

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

April 22, 2020

Held 9:00 AM

The Greenfield Township Trustees met in special session at the township office. Dave Cotner, Lonnie Kosch and Kent Searle were present.

After each trustee reviewed the minutes from the Public Hearing (Zoning Book) held on March 11, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Searle made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

After each trustee reviewed the minutes from the meeting held on March 11, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Searle made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

After each trustee reviewed the minutes from the special meeting held on March 12, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Cotner made a motion to approve the minutes as written; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

After each trustee reviewed the minutes from the special meeting held on March 19, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Cotner made a motion to approve the minutes as written; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

After each trustee reviewed the minutes from the special meeting held on March 25, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Cotner made a motion to approve the minutes as written; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

After each trustee reviewed the minutes from the special meeting held on April 8, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Searle made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Trustee Searle made a motion to rescind this motion that we made to do a voluntary dismissal or leave during this time for Matt Thatcher that we did on April 8th for the reason being that we kind a jumped the gun on this and we didn't go through the process of giving Matt a chance to have a hearing before hand. Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Trustee Searle stated he wanted to apologize to Fiscal Officer Wyne concerning his comments on the posting of the minutes in a timely manner. He wasn't meaning it as pointing fingers. He also wanted to address the comment about him not seeming to care about the timely posting of Zoning Commission minutes and that he is concerned. He went on to say he felt the Zoning Inspector isn't filling his job duties and wanted to make

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this a point. Fiscal Officer Wyne stated that the Zoning Inspector wasn't given the responsibility posting of the Zoning Commission minutes until January of 2020. Trustee Searle also wanted to make a point that he feels the Zoning Commission chairman is doing her job the best she can. Trustee Cotner stated he doesn't mind the Zoning Commission having meetings only if needed. Discussion on meetings of the Zoning Commission followed and it was stated hearing meeting minutes need to be approved right away, where as regular meetings minutes can wait to be approved at the next regular meeting.

Trustee Cotner brought up the point that the board still needs to re-write the job description for the Zoning Inspector, but not at this time.

FISCAL OFFICER

Fiscal Officer Wyne stated that James Beiter needs to be sworn in for the Zoning Commission position since he has been re-appointed for a new term.

Fiscal Officer Wyne distributed financial reports

Trustee Cotner made a motion to pay the bills associated with warrants 33507 through 33532 and Electronic Debits 39-2020 through 40-2020 which are listed on the payment report; seconded by Trustee Searle.
ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Kosch made a motion to approve the Purchase Orders and/or Then and Now Purchase Orders; Trustee Cotner seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Fiscal Officer Wyne wanted to clarify how investment interest goes in to different funds. Some of the money from the investments does go into the Road & Bridge fund, Gas Fund and Fire Fund and not solely into the General Fund.

Fiscal Officer Wyne stated she has made contact with the State Auditor's office regarding the use of road equipment being used for fire business. She was advised it can be done as long as a policy is approved by the trustees.

Fiscal Officer Wyne also stated that the Administrative Office and Road Department should also have proper PPE.

Fiscal Officer Wyne stated she was advised of an incident that happened some time ago and she thinks it would be in the best interest of the township to have all employees of the township attend Sexual Harassment training. She advised she believes she can get a video through OTARMA for all employees to watch and sign off they have seen the video. Chief Smith also stated he believe he can get some training material. Trustees agreed to the training.

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FIRE

Chief Smith asked if it was okay for him to utilize the Road Department concerning the septic issues. We've looked at the blue prints because there is a break in the line from the lift station to the hill. Trustees are okay with that.

Chief Smith stated that the department can turn in their masks to the hospital to get them sanitized so there won't be the need to purchase as many N95 masks.

Chief Smith stated the department is doing maneuverability training to get signed off on at the station and you may see the cones set up outside for that reason.

Fiscal Officer Wyne asked the trustees if they would allow the Fire Department to purchase sanitizer for the office as we are getting low and we would reimburse them. Trustees are okay with that.

Chief Smith reported they had dropped off the letter for Matt Thatcher (he wasn't home) stating there was a hearing for him today and I have tried to call him several times with no answer. He has also taken a leave from his other job. Chief Smith stated he took pictures of the letter at he left at his residence. Trustee Searle feels that since the letter didn't state he could be here at the hearing with an attorney we shouldn't have the hearing today. Trustee Cotner stated he feels we should only be having meetings to sign checks and approve minutes. Discussion on what should be addressed at these special meetings and when we can hold regular meetings followed.

TRUSTEES

Trustee Cotner stated Kevin sent a letter on Columbus Street and that's all we can do now.

Trustee Cotner said Tom had dug out the ditch on Bonita Place and will let it sit for a couple weeks and then put big gravel in it.

Trustee Searle asked if we should try and resume our regular meetings with the May 13 meeting. Trustee Cotner made a motion to have the May 13 meeting at 7:00 p.m. at the fire house as a regular meeting unless the Governor of Ohio or the President of the U.S. change the pandemic social distancing guidelines. Trustee Kosch seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to adjourn; Trustee Cotner seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 9:50 a.m.