

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

May 23, 2018
Held 7:00 PM

The Greenfield Township Trustees met in regular session at the Fire House. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present. After each Trustee reviewed the minutes from the previous meeting on May 16, 2018, Trustee Searle made the motion to approve the May 16th meeting minutes; Trustee Cotner seconded the motion to approve the minutes.

Roll Call: Cotner - Yes; Kosch - Yes; Searle - Yes Motion Passed 3-0.

FROM THE FISCAL OFFICER

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Cotner made a motion to approve financial reports; Trustee Kosch seconded the motion for approval of financial reports.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Kosch made a motion to pay the bills with warrants 32380 through 32391 and the Electronic Debits 47-2018 – 48-2018 listed on the attached payment report and any purchase orders; Trustee Cotner seconded the motion to approve the paying of the warrants.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Fiscal Officer Wyne advised Trustees that she had to have Glenn from TCR out to replace the backup battery/surge protector for the server. There were two APVs and Glen replaced them with a bigger APV. He advised that the normal life of the APV is 2-3 years.

Fiscal Officer Wyne advised she has received a draft copy of the audit that was done by BHM CPA Group, Inc. but has not received the final version from the State.

Fiscal Officer Wyne advised she received a public records request from Terry Morris. She stated her and Carla are in the process of looking for the information.

FLOOR

Steve Eversole stated he is working on a project for Variety Floors and the sewer is not on that side of the road. We will need to directional drill and put in a trench box which will take 2 or 3 days. Steve is asking if the township could close the road and stated that the businesses will not be closed as they can be accessed from Carroll Southern. Trustees ok for the road to be close and Steve is to let Dawn know the dates, which will be sometime in June and she will contact Sheriff's office & fire dept.

ZONING DEPARTMENT BUSINESS

Kevin talked about a lot split of a 1 ¼ acre going to a parcel with 23.76 acres

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Kevin has had conversation with I Works, they bought zone Pro. Kevin stated that the annual fee for the township would be \$1800.00 and it is half price since we were already with Zone Pro. This program is interactive, has stored data (like a cloud), 24/7 help desk, interactive with public, the map is updated quarterly and can automatically create letters on violations. Zone Pro will automatically transfer to this data base, all other companies say we would have to maintain both. Trustee Searle asked what other townships use. Fiscal Officer Wyne advised that Bloom Township uses a excel spreadsheet to track zoning permits and fees. Trustee Searle asked Kevin to check with other townships on what they use.

Kevin had a conversation with Harbor Freight and they are interested in the old Ohio Valley Trading building. They have not signed a lease yet.

FIRE DEPARTMENT BUSINESS

Captain Smith talked about the purchase of CBA bottles quote of \$12, 555. Trustee Cotner made a motion to approve purchase; seconded by Trustee Searle.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

We are starting the process on hiring additional part timers because some of our part timers are moving up at other departments and won't be able to work for us. Captain Smith stated they are looking to hire 5 -10 additional individuals.

Captain Smith advised the department was awarded 3 tablest from the Ohio Department Public Safety on their EMS grant. We are using them on EMS runs and inspections to get signatures and take pictures.

Captain Smith thanked the trustees for approving the purchase of new mattresses for fire station.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom was not in attendance, but had called Trustee Kosch to report the following:

All footers are in and Tom called the monument companies to let them know they are in.

The road department has started berming.

Will start mowing roads shortly.

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FROM THE TRUSTEES

Trustee Cotner stated Village is interested in renewing the 5-year lease. The community center is booked up thru June. Motion to approve lease renewal made by Trustee Cotner, seconded by Trustee Searle.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

There was discussion on the tabled issue of accessory buildings from last meeting. Trustee Searle stated he felt the setback of 10' wasn't enough and wants to make it 20' for R1. Trustees tabled this until they research how to handle possible changes to book. Fiscal Officer will contact prosecutor to find out how to proceed. Trustee Searle asked Kevin to come up with a list of items to be discussed at a public hearing.

Trustee Searle talked to Josh at the Prosecuting Attorney office and Josh feels that the parking issue with Dollar General was handled correctly.

Trustee Cotner spoke about the March 20 zoning commission meeting. After looking over the minutes from that meeting, Trustee Cotner stated it is not their place to talk about Havensport apartments, 158 and Dollar General. The Zoning Commission is for writing the zoning book, amendments or changes to the book stated Trustee Cotner. He also told them they are an advisory committee to the trustees.

Trustee Cotner stated that Lacey Storts is interested in being the Zoning Commission secretary.

Trustee Searle moved that the trustees go into executive session at 8:19 to discuss a personnel matter, seconded by Trustee Cotner.

Roll Call: Cotner - Yes; Kosch - Yes; Searle - Yes Motion Passed 3-0.

Trustee Cotner made a motion to come out of executive session at 8:34, seconded by Trustee Searle

Roll Call: Cotner - Yes; Kosch - Yes; Searle - Yes Motion Passed 3-0.

Trustee Kosch stated no action taken until they get advice from Prosecuting Attorney.

Discussion on Rockmill Brewery that was tabled from last meeting. Trustee Cotner will call Rockmill Brewery to see when they will start digging and a completion date.

Trustee Kosch talked to Eric McGrady on Havensport Road and he is supposed to be getting back to him. Trustee Kosch has left 2 messages, but not heard anything yet.

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Trustee Searle asked if resignation letters have been received from the Zoning Commission. Fiscal Officer Wyne answered no. Dawn will follow-up with Jennifer Wolf and Trustee Kosch will follow-up with Bob Paulis.

Trustee Cotner made a motion to adjourn the meeting; Trustee Searle seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 8:40 p.m.