

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

June 27, 2018
Held 7:00 PM

The Greenfield Township Trustees met in regular session at the Fire House. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present. After each Trustees reviewed the minutes from the previous meeting on June 13, 2018, Trustee Cotner made the motion to approve the June 13th meeting minutes; Trustee Searle seconded the motion to approve the minutes.

Roll Call: Cotner: Yes; Kosch: Yes; Searle: Yes, Motion Passed 3-0.

Trustees reviewed the minutes from the special meeting that was held on June 14, 2018, Trustee Searle made the motion to approve the June 14th meeting minutes; Trustee Cotner seconded the motion to approve the minutes.

Roll Call: Cotner: Yes; Kosch: Yes; Searle: Yes, Motion Passed 3-0.

FROM THE FISCAL OFFICER

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Cotner made a motion to approve financial reports; Trustee Kosch seconded the motion for approval of financial reports.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to pay the bills with warrants 32431 through 32448 and the Electronic Debits 59-2018 – 62-2018 listed on the attached payment report; Trustee Kosch seconded the motion to approve the paying of the warrants and electronic debits.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to accept Resolution 2018 06 27 01 - BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, to authorize the Fiscal Officer to transfer \$40,000.00 from the Fire Department – Transfer –Out (2191-910-910-0000) to the Fire Department - Fire Capital Improvement Fund (4902-931-0000); Trustee Kosch seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to accept Resolution 2018 06 27 02 BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, to authorize the Fiscal Officer to transfer \$30,000.00 from the Road Department Transfer Out (2031-910-910-0000) to the Road Department - Road Capital Improvement Fund (4901-931-0000); seconded by Trustee Cotner.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to accept Resolution 2018 06 27 03, Update of the District Solid Waste Management Plan that was approved on June 22, 2018, whereas, it is our best judgement that the updated plan will benefit the solid waste district by implementing additional waste reduction programs and whereas,

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

June 27, 2018
Held 7:00 PM

public hearings were held in all four counties of the district to provide public input to this update and the Policy Committee has considered this input; Trustee Cotner seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Fiscal Officer Wyne advised she received a notice to the legislative authority from Ohio Division of Liquor Control regarding the Dollar General on Coonpath asking if we wanted a hearing in regards to a liquor license. The Trustees advised that no hearing is needed and advised her to respond accordingly.

Fiscal Officer Wyne stated a Memorandum of Record will be attached to the minutes, which states she would not be signing payroll records for the Road Department part-time workers who exceed the 29 hours per week for pay period 6-16-18. She advised that September 27, 2017, a motion was approved that limited part time workers to 29 hours per week.

Fiscal Officer Wyne advised that Ron Miller called into the office and spoke with Carla and wanted to thank the cemetery/road crew for the great job they did on filling in his mother-in-law's grave since it had sunk down over the winter and they also reseeded it.

Trustees signed cemetery deed for Anita Burnett, Carroll Cemetery Lot 162, Sec. C, Grave 1.

Fiscal Officer Wyne stated that she received a call from Dee Conrad of the Vinton County Bremen Bank advising that the bank has an 18-month CD for townships that yields 2.75% and the minimum deposit is \$2,500.00. She asked the trustees if they were interested in putting some funds in that CD, as the 5/3 account has \$31,555.66 as of May available in the current market value that could be cashed in and used that money to fund the CD. However, she wanted to remind the trustees that the funds would be tied up for 18 months.

Fiscal Officer Wyne advised that the Fairfield County Board of Commissioners passed Resolution 2018-06.12.f, a resolution levying an additional five dollars (\$5.00) motor vehicle license tax for Fairfield County.

Trustees were advised that the office had completed compiling the public records request for Terry Morris and advised him by email on June 15, 2018, what the cost was for those and they were available for pick up during normal working hours of the township.

FLOOR

Jamie Stagg on behalf of One Source Advisors, OPERS & Colonial Life was there to explain that any employee who pays into OPERS is eligible for a guaranteed issue (up to certain limits) of life insurance for employee & spouse.

John Reef questioned the \$170,000 that was pulled out of the general fund to pay for the fire truck. It was stated when the money came in it would go back into the general fund. When the money came back, it went into the fire department carryover fund, not the general fund. Interim Fire Chief advised that he attended the meeting where past fire chiefs, Terry Morris and John Schwinne, showed a power point of the budget to show the flow of the money. John Reef stated that he and Fiscal Officer Wyne was shown a power point and

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

June 27, 2018
Held 7:00 PM

that Terry & John pointed out the flow of money. John Reef stated that the room was very dark when him and Dawn was shown the power point and John later called in advised John Schwinne that he wanted a copy of that power point but he was advised that it was not on the fire department computer but a personal computer.

Jack Barr asked about the protocol for the fire department if all trucks are out on an incident. Interim Fire Chief Shultz responded that mutual aid with surrounding departments handle calls that may come in and he sends out an email to his department asking for anyone who is available to come in. There is no policy in place for this type of situation.

Kim Wickham wanted to verify that Lacy Storts is interested in being secretary for zoning commission. She is currently an alternate and questioned if she would be able to handle both positions if needed. Trustee Cotner is to call Lacy Storts.

Jeff Kraner asked if the newsletter from Greenfield Township would ever be published again. It was explained that the cost became prohibitive and once they started the website, it stopped.

ZONING DEPARTMENT BUSINESS

Kevin passed out reports but stated they are not complete as he is still entering information from when the system wasn't working, which was caused by a security issue within the system.

Kevin met with Matt Jones (Rockmill Brewery) and his lawyer. Kevin handed out current updates on what they have done and what they will be doing. They have acquired another piece of property to build a facility for indoor weddings.

A lady is interested in buying property on Wilson Road who has 3 miniature donkeys but was told she couldn't have them there. Kevin spoke to her realtor and informed her it was zoned agriculture and that it is ok for her to have them.

Kevin has received inquires on the old Muse farm which has been purchased by Mitoff Companies, which is zoned R1 and has 5 parcels. Kevin has not heard how it is to be developed.

Trustee Searle said that last meeting we talked about the 10-acre parcel in front of Colonial Estates and if it was zoned to allow a RV stop over park. Trustee Searle stated that according to the map it is zoned business one. Discussion followed on finding out the current zoning.

Trustee Kosch asked Kevin if he had talked to Bill Poole about the pool inspections and stated that on the pool application it has a place for a notarized signature, Kevin stated that is for the fence, nothing electrical.

Trustee Searle asked Kevin how many inspections he does on a new build home. Kevin explained how and when he does inspections. Trustee Searle feels he should be doing several inspections on each new build.

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

June 27, 2018
Held 7:00 PM

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Slade reported that the camera install project is complete.

Interim Fire Chief Slade advised the trustees that they loaned the fire truck to Bloom Twp. as theirs was in service as the date of the meeting, it had been returned.

The budget is being worked on with a lot of progress made.

On June 24, there was line of duty death at Paint Creek Fire Department and several of us will be attending the funeral. We will be reviewing the report that comes out from that death to see if we can improve our self to make things safer.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom reported on what they have been working on, such as berm repairs, starting to patch, high water issues and taking care of storm damages.

Trustee Cotner asked if the culvert pipes on Sheets Road had been fixed. Tom replied yes and 2 days later it went away. Trustee Cotner also asked about the issue of the grave settling & reseeded and if Rainbow Drive had been fixed. Tom responded that the fill in and reseeded had been done and Rainbow Drive is fixed.

Trustee Searle asked if Tom had hired any of the people he had talked about last meeting and Tom said he is getting Jim Snyder in for paperwork and drug screening.

Trustee Searle said he had spoken to Frank Basil of Coakley Road who is concerned that the culvert in front of his house is undersized because he keeps getting flooded in his basement. Tom said the culvert is already good sized and that this year the rain has been excessive. Discussion followed on causes.

Trustee Kosch made a motion to go into executive session on township policy and discipline and was seconded by Trustee Searle at 8:14 pm.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Motion made by Trustee Kosch to come out of executive session, seconded by Trustee Cotner at 8:21 pm.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Kosch advised there is no action taken at this time, however there will be counseling given to Tom to regulate the part time hours of his employees.

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

June 27, 2018
Held 7:00 PM

FROM THE TRUSTEES

Trustee Cotner stated he will pick up the civic center contract.

Trustee Kosch stated that when they met with the Prosecuting Attorney on the zoning book it was mentioned that it was not properly advertised because the Town Crier does not meet the legal definition for publicizing the hearing. He suggested to the zoning commission to have another hearing with it publicized correctly. Kim will give the notice information to Kevin to have it posted in the Eagle Gazette.

Trustee Kosch asked Dawn if they could get the contact information updated and Dawn replied that it had been updated in January and had been put in the trustee's mailboxes.

Trustee Searle talked to Prosecuting Attorney on the legality of an email resignation and was told yes, it is legal to accept. Trustee Searle made a motion to accept the email resignation from Bob Paulis effective May 15, 2018 which was seconded by Trustee Cotner.

Trustee Searle asked about alternates for the zoning commission. Discussion followed about the alternates. Motion made by Trustee Kosch to move Jeff Bader from alternate to zoning commission member. Motion failed. Kevin will call Jeff Bader to see if he is willing to become a member verse an alternate.

Trustee Cotner made motion to adjourn, seconded by Trustee Searle.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 8:32 p.m.