

## RECORD OF PROCEEDINGS

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

May 28, 2025 - Held 7:00 PM

The Greenfield Township Trustees met in regular session at the Firehouse. Trustee Cotner led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present.

Trustee Cotner presented the minutes of the April 24, 2025 Trustee Meeting for approval. He asked for a motion, if no changes were noted. With the clarification that these are minutes for a Trustee Hearing, Trustee Searle moved to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Cotner presented the minutes of the April 28, 2025 Trustee Hearing for approval. Trustee Kosch made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Cotner presented the minutes of the May 2, 2025 Trustee Meeting - Executive Session - for approval. Trustee Cotner made a motion to approve the minutes as written; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Cotner presented the minutes of the May 14, 2025 Trustee Meeting, and asked for any changes. Trustee Searle made a motion to approve the minutes as written. Trustee Kosch and Trustee Cotner noted the correction on Page 3, second paragraph, regarding a cemetery deed for Nicholas Reis in Carroll Cemetery. It was corrected to read "Lot 163" (instead of Lot 63). With this correction, Trustee Searle made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

**FROM THE FISCAL OFFICER:** Fiscal Officer Jessica Kull reported on the following business:

Fiscal Officer Kull asked for a motion to pay the bills, warrants 3668 to 3686, and the electronic debits 121-2025 to 133-2025. Trustee Cotner moved to approve the payments; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Fiscal Officer Kull asked for a motion to pay the purchase orders. Trustee Kosch moved to approve the payments; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Fiscal Officer Kull asked for a motion to approve the transfer of \$6,000.00 from Fund 2191-220-190-0011 to Fund 2191-220-430-0000. This is to move funds from the Fire Department Part Time Wages to the Fire Department Small Equipment fund. This will help to cover the gap for the Fire Skid Unit that was discussed at the last Trustee meeting. Once the reimbursement money of \$7,000.00 is received, this money will be moved back to the original fund. Trustee Searle moved to approve the transfer; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

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Fiscal Officer Kull reported she had applied for an OTARMA MORE grant for a total of \$760.00. This will be used for reimbursement for the OTA education fees and the annual conference registration cost. Of the \$760.00, \$250.00 is for the OTA education program they offer. It is a one-time fee so that each training session doesn't need to be paid for. The fees for individual training sessions for 2025 were already at \$160 - 170.00, so it made sense to pay for the package amount, rather than paying for each training individually.

Trustee Kosch raised the issue of the accuracy of the meeting minutes, i.e. who reviews and proofreads them, and the issue of paying for thumb drives as a Trustee. Fiscal Officer Kull confirmed that the drives can be recycled once they are returned to the Township office so she can continue to download the requested recordings of the meetings. She noted that once the minutes are typed, she reviews them before they are emailed to the Board and the Department Heads for review.

**ROAD AND CEMETERY DEPARTMENT:** Tom Shafer, Road and Cemetery Superintendent, was not in attendance (vacation). Fiscal Officer Kull presented the following business on his behalf:

A copy of a resolution was received to do a speed study on Ginder Road, between State Route 158 and Stringtown Road, for a distance of approximately 1.04 miles.

**Resolution 2025 05 28:** It is a belief of this Board that the investigation confirms the allegation that the statutory speed limit of 55 is unrealistic, and should be lowered to a speed of 40 on Ginder Road, between Lancaster Kirkersville Road - State Route 158 - and Stringtown Road. This was sent to the county from the Township; so it now needs a vote to be sent back to them.

Trustee Cotner made a motion to approve Resolution 2025 05 28 on the speed limit on Ginder Road between 158 and Stringtown Road; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Kosch inquired about the speed study for Old Columbus Road. Fiscal Officer Kull responded that the resolution had been sent in; once it comes back to the Township, the Board will vote on it and send it back.

Trustee Kosch raised the issue of the new truck purchased by the Road Department. He had looked at it and noted various issues, such as not having a toolbox, as well as no place to mount the jack that came with it. He stated Jeff had some concerns about the plow. Jeff was going to talk to Tom about it, so Tom can bring the concerns to the company.

**ZONING DEPARTMENT:** Jeff Williamsen, Zoning Inspector, presented the following business:

**Future Meetings:** June 2, 2025: The Board of Zoning appeals has a meeting, followed by a hearing. There was an RPC meeting scheduled for Tuesday, June 3; however, it may have been cancelled. Zoning Commission Meeting scheduled for June 10, 2025.

Jeff attended the Ohio Township Association meeting: "Conducting Effective Zoning Inspections". Also, on May 22, 2025 the RPC came to the Zoning Commission Meeting to present their model zoning code.

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There have been four permits issued since the last Trustee meeting. There have also been several property visits, since Jeff is starting to visit properties that have things staked out before they get their permits.

**BZA Position:** There is a candidate for the position named Lee Winters. He lives in Greenfield Estates and has been here for 22 years. He plans to attend the hearing on June 2 to observe. If he is still interested in being on the Board, he will be available for an interview.

**New Applications:** The Accessory Structure Application is done, and it has been sent to the Zoning Commission for their input and comments. The Agricultural Exemption is in progress; it has been sent to the Prosecutor's Office for them to review. The next one to be created will be for a swimming pool. Discussion continued concerning the code and swimming pool fence requirements in the code.

Discussion continued regarding the presentation by the RPC at the Zoning Commission meeting on May 22, with Trustee Kosch noting it was interesting and streamlined information, with color-coding, and at no charge. In the past, they wanted \$5,000.00 to review the Township zoning book.

Jeff raised the issue of the Trustee meeting recordings, and suggested they could be posted on a shared drive for the Board to review. This would eliminate the need for thumb drives. The Board agreed this was a good idea.

**FIRE DEPARTMENT:** Chief Brad Smith presented the following business:

**Medic 562:** Chief Smith asked for a motion to approve the repair for the cam shaft and lifter replacement on this truck. The cost will be \$7,800.00; work done by Fairfield Truck & Auto. Trustee Searle made a motion to have Fairfield Truck & Auto fix Medic 562 for a cost of \$7,800.00; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes      Kosch: Yes      Searle: Yes      Motion Passed 3-0

**New Hires - Part-Time:** Chief Smith presented the following names of candidates who had interviewed for a part-time position as a firefighter/EMT-Basic at a rate of \$15.50 per hour, and asked for a motion to approve hiring upon successful background and physical:

- Brayden Dennison
- William Fox
- Karl Lang
- Drennen Landenberger

Trustee Cotner made a motion to hire the above-named candidates; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes      Kosch: Yes      Searle: Yes      Motion Passed 3-0

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Chief Smith reported full-time interviews will be held in the near future. There are three applicants, so hopefully, a new potential full-time candidate can be presented at the next Board meeting.

Also, Sam Stanley has returned from his military training so he will be returning on shift on May 31.

Tractor Supply Event: The Department participated in an event at Tractor Supply on Saturday, May 24 with the Fairfield County Sheriff's Office, as well as AirEvac, for a touch-a-truck event.

### **FROM THE TRUSTEES:**

Trustee Cotner raised the issue of changing the regular Trustee meeting time back to 6:00 p.m. It was noted attendance had not increased after changing the time to 7:00 p.m. after the first of the year. After discussion, Trustee Cotner made a motion to change the meeting time to 6:00 p.m.; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: No Searle: Yes Motion Passed 2-1

Trustee Searle also raised the issue OP&F contributions, noting they were waiting to hear back from the Auditor's Office. Fiscal Officer Kull stated as soon as she received information, she would forward the information to the Board. Additional discussion was held concerning the former payroll company and how things were processed, and how the new payroll company could potentially assist. Chief Smith noted he was working on a formula that Fiscal Officer Kull could use when calculating the information for OP&F.

**FLOOR:** There was no one to speak from the floor.

With no further business to come before the Board, Trustee Searle made a motion to adjourn; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

The meeting adjourned at 7:40 p.m.