We are looking to save money by consolidating to one program to do it all. Chief Schwinne advised he will provide an update if he finds a software package that can do what the department needs.

Trustee Reef stated that the community meeting pertaining to the Civic Center that was to be on July 19th will have to be rescheduled due to a conflict with the meeting space. He will reschedule another date.

Chief Schwinne stated he received a request to fill a pool and stated it has not been allowed due to liability issues that were a concern to the trustees. He asked the Trustees if they still felt that way and they all agreed to keep the policy the same as it has been.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom stated he received an email from ODOT regarding the salt bid. The bid was for \$46.79 per ton.

Tom advised he has not been in contact with Liberty regarding chip sealing.

Tom advised he talked with Dave Johnson (ODOT engineer) about Plum Road. Shelly & Sands is coming back and had always planned to come back, to grind out the old and pave back over it. It will be around the 1st of August due to scheduling. The county is putting the second part of the project out for bid. Plum Road is getting level coated and resurfaced. Tom stated he will take care of the culvert, not the county.

Jeff Bondurant is requesting vacation August 18 through August 27. Trustees approved the request.

Trustees would like tar & chipping done before school starts in the township.

Trustee Kosch asked Tom if he was planning on working on the road by Meijer. Tom stated not this year but will be doing some crack sealing this year.

Trustee Reef advised he received a call from a lady regarding Mt Zion Road flooding. She was worried that she would not be able to get out for an appointment. Trustee Reef stated by tomorrow it should be clear. Road employee Doug had also checked on the road and felt the same. Trustee Kosch questioned about the deadline for the bridge on Mt. Zion and Trustee Reef stated August 10th according to County Engineer Jeremiah Upp.

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Trustee Reef thanked Tom for the names he provided to get help with Mt. Zion Road flooding and dam issue. Trustee Reef spoke to Bruce Atatrton with the National Resource Conservancy Service, part of the Division of Agriculture. He asked for pictures to be emailed to him. They get grant money from the Federal Government and then they review and approve it for the state.

FROM THE TRUSTEES

Trustee Reef stated he was wrong about what he said we paid to the prosecuting attorney. Our first half payment this year to the prosecuting attorney was \$91.95 for this year.

Trustee Kosch advised about the DAC meeting.

Motion to adjourn by Trustee Kosch, Trustee Cotner seconded. All voted yes. Adjourned at 7:59 p.m.