

## RECORD OF PROCEEDINGS

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

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May 24, 2017

*Held 7:00 PM*

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present.

Trustee Cotner advised that there had been a Public Meeting scheduled to discuss medical marijuana but was cancelled since he received a call advising that the person interested in leasing a building for cultivating marijuana in Greenfield Township decided to file an application with Columbus. However, since there were individuals who came for the meeting, the Trustees' permitted them to speak and ask questions on the subject. The Trustees' welcomed the comments and questions related to the issue.

Chris Welsh (business man in Fairfield County) advised that he and his group are interested in submitting an application for a facility in Greenfield Township, which will be for a Level 1 (large facility). He advised that the State of Ohio has a strict licensing process and only is permitting up to 12 provisional licenses for a Level 1 large facility (25,000 square foot for cultivation) and up to 12 provisional licenses for a Level 2 – small facility (3,000 square foot cultivation). His group is asking that the township not to put a moratorium on the issue and that the township would adopt the appropriate zoning for that type of facility. Chris also advised that not all the rules have been defined regarding the processing and distribution by the state.

Trustee Cotner asked Chris, which sites his group has looked at. Chris advised a facility behind TSC.

Trustee Kosch asked if this would be classified as agriculture. Chris advised it would depend; it could be agriculture, industrial or commercial. The way that the State of Ohio is approaching this, it asks that the applicant seek zoning approval from the townships. Applicant needs to conform to what the township zoning is within the township; however, the applicant can ask that it be rezoned.

Jack Barr (resident of Greenfield Township) stated that he recently saw on the news that Hilliard put a moratorium on for 6 months, and will revisit. Chris Welsh advised that kills the deal.

Jim Anthony (Liberty Township) stated Liberty Township was approached by an individual regarding the medical marijuana so he came to the meeting to see what Greenfield was going to do.

Jim Beiter – Asked Chris information on the room size. Chris advised that the growing would be 3,000 square feet for the growing but would need a larger facility to accommodate other aspects of the business. Chris advised 3000 square foot is solely just for growing, which is done inside only. Jim asked Chris, how long it takes it to grow. Chris advised that you need be experienced in this process and since it is not possible to legally be an expert in the process in Ohio his group has

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partnered with a facility in Oregon. Some of his group recently visited the facility in Oregon. Chris stated he didn't visit the facility so he doesn't know how long it takes it to grow to be cultivated.

Trustee Kosch made a motion to close the hearing on medical marijuana; Trustee Cotner seconded. All voted yes.

After each Trustee had reviewed the minutes from the previous meeting of 5-10-17, Trustee Reef moved to approve the minutes; Trustee Cotner seconded, and Trustee Cotner and Trustee Reef approved minutes; however during roll call Trustee Kosch stated that he wasn't going to approve the minutes due to Trustee Reef stating that Donna Kosch made copies of zoning book and put them in binders in the past. Trustee Kosch, stated in the past minutes, it stated that Peggy and Mary made the copies for the zoning commission. Trustee Reef stated he will correct his statement it was not zoning book, it was 7 years of minutes. Trustee Reef stated it wasn't 3 years it was 7 years and no one authorized it. Trustee Kosch stated in a public meeting Trustee Reef shouldn't use peoples names. After the discussion between Trustee Reef and Trustee Kosch, Trustee Kosch stated he would approve the minutes, but will provide the minutes where it states about the copies.

**FROM THE FISCAL OFFICER**

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Cotner moved to approve financial reports and Then & Now Purchase Orders., Trustee Kosch seconded, and all voted yes.

Trustee Kosch moved to pay the bills and the Payroll Electronic debit associated with warrants 31711 through 31736 listed on the attached Check Register, Trustee Cotner seconded, and all voted yes.

Trustee Reef made a motion to approve Resolution 2017 05 24 01F (increase in appropriations in Fund 10 due to the union contract signed 10-2016 and planned expenditures); Trustee Cotner seconded. All voted yes.

Fiscal Officer Wyne advised she will be attending UAN Training June 26 & June 27 in Columbus from 9:00 a.m. to 4:30 p.m.

Fiscal Officer Wyne advised the trustees that she received an email from Jennifer Wolfe advising that she wasn't paid for the April Zoning meeting and stated that she wasn't in attendance for the meeting but did type the minutes and process the attendance form. Fiscal Officer Wyne advised Jennifer that she was advised to go off the attendance sheet for payroll. Fiscal Officer Wyne created a payroll sheet for the Zoning Commission which everyone will need to mark the box

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advising what they are being paid for and sign their name to indicate they were in attendance. Jack Barr stated that when Jennifer was hired she was to be paid to take the minutes @ \$50.00. Trustee Reef advised that zoning board couldn't make that decision, as that is the decision of the trustees. Jack advised the decision was from the trustees. Kevin advised that Jennifer could be an alternate on the board since she is required to attend; however, it was determined that Jennifer lives outside of the township. Trustee Reef moved we table the discussion to next meeting until more research could be done; Trustee Cotner seconded. All voted yes.

Fiscal Officer Wyne stated that interest earned on the investment account with Fifth Third has not been getting recorded in OTAS since April of 2016. She stated she was advised that the amount wouldn't change until a check was issued which would come in April; however, when she contact Fifth Third to find out when the check would be issued, she was advised that they don't issue a check for the interest. She is working on how to get this issue corrected.

Fiscal Officer Wyne advised that she contacted Adam Gerardi with ValTech to see when the Township Administration and Road Department phones and internet would be switched over. Adam advised that Spectrum stated they will be done running the cable Friday, May 26. They will notify ValTech when the voice and data has been installed.

As of Tuesday, May 23, everyone that has insurance with the township has completed FormFire. I should know in about a week if this changes the insurance amount we were quoted.

Edge Technology submitted a proposal for computer maintenance.

Tom stated since we are on the subject about computers, 'it's a hot mess'. My opinion would be to start over fresh. Have the hard drive wiped clean, possibly get rid of the server, and get new passwords. Tom advised that the only reason we have a server was for people to be able to log in remotely.

Fiscal Officer Wyne stated that the last 3 months she has had server issues. TRC will be contacted for a proposal.

**ZONING BUSINESS**

Kevin passed out fee and permit report.

Kevin advised he has received a lot of calls from residents close to the Musey property (Woodland Heights). A lot of rumors about subsidized housing.

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Kevin stated a new business is coming to Greenfield Township in the Standing Stone Bank building, Outdoor Unlimited. This company will have a propane filling station and the county will have to be involved.

Trustee Cotner asked if Kevin has talked with the Prosecutor regarding the 158 property. Kevin advised he sent them a couple of things but he hasn't received anything from Amy.

### **FIRE DEPARTMENT BUSINESS**

Chief Schwinne advised that physicals for Bloom Carroll athletics were done on 5-24-17 at the school and our duty crew went to the school to help with them.

Chief Schwinne advised that the training for the new stretcher/cot system has started. The new stretcher/cot will be in next week. The new stretcher/cot was made possible with grant money received from BWC.

Chief Schwinne stated that old laptop mounts that were no longer used were sold to clean up some storage and to put money back in our account. He also advised he hopes to sell some more unneeded supplies this year either on Gov Deals or Ebay.

The staff is currently power washing the wood fence behind the station to get it ready to be stained (weather permitting).

We taught a CPR/AED class for Bob Boyd Ford since the last meeting. We also did a train the trainer class for 2 of the Bloom-Carroll Bus Drivers so they are able train their own employees through us and save the schools some money.

The Fire Department is working on getting a donated 10 ft x 20 ft shipping container to place in the fenced area behind the firehouse for storage for our gifts for kid's program. The community has blessed us for years with the after-Christmas sales every year and we store these gifts to start the next holiday season. We can't thank the community enough for their generosity and their continued support in helping to make sure our community's children are not forgotten during the holiday season.

### **ROAD AND CEMETERY DEPARTMENT BUSINESS**

Tom advised Dawn received two resolutions from the County Engineer's Office regarding the Plum Road work for the Trustees to sign.

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Resolution 2017 05 24 02R - requesting the Fairfield County Engineer to provide engineering services. WHEREAS, it has been determined that Plum Road (TR244) between house number 3886 and 3740 is in need of reconstruction; and WHEREAS, said construction on Plum Road (TR244) shall consist of a profile cut, setting back ditches, installing drive pipe, grading driveways, and seeding; and WHEREAS, said reconstruction shall be a joint force account project between this Board of Greenfield Township Trustees and the Fairfield County Engineer; and WHEREAS, this Board of Greenfield Township Trustees is requesting the Fairfield County Engineer to oversee this joint force account project and perform engineering services, including but not limited to surveying, producing plans, estimates, specifications, and preparing bids for any needed items for said reconstruction on Plum Road (TR244). NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF GREENFIELD TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO: SECTION 1: that this Board of Greenfield Township Trustees requests the Fairfield County Engineer to oversee this joint force account project and perform engineering services, including but not limited to, surveying, producing plans, estimates, specifications, and preparing bids for any needed items for the reconstruction of Plum Road (TR244). A resolution requesting the Fairfield County Engineer to provide engineering services. SECTION 2: that the Fiscal Officer of this Board of Greenfield Township Trustees return the signed copy of this Resolution to the Fairfield County Engineer for further processing. Trustee Reef made a motion to approve resolution 2017 05 24 02R; Trustee Cotner seconded. With all voting yes.

Resolution 2017 05 24 03R - requesting the Fairfield County Engineer to provide engineering services. WHEREAS, it has been determined that Plum Road (TR244) at house number 3990 and 3995 is in need of reconstruction; and WHEREAS, said construction on Plum Road (TR244) shall consist of a profile cut, setting back ditches, installing drive pipe, grading driveways, and seeding; and WHEREAS, said reconstruction shall be a joint force account project between this Board of Greenfield Township Trustees and the Fairfield County Engineer; and WHEREAS, this Board of Greenfield Township Trustees is requesting the Fairfield County Engineer to oversee this joint force account project and perform engineering services, including but not limited to surveying, producing plans, estimates, specifications, and preparing bids for any needed items for said reconstruction on Plum Road (TR244). NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF GREENFIELD TOWNSHIP TRUSTEES, COUNTY OF FAIRFIELD, STATE OF OHIO: SECTION 1: that this Board of Greenfield Township Trustees requests the Fairfield County Engineer to oversee this joint force account project and perform engineering services, including but not limited to, surveying, producing plans, estimates, specifications, and preparing bids for any needed items for the reconstruction of Plum Road (TR244). A resolution requesting the Fairfield County Engineer to provide engineering services. SECTION 2: that the Fiscal Officer of this Board of Greenfield Township Trustees return the signed copy of this Resolution to the Fairfield County Engineer for further processing. Trustee Cotner made a motion to approve resolution 2017 05 24 02R; Trustee Kosch seconded. With all voting yes.

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Tom advised that at the last meeting there was a little bit of confusion and he was advised he needed to meet with Dave Johnson of ODOT about resurfacing Plum Road. Dave Johnson stated since it is considered a leveling course, the whole road is getting paved.

Tom stated he received the plans from the county via Trustee Kosch for the force account they have to bill it as man hours, equipment, and material. The county is not going to bill us for man hours but they must show it on the sheet. Tom stated that the township has \$21,700 in the motor vehicle fund from the county. The first project, the smaller one came in at \$19,000 and some change, so we are good on that. The second project came in at \$46,000.00 which puts the township over their force account. Tom stated he talked with Cheryl Downour (County Engineer's Office) and she assured him that since the county is doing the work on township's behalf they don't have a force account and that is why they encourage townships to go through them. Cheryl advised we wouldn't need to bid it out.

Tom stated that he wanted to give Doug Hughes a special thank you, as he has worked very hard with Memorial Day coming up and getting the cemeteries ready. Doug has done a fabulous job with the cemeteries. All flags are out and the footers have been poured!

Trustee Kosch asked if he has heard anything from Liberty or Walnut. Tom stated he needs to do a contract for Walnut. Trustee Kosch also asked if we were going to work with Bloom about crack sealing. Tom advised he hasn't heard anything more on this issue from Bloom.

Tom advised he was contacted by Jay West (Road Supervisor with Fairfield County Engineers), inquiring if they could use the tar distributor and if he could work with them for approximately 2 weeks. Tom stated he would need to seek the approval of the Trustees and that the township's work would come first. Tom advised that it might be possible to get Jim Reinheld to come in during that time to work with the Road Department staff. Tom suggested that maybe the township could do some trading with the Engineer's office to help with chip sealing in the township. Tom stated he could keep track of his hours and equipment hours that are put in with the county. Trustees recommend that a contract be drawn up.

Trustee Kosch asked if Tom has found anything out about the 3 security lights being out. Tom asked about getting an electrical contractor in. Trustees are ok with Tom calling in a contractor.

Trustee Kosch advised Tom that he received a call from Mrs. Kobi (Rainbow Drive) regarding their ditch. Trustee Kosch provided Tom with 2 numbers to get in touch with them.

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### **FROM THE TRUSTEES**

Trustee Reef went to the Sewer and Water Board about the \$40,000.00 and he wants to thank Kevin for sending all the documents through the township computer and he received documentation back and it is a dead issue as a cancelled check was sent in. Trustee Reef stated what is interesting to him, is Ohio Revised Code 505.701, states "The board of trustees of any township, through unanimous vote of its membership, may designate, participate in, and cooperate with any community improvement corporation organized under Chapter 1724 of the Revised Code and may give financial or other assistance, including any fees generated by the corporation, to that corporation to defray the expenses of the corporation. The corporation may use the board's contributions for any of its functions under Chapter 1724 of the Revised Code subject to any limitations as may be provided by resolution of the board of trustees. Any moneies contributed by the board to the corporation shall be drawn from the general fund of the township not otherwise appropriated. In addition, the board may purchase real property for the purpose of transferring that property to the community improvement corporation. In order to finance the purchase of that real property, the board may issue general obligation bonds of the township in accordance with Chapter 133 of the Revised Code, for which the full faith and credit of the township shall be pledged." Trustee Reef stated what one attorney asked, us to note, was that one trustee objected to the contract and did not sign the contract but they went ahead with it. If you go through the ledger book from 1987 through 1991, it is obvious how the water plant got financed. Trustee Reef stated, that he didn't realize when he started looking into this, that it was in bankruptcy and the Sewer and Water Board actually bought it from a holding company in California who took it from Colonel Walkers' bond. This is a dead issue. Trustee Reef advised he contacted Don Brosius regarding this issue; therefore, the township will be billed for the time. Trustee Reef stated he believes it will be about \$400 or \$500.

Trustee Reef advised that during a zoning commission meeting it was stated that an email is not a legal document; however, an email is a legal document.

Trustee Kosch made a motion to adjourn; Trustee Cotner seconded. All voted yes. The meeting adjourned at 8:26 p.m.