

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

April 25, 2018
Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present. After each Trustee reviewed the minutes from the previous meeting on April 11, 2018, Trustee Searle made the motion to approve the April 11th meeting minutes; Trustee Cotner made seconded the motion to approve the minutes.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

FROM THE FISCAL OFFICER

The Fiscal Officer passed out various pieces of correspondence and the Financial Reports.

Trustee Cotner made a motion to approve the financial reports; Trustee Searle seconded the motion for approval of financial reports.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion to pay the bills associated with warrants 32321 through 32345 and the Electronic debits 37-2018 – 38-2018 listed on the attached payment report; Trustee Kosch seconded the motion to approve the paying of the warrants.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion for Resolution 2018-0425-01 to support and encourage community participation in the 2018 Light Central Ohio Blue Campaign. This campaign runs from May 9, 2018 to May 18, 2018; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustees signed cemetery deed for Jenny Francis, Carroll Cemetery Lot 153, Sec. B, Grave 4.

Fiscal Officer Wyne stated that she dug deeper on the issue that Zoning Commission member Kim Wickham referred to at the Trustees' meeting on April 11. Ms. Wyne stated that on March 23, 2016, she found a motion that was made by John Reef to accept the Zoning Procedures for the Zoning Commission and Zoning Board of Appeals into Zoning Book and Polices with Dave Cotner seconding the motion and with all 3 trustees voting yes. Ms. Wyne stated that there was no documentation in the 2016-minute book to actually show what was accepted.

Fiscal Officer Wyne requested an executive session to discuss personnel issues. Trustee Searle made the motion to go into executive session; Trustee Cotner seconded the motion. In executive session at 7:04 p.m.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion at 7:17 p.m. to come out of executive session; the motion was seconded by Trustee Searle.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

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Fiscal Officer Wyne stated that she recently found that supplemental insurance was not being deducted correctly from employees. She has been in contact with the Fairfield County Prosecutor's Office and she will meet with each employee individual to notify them what the issue was with their insurance. Some individuals will get refunded for overpayments and a couple employees will need to pay the township for underpayments.

FLOOR

Jeff Williamsen of 1201 Winding Oak Drive asked if Greenfield Township has a Development Plan. Kevin stated we don't have a comprehensive plan. Lonnie stated technically we don't have one but we were advised by Alberts & Alberts to say we are working on one. Steve Eversole advised Fairfield County Regional Planning has a county land use plan but the township has not adopted and said it's very expensive to implement.

Jim Beiter, 416 Coonpath, advised that the approved PUD (Planned Unit Development) with Rockmill Brewery is nearing the two-year anniversary. The PUD was signed on May 25, 2016 with Rockmill Brewery. Mr. Beiter advised the Brewery hasn't done anything with the 2-year plan. He advised that the trustees have 3 choices; (1) If they haven't done what they said they would do, the trustees can change the zoning back to R1 and that would close the Brewery; (2) Give an extension to the current PUD; or (3) Come up with a new plan. John Reef stated they have made changes. Trustee Kosch stated it will be checked on.

Jack Barr, 1642 Winding Oak Dr., asked Tom if he was on track on the ditch issue they discussed, in which Tom advised yes.

Joe Malone stated in 2010 your previous Fire Chief formed a committee to come up with the wants & needs pertaining to labor and machinery for the fire department (called the 5-year plan) which expired in 2016. The committee was formed with residents and worked with the fire department to make the plan. Joe asked the interim fire chief if we have a current 5-year plan. Interim Fire Chief Shultz responded no but it is being worked on.

John Reef asked if the audit is complete and have we heard anything back. Fiscal Officer Wyne stated she hasn't received or heard anything yet.

ZONING BUSINESS

Kevin advised he has received a lot of phone calls.

Kevin finished his report up for the county on all the new builds. Trustee Searle asked how many new builds were done this year. Kevin responded that he didn't know the exact number but has received about half of the zoning budget so far.

Kevin doesn't have any information on a new software system. Kevin stated that he has received an invoice regarding the maintenance for Zone Pro for \$175.00 but doesn't know what maintenance is being done since Zone Pro isn't working.

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Trustee Kosch made a motion for the chairperson to schedule the meetings of the Zoning Commission as stated in the Greenfield Township zoning book according to the bylaws of this book and was seconded by Trustee Searle. Trustee Kosch stated that Kevin should work with the commission to set up these meetings and should attend these meetings.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Kosch advised he contacted Jennifer Wolfe today and was told the Zoning Commission got the recommendation back from the prosecuting attorney and asked if the Zoning Commission had seen it yet since he had not seen it. Kim Wickham replied they received it back the day before they were to have their Zoning Commission meeting but that meeting was cancelled, so the zoning commission has not discussed it yet.

Kim Wickham stated that she would like to continue to be on the Zoning Commission but not be paid, to attend as her civic duty. Fiscal Officer Wyne stated that Ms. Wickham will need to put in writing that she doesn't wish to be paid for being on the Zoning Commission, Kim said she will send an email to that effect.

Jim Beiter stated that the book is out of the Zoning Boards hands since they had sent it to the Trustees for their recommendations. Kim Wickham stated the book was sent on 1-12-18 to Amy at the Prosecuting Attorney's office and then we received it back on 4-11-18. Amy said there were only a couple of minor changes. Trustee Cotner said he would like to see the final copy. Ms. Wickham talked about what the commission does & ideas they have for the community. Discussion followed on meeting dates, attendance by the zoning inspector and permit display. Trustee Searle asked if the permit needs to be displayed and Kevin said yes it should be and he tells the applicant to display it.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Schultz received notification from the Ohio Department of Public Safety was award a grant for tablets for EMS and Fire. These tablets will be carried in the vehicles.

Interim Fire Chief Schultz advised he has a firefighter that has not meet his requirements. Schultz recommended to the board that Joe Bowman be dismissed from the department effective 4-25-18. Trustee Cotner made the motion to terminate Mr. Bowman's employment; Trustee Kosch seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Interim Fire Chief Schultz asked that the leave of absence issue that was tabled last meeting allow him to approve the leave of absence and bring those employees back depending on their length of absence, they will be required to take a physical and drug test. Trustee Searle asked Schultz if he made any contacts to other fire departments and he advised he didn't. Fiscal Officer Wyne stated that she contacted the Bloom Township, Pleasantville Township and Rushcreek Township to see how each of those townships handled the issue. She advised that each of those township's fire chief would approve or deny the leave of absence depending on what the reason for the leave of absence and the length. She also advised that a couple of the townships would require that the employee to submit to a drug test and physical depending on the length of the absence. Trustee Searle stated he made a contact with

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Columbus Fire and was advised that the appointing authority makes the decision and would take in to consideration what the fire chief presented. Schultz advised Trustee Searle that we are talking about part-time employees at this time and not full time. And in essence he is forgiving part-time employees for not putting in for the required number of hours of availability. The trustees agreed that Schultz can grant leave of absence for part-time employees, however full-time employees leave of absence requests need to come before the trustees.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom advised he misspoke about the weekday open and closing fee if it goes into an overtime status. Advised of clarification. Our open and closing fee for the week is \$500.00 before 2:30 and \$650.00 after 2:30 and \$800.00 on weekends & holidays.

Tom advised he is going to let Bloom Carroll school use some barricades for their carnival.

RLA Utilities is doing the 6-inch line on Plum Road and everything seems to be going well.

Tomorrow American Producer Supply will hold a customer appreciation day and he is planning on attending. We have an old drill set that needs to be replaced and expects to pay around \$600.00.

Doing some washout repairs on Mt Zion including berm repair. Tom advised he received an email from John Kochis (EMA director for Fairfield County) and he plans to submit photos & paperwork to see if we can get any money for Mt. Zion Road.

Trustee Cotner asked Tom if he sent drawings to Jerimiah Upp on Havensport Road, Tom replied not yet.

Trustee Cotner asked if the berm box Tom was working on will be used on Rainbow Dr. and Tom replied yes.

Trustee Searle asked for an update on cemetery foundations, Tom replied he is waiting for it to dry out.

Kent asked about open/closing fees being paid in advance. Tom advised that an individual cannot pay in advance for the open/closing on the grave site.

FROM THE TRUSTEES

Trustee Searle stated that he would work on the Reginal Planning item pertaining to the township planning. Then he asked who would work on the Rockmill Brewery issue. Trustee Cotner agreed to work on that issue.

Trustee Searle made a motion to adjourn the meeting; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 8:20 p.m.