

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

April 13, 2022 - 6:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Trustee Searle called the meeting to order and led those present in the Pledge of Allegiance. Kent Searle, Lonnie Kosch and Dave Cotner were present.

After each trustee reviewed the minutes from the Trustees' Meeting held on March 23, 2022, Trustee Searle asked if there were any changes to the minutes. Trustee Kosch made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Abstained Motion Passed 2-0

FROM THE FISCAL OFFICER:

Fiscal Officer Wyne distributed financial reports.

Fiscal Officer Wyne advised the March bank reconciliation has been completed and submitted to the Trustees for review and signature.

Trustee Cotner made a motion to pay the bills associated with warrants 34645 through 34680 and Electronic Debits 36-2022 through 50-2022 which are listed on the payment report; seconded by Trustee Kosch.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Cotner made a motion to approve the Purchase Orders and/or Then and Nows; Trustee Kosch seconded.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

- Trustee Searle made a motion to approve Resolution 2022 04 13 01 for the following transfer of funds.

\$ 58.50 was transferred from fund 2275-220-213-0000 to fund 2275-220-212-0000

Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Fiscal Officer Wyne inquired if a Trustee wanted to sign the Sedgwick Certificate (third party administrator for BWC) or if she is granted permission to sign it. Trustee Searle stated Fiscal Officer Wyne has permission to sign the certificate.

She also stated our annual fee for Sedgwick for program year 1-1-2023 to 12-31-2023 is \$2,015.00. She will cut a check to them at the next meeting.

Fiscal Officer Wyne started the Township to appoint an Account Administrator, Point of Contact for Reporting and Authorized Representative for Reporting for the ARPA Fund. That Account Administrator is the only role that can designate the two other roles. A report is due on what has been spent in ARPA money by April 29 2022. Chief Smith volunteered to serve and assist with the administration of the ARPA Fund.

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Fiscal Officer Wyne stated the Trustees to have a scheduled meeting on June 8, 2022, and advised she would not be in attendance. She asked the Trustees when they would like to have a meeting to sign the checks. After discussion, it was decided to move the Trustee Meeting to Monday, June 13, 2022 at 6:00 p.m., and keep the regularly scheduled meeting on Wednesday, June 22, 2022 at 6:00 p.m.

Fiscal Officer Wyne stated she was contacted by an employee's wife who stated that her husband would be applying for short-term disability, and was inquiring whether he is required to exhaust his leave before applying for short-term disability. She noted that the Township has a policy for short-term disability; however, they do not have a written policy on file. She contacted Bloom Township, Pleasant Township, and a representative who was formerly with Violet Township to get their experience and insight into their short-term disability policy. After discussion, Fiscal Officer Wyne suggested that she would contact an employment attorney, with the Board's permission, to receive guidance on how to move forward with this situation. Board agreed that the Township needed to contact an attorney for guidance and Dawn would schedule and advise of the date and time. It was noted that the employee will be exhausting their sick leave as of the current pay period, but has other leave balances to use in order to stay in a paid status for the next few pay periods.

Fiscal Officer Wyne stated she had been contacted by Bob Boyd regarding outstanding bills. There is now a late fee of \$28.62 being charged. The bill was received in the Road Department on March 5, 2022; however the invoice did not get submitted to her until April 11, 2022. The bills are being paid as of this meeting, which she had communicated to Bob Boyd; however, the late fee is not. After discussion, it was determined that Tom Shafer will contact Bob Boyd to inquire about having the late fee removed. If the late fee is not removed, the money will be taken from the Road Fund to pay this fee. Fiscal Officer Wyne asked Tom to email her with the outcome of his discussion with Bob Boyd.

FLOOR:

Trustee Searle asked that any other residents who wished to speak should sign the sign-in sheet at this time. In reviewing the sign-in sheet, Trustee Searle noted that many of the residents were neighbors of the Rolling Hills Storage Unit, for which updated plans had been presented by Walter Beatty at the March 23, 2022 Trustee meeting. The current zoning is Planned Rural Development. Mr. Beatty had an approved plan in 2019. Currently, he is asking to revise his development plan to include four new structures on the north end of the development. The development plans were present at the meeting. Trustee Searle asked that each presenter please state their name and address when they speak, and to keep their comments to a two to three minute timeframe.

The first presented was Don Steen of Rolling Hills Storage. Mr. Steen stated Mr. Beatty is his father-in-law; they are partners in the business, and Mr. Steen is here to represent him. He noted Mr. Beatty is on vacation; however, he had him on speaker phone so he could hear the business at the meeting, and answer any questions. Mr. Steen noted this meeting is to address the four additional buildings in the development plan.

The next presenter was Kelly Prinz, 2117 Lavender Street, Lancaster, Ohio. Ms. Prinz voiced her concerns. She stated initially there were four buildings approved; then it expanded to seven

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buildings. Now, four more buildings are being proposed. She is concerned the initial plans were not adhered to. Also, the concerns about traffic and safety are still an issue. She noted there are no other roads to access the facility, and stated if there is an emergency, it would be a problem. Ms. Prinz cited an issue with an explosion at the Fairfield County Fairgrounds in the past, and it was due to something being improperly stored. She is concerned this scenario could occur in the storage facility, and spread to the school or cause damage to the school.

The next presenter was Sherri Lednick, 2087 Greencrest Way, Lancaster. Ms. Lednick noted she lives directly in front of the storage facility. She expressed concerns about the property being secured properly before another phase is begun, since the property is not enclosed. She has concerns due to inappropriate activity occurring that has been observed, including people sleeping in vehicles, and also public urination. She also stated her understanding was that there would be landscaping done between the existing houses and the storage facility; however, that has not occurred.

The next presenter was Ben Elbert, 2101 Greencrest Way, Lancaster, Ohio who is also a neighbor adjacent to the property. Mr. Elbert stated when the original facility was built, he understood that there would be space where landscaping would be done so the storage buildings couldn't be seen, at least from the side. He noted the buildings are within five to eight feet of the greenspace line for his neighbor, so he didn't know if landscaping could be done or trees could be planted there. He also requested to ask Mr. Steen a question directly. He asked what would go between the current fence line and the proposed buildings? Mr. Steen responded that privacy trees can be placed there between Mr. Elbert's property and the storage property. He also noted that the facility is completely fenced off with a six-foot fence, with the opening being at the roadway. Mr. Elbert noted he had spent \$1,500 on landscaping himself, and is concerned that enough additional landscaping will be done by the storage unit owners to provide a visible barrier between the houses in the neighborhood. He also expressed his concerns with regard to property values and potential resale value, as well as safety concerns. He also noted that public urination has been observed, as well as trespassing by the storage unit customers who walked onto an adjacent property owner's property and used their water hose.

The next presenter was Kim Anderson, 1767 Cloverdale Drive. She stated she has lived in the neighborhood for over ten years. She attended the meeting the first time the storage unit facility was proposed to be built, and voiced her concerns and opposition then. She also noted the public notice sign for the current meeting was not visible to the main road, and she felt this was "very shady". She voiced her concerns about having a storage facility in a residential area, let alone expand it. It is near an elementary school, and the residential area is impacted with increased traffic, safety concerns, noise and decreased property values. The roads in the neighborhood are being used to access the facility. She went on to explain the traffic in the area due to being close to a school, as well as safety concerns.

Ms. Anderson also shared concerns from neighbors regarding the traffic and safety concerns in the neighborhood. The resident had shared on the "NextDoor" app that her children walk to school and have nearly been hit by cars when using the crosswalks, when lights were flashing for the crosswalk. The resident's husband had also observed children nearly being hit in the crosswalk with the lights flashing four days prior. Ms. Anderson reiterated that those who live in the neighborhood typically take care of the neighborhood; however, those who do not live in the

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area are not concerned in the same way the residents are concerned with all of the issues cited. Other residents on the app had also expressed the same types of concerns. She requested that a separate road be put in to give access to the storage unit so the neighborhood streets no longer need to be used to access it, and she does not want any more buildings added to the storage unit facility because of the location to the residential homes and the school.

The next speaker was Eric Anderson, 1767 Cloverdale Drive. Mr. Anderson reiterated what his wife, Kim Anderson, had commented on concerning all the traffic in the neighborhood with children and residents traveling to and from the school, and the added traffic and safety concerns that are impacted by the storage unit customers. He also feels the storage unit customers have no regard for the neighborhood and the residents since they are only coming in and out of the storage facility, and do not live in the neighborhood. He feels the storage unit is a big eyesore.

Mr. Steen and Mr. Beatty responded to the traffic and safety concerns, with Mr. Steen stating he had spoken to a deputy sheriff who said the storage facility provided adequate security. He also noted once the additional buildings were built, a fence would be installed, blocking the back piece, all the way down the side, to return back to the school. Mr. Steen described the surrounding property and stated another road could not be built to access the facility. He also noted the PRB zoning was already in place for a storage facility.

Trustee Kosch asked if the plans will show what type of fencing will be installed, and also for a barrier/landscaping. Trustee Cotner also stated he would like to see plans for a buffer zone, which he had commented to Mr. Beatty at the last meeting. He would like to have it include the spacing, what type of trees will be planted, etc. Mr. Steen stated this information can be included on the plans, and will also be in the meeting minutes.

Trustee Kosch expressed concern over the fire engines having access and being able to drive and maneuver through the property. Chief Smith explained there is only ten feet between the fence and the buildings on the south side perimeter, and in order for the engine rescue to be able to maneuver/turn around, they would need more room. Otherwise, they would have to back out of the property.

A resident raised the issue of whether an additional access road was ever discussed as part of the original development plan. Trustee Searle stated it was not. He also raised the issue of the township setback requirements, as well as noting the original development plan was for four buildings, not seven. He also stated the plan was approved by Fairfield County, not by the Township, nor by the RPC. He expressed his concerns about the needed landscaping/barriers, as well as the setbacks.

Trustee Kosch made a motion and Trustee Searle seconded the motion to table the Rolling Hills Storage plans issue until the next Trustee Meeting on Wednesday, April 23, 2022 at 6 p.m. in order to review updated and revised plans, based upon the recommendations and requirements stated.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

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At this time, Trustee Searle recognized the Fairfield County Sheriff's Deputy in attendance. He did not have any business to bring to the attention of the Trustees, but did offer to help at any time in the future. Appreciation was expressed for service and attendance at the meeting.

ZONING DEPARTMENT BUSINESS:

Caitlin Barbee, Zoning Inspector, presented the following items:

Resolution - Junk Cars on Lancaster-Kirkersville Road: Ms. Barbee presented this resolution which was patterned after the resolution that Julie of Brosious had prepared; same parcel number. Pictures of the cars will be attached. There are six vehicles. A letter was sent to the property owner dated March 17, 2022, giving him seven days to take action with the junk cars, and nothing has been done. Ms. Barbee noted she will ask Julie to review this one more time, as it is her first junk car process. She asked for a motion, reading the resolution in part as follows: "Resolution 2022 04 13 03 - Resolution regarding six motor vehicles located at 3449 Lancaster-Kirkersville Road NW, in Greenfield Township, Fairfield County, Ohio to be junk motor vehicles, and ordering removal pursuant to Ohio Revised Code 505.871. In summary, six vehicles described to the best of my ability". Again, this was the resolution that Julie had drafted for a previous issue. Trustee Searle asked if this is dealing with one parcel? Caitlin stated this includes two parcels. Discussion continued regarding the fact that there are four parcels in total; however, the current two parcels in question are road frontage parcels. She noted she has had no communication from the tenant or the landlord in this situation.

Trustee Searle made a motion to approve Resolution 2022 04 13 04 which states:

WHEREAS, the Greenfield Township Board of Trustees (the "Board") has found that six motor vehicles located at 3449 Lancaster-Kirkersville Road Northwest (the "Junk Motor Vehicles") are three model years or older, apparently inoperable, and extensively damaged and otherwise individually constitute a junk motor vehicle pursuant to Sections 505.871 and 505.173; and

WHEREAS, pursuant to Section 505.871 of the Ohio Revised Code, the Board is authorized to determine that a motor vehicle located on private property is a junk motor vehicle and notify and order the property owner to remove any such junk motor vehicle within fourteen (14) days after the receipt of notice, and if the property owner fails to remove the junk motor vehicle or to make arrangements for the removal within the allotted time period, the Board may proceed to remove the junk motor vehicle and enter the cost of such removal upon the tax duplicate for the property; and

WHEREAS, it is in the best interests of Greenfield Township (the "Township") and its residents to proceed under Section 505.871 of the Ohio Revised Code in order to remove, or have removed, the Junk Motor Vehicles from the property.

NOW THEREFORE, be it resolved by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, (the "Board") that the following Resolution be, and it hereby is, adopted: Section 1. The Board hereby determines the Junk Motor Vehicles located at 3449 Lancaster-Kirkersville Road Northwest (Fairfield County Parcel ID Numbers 0130079800 and 013007990) (the "Property"), meeting the following general descriptions:

1) A two door, black Chevrolet S10 truck (no front license plate) as shown in the

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photos attached hereto as Attachment A and incorporated herein by this reference;

2) A two door, light blue and white GMC truck with cap (no front license plate) as shown in the photos attached hereto as Attachment B and incorporated herein by this reference;

3) A four door, dark blue Jeep Liberty (no rear license plate) as shown in the photos attached hereto as Attachment C and incorporated herein by this reference;

4) A four door, dark green Toyota Rav 4 (no rear license plate) as shown in the photos attached hereto as Attachment D and incorporated herein by this reference;

5) A four door, black Mazda (license plate unascertainable) as shown in the photos attached hereto as Attachment E and incorporated herein by this reference;

6) A white Chevrolet Starcraft van (rear temporary license plate C992456) as shown in the photos attached hereto as Attachment F and incorporated herein by this reference;

to be three model years or older, apparently inoperable, and extensively damaged and otherwise individually constituting a junk motor vehicle pursuant to Sections 505.871 and 505.173 of the Ohio Revised Code.

Section 2. The Board orders the record property owner(s) of the Property to remove the Junk Motor Vehicles or make arrangements for the removal within fourteen (14) days after receipt of notice prescribed pursuant to the provisions of Section 505.871 of the Ohio Revised Code;

Section 3. The Board authorizes the Zoning Inspector to obtain a title search for the Property, and to notify the record owner(s) and lienholders of the Property as provided in the provisions of Section 505.871 of the Ohio Revised Code;

Section 4. If the record property owner does not remove the Junk Motor Vehicles or make arrangements for removal within fourteen (14) days from the receipt of notice hereof, the Board is authorized to order Township employees, materials, and equipment to be used to remove the Junk Motor Vehicles or to enter into a contract with a motor vehicle salvage dealer or scrap metal processing facility, as defined in Sections 4738.01 and 4737.05 of the Ohio Revised Code, for removal of the Junk Motor Vehicles, and all costs and expenses so incurred shall, when approved by the Board, be paid out of the unappropriated monies in the general fund;

Section 5. The Board hereby directs the Fiscal Officer to certify any and all costs and expenses that the Township incurs in the removal of the Junk Motor Vehicles and a general description of the Property to the Auditor of Fairfield County, Ohio, for entry upon the tax duplicate as a lien upon the Property and for collection and reimbursement of the Township's general fund as provided in Section 505.871 of the Ohio Revised Code, and execute any and all affidavits and/or other documents as needed pursuant to the provisions of Section 505.871 of the Ohio Revised Code.

Section 6. This Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board that resulted in formal actions were taken in meetings open to the public, in compliance with all legal requirements, including but not limited to, Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

This Resolution shall take effect at the earliest time allowed by law.

Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

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Caitlin also noted that a title search will need to be done prior to moving the cars; this is part of the ORC.

Pleasantville Road: Caitlin referenced this issue at 761 Pleasantville Road, where the neighbor of the property was in attendance at the last Trustee meeting.

***Floor:** At this time, Mr. Joe Malone, 4998 Lithopolis Road, asked to be recognized from the floor as a point of order to bring his business to the Board.

He first gave kudos on the preparation of the Trustees Meeting Minutes, as he reads the information on-line and is typically unable to attend the meetings in person.

He then asked what the Trustees are going to do to ensure that the fire levy gets approved. Discussion continued as to whether it is allowable for Trustees to go into the community and knock on doors to speak with the residents. Mr. Malone feels that it is allowable.

He also asked about what the Board is doing about the seven dams in the township and whether any of the American Rescue Plan Funds are going to be used to do any repair, etc. Trustee Searle pointed out that the Hunter's Run Conservancy, in coordination with Fairfield County, are the entities who are overseeing the maintenance and repair of the dams. He noted members of the Hunter's Run Conservancy District had been to a Trustee meeting last year and spoke to the Board, and Mr. Malone was aware of this. Trustee Searle noted Fairfield County was receiving a few million dollars of ARP funds, where the Township is receiving a little more than a half-million dollars, and those funds have been earmarked for other items, such as the new medic for the fire department, and road repairs. Discussion regarding the dams continued, and Trustee Searle stated he would send Mr. Malone the information he has regarding those plans.

Pleasantville Road - continued: Caitlin also has pictures of all the items that are being stored on the property, as well as the building that has been built within the last few months without a permit. When she spoke with Julie of Brosious, she found out the vegetation resolution used for the Fisher property can be used in this situation, as well. A letter has been sent to the property owner, and nothing has been done about all the items. After discussion, it was determined to proceed with sending a zoning violation letter, and include the building in question as well as the excess items/vegetation.

Shipping Containers as Accessory Buildings: It was noted there is currently nothing in the Greenfield Township Zoning Book that speaks to these containers being used as accessory buildings. Caitlin had spoken with Liberty Township; they issue a one-year permit with the intent that the containers are temporary. Bloom Township charges a fee of \$150 for a Miscellaneous Fee, and we have been doing the same. Trustee Cotner recommended that the issue go to the Zoning Commission for their input and decision, and the other Trustees concurred.

Reserve at Farms Creek - New Plans: There is a Technical Review Commission meeting at the RPC on Monday, April 18, 2022 which Caitlin plans to attend. This will include the Reserve as well as the new Election House subdivision. Caitlin has the draft drawings in her office. The Election House plans are in sketch form at this point. She's hoping the developers will be there with updated information.

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iWorQ Zoning Software Renewal: The renewal date for this software is coming up. Caitlin has had Zoom calls with the company to continue to show her how to use this software. She recommends the Township pay the renewal fee to keep the software, as it is cloud-based and she has been working on inputting all the zoning information since she started working as Zoning Inspector so it will all be in one place. She noted most zoning offices use this software. Trustee Cotner made a motion to allow \$1,900 to be spent to renew the iWorQ zoning software; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Cotner noted he had not spoken with Mrs. Fisher at this point.

ROAD AND CEMETERY DEPARTMENT BUSINESS: Tom Shafer, Road & Cemetery Superintendent, presented the following items:

Land to be Deeded to the Township: Mr. Shafer stated he had been contacted by a family in the township who had asked him to bring this issue to the Board. They own 273 acres of land that they wish to deed to the township upon their death. They want it to stay in the township, not be sold, and preserved for a park-like setting and/or farmland. Discussion continued with Fiscal Officer Wyne stating that the township would need to meet with the prosecutor's office on this issue to determine how to move forward. It was also noted that the family should take steps while they are living to make these arrangements, and legally put their wishes into place. A resident from the floor stated that another Greenfield Township resident had willed a portion of his land to the city of Lancaster to be used for park land. This land was in Greenfield Township until the city of Lancaster annexed it. Trustee Searle stated he would contact the Prosecutor's Office to discuss the current matter, and give a report at the next meeting.

ODOT Salt Resolution: Tom stated he has already submitted the bid to the state of Ohio for 450 tons of salt. Trustee Searle confirmed that it had not been paid for yet, and stated it would be taken care of at this meeting.

Road Employee: Tom reported the earliest estimated return to work date for the full-time employee is the end of May.

Summer Paving Work/Bid Process: Tom reported that Eric McCrady of Fairfield County has all the paperwork, mix designs and specifications, and is currently working on these. Violet Township and Fairfield County recently had a bid opening for summer paving work for hot mix asphalt, and the cost ranged from \$83 - \$90+ a ton. Eric stressed that Violet's price was higher due to the type of work that is being completed. He noted that the prices are higher due to the increasing prices of crude oil, etc. Tom said he expects to have it done within the next two weeks, and Tom will keep the Board updated as he receives the information. Fiscal Officer Wyne asked what the Township's part in the process will be in terms of paperwork, advertising, etc. Tom stated Eric said they are handling all of it, i.e. the bid tabs, the advertising, the bid opening and closing - with a representative from the Township to be at the bid closing. Discussion continued concerning how the Township bills will get paid, who will review them for accuracy of services rendered, supplies, etc. Tom stated that he will be heavily involved in the process, collecting tickets, etc. to confirm this information.

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Discussion continued regarding where the funding will come from for all the projects totally approximately \$500,000+. Tom had provided the numbers from the various funds, which included ARP funds, at the last meeting. Fiscal Officer Wyne is still concerned about the funding. She noted the Road funds as 2191, 2011, 2031 and 2092. It was agreed the bid process will move forward and it will be determined which funds will be used, and what Township funds may be needed. Fiscal Officer Wyne asked Tom to provide the breakdown of funds to her in writing.

Trustee Kosch made a motion for Tom to proceed with the bid process for the projects that the county is going to oversee. Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Road Department Bills: The following bills were reviewed and approved individually due to the amount of each:

- \$2,680 - cold mix - for additional cold mix for road patching.
- \$1,554 - Banish Weed Killer - for guardrails and fencerows
- \$1,546 - Ranger Broadleaf Weedkiller

Trustee Searle moved to spend up to \$2,700.00 for cold mix for road patching. The vendor is SC Construction and Materials. Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Searle moved to spend up to \$1,600.00 for Banish Weed Killer for guardrails and fencerows. Resources Unlimited is the vendor. Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Searle moved to spend up to \$1,600.00 for Ranger Broadleaf Weed Killer for cemeteries and right-of-ways. Resources Unlimited is the vendor. Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Trustee Kosch asked if anything had been done in Woodland Heights to address the clean-up needed in ditches and with the brush. This was presented by a resident at the last meeting. Tom stated it had not. A lengthy discussion ensued regarding the need for full-time and part-time help to complete all the projects that need to be done over the course of the next several months. This is especially important due to being down a full-time employee, with the earliest estimated date for return to work in six weeks. The need for a class B CDL was also discussed for any new hires. Trustee Kosch stated he was willing to assist with the patching. He noted the cattails and potholes in Greenfield Estates that need to be addressed, in addition to preparation for the road work to be done, mowing cemeteries, and pouring footers in cemeteries prior to Memorial Day. There have been ads placed in the past to try to hire additional workers, but there weren't any applicants.

Discussion continued regarding the hourly rate for these positions. Trustee Cotner stated he knew of someone who was obtaining their CDL who may be interested in part-time work only. Trustee Kosch stated he would contact the vocational school to find out if there were any eligible students who could help with cutting grass in cemeteries, which would be a non-CDL position. This could potentially free-up Doug Hughes to assist Tom and drive other equipment,

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as needed. Trustee Searle stated he would write an ad for the Road Department position(s), with Tom giving him the necessary information regarding duties and requirements. Fiscal Officer said she would assist with getting the ad prepared and placed. Trustee Cotner recommended that the position be advertised at \$25/hour, working up to 29 hours per week.

Trustee Kosch asked if the computer issues had been resolved. Tom stated they have not; the IT consultant needs to be contacted.

FIRE DEPARTMENT BUSINESS: Chief Brad Smith presented the following items:

Community Involvement:

❖ **Easter Egg Hunt:** This event was held at Shalom United Methodist Church on Sunday, April 10, 2022.

❖ **Active Aggressor Training:** This training was conducted at the Career Center on Tuesday, April 12, 2022. The AreaVac Medical Helicopter, the Sheriff's Office, Basil Joint Fire District, and the EMA were all involved to assist with this training.

Part-Time New Hires - EMT-Basic/Firefighter: Chief Smith brought these two individuals to be considered for part-time hire upon successful completion of background check and physical: Kaleb Holland and Chase Moeller. Both of these individuals are in medic school through Grant. Discussion continued concerning removing the part-time employees who are currently not working from the payroll, in order to hire the new part-time employees. Trustee Searle made a motion to hire Kaleb Holland and Chase Moeller as part-time employees, pending background checks and physical results. Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Garage Door Repair: Chief Smith reported he is waiting on additional estimates for repair of the garage door that came down suddenly. He has gotten estimates from some door companies as follows: If only replacing the panels that buckled, it will be approximately \$3,500. For replacement of the entire door, it will be approximately \$6,300. He is waiting on estimates/numbers from Atwood Door and Schoff Door.

Station Generator Replacement: The station back-up generator (1995-1996 model) is no longer working, has become obsolete and needs to be replaced. From the two estimates received thus far, Lines Electric and Buckeye Power Sales, the replacement cost is in the range of \$30,000 to \$40,000. Both of them recommend a Kohler model. Discussion continued with Trustee Searle emphasizing that a vendor needs to be chosen by the next meeting. Chief Smith confirmed there are capital funds available for this purchase. Trustees will make a decision on the vendor based on the three bids obtained.

Medic 561: The Medic was repaired and returned to the station; however, in testing it out, there were issues with the siren and the MARCS radio. Captain Spires will be looking into it and checking with the mechanic who worked on it. It remains out of service at this time.

Medic 562: The medic was towed on April 8, 2022, the station got it back; however, another issue was discovered yesterday. It is back at Midwest for a starter. It should be back tomorrow. Basil Joint Fire District's medic is running as the first out.

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Hose Tester Purchase with Basil Joint Fire District: Chief Smith had sent an email regarding this purchase. It is proposed to split the cost of a hose tester with the Basil Joint Fire District, since the tester is only used during a portion of the year. The cost for each Department would be \$1,591.16. Typically, the full cost is between \$3,000-\$6,000. Discussion continued as to the need for a contract to be written for this arrangement. Fiscal Officer Wyne stated the prosecutor's office would need to be consulted; Trustee Searle stated he would reach out to them. His thought is that a contract is not needed, but the prosecutor's office will have the final say on this issue. This will be tabled until the next meeting.

Status Update on the New Medic: Chief Smith reported the schematic blueprint is still in the process of being finalized. Once any required adjustments are made, a final meeting will be held with the engineer. The chassis has been ordered. Discussion continued concerning the fact that there is no contract in place at this time. Burgess is the contractor, and they are on state contract. Three bids were sought: Burgess, Horton, and Penn Care, with Burgess being the lowest bidder. Chief Smith noted the costs continue to rise across all manufacturers. Trustee Searle asked that a status update be given at each meeting during this process.

FROM THE TRUSTEES:

New Door for Carroll Civic Center: Trustee Cotner reported the mayor of Carroll had proposed splitting the cost of a new door to be installed at the Community Center. The cost to the township would be \$3,185.95. Discussion continued regarding the status of the current contract with the Village of Carroll, and the fact that it is not being followed. Trustee Searle also asked whether the cost of the door replacement was an average and fair price. Trustee Cotner confirmed that because of current costs rising for all materials and labor, this cost is on point. He also confirmed that he felt it needed to be replaced. Fiscal Officer Wyne confirmed the money would need to come from the General Fund.

Trustee Cotner made a motion to approve up to \$3,200.00 to split the cost with the Village of Carroll to replace the metal door at the Carroll Civic Center. Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

One Ohio Initiative: Trustee Searle raised the issue of the opioid settlement and the One Ohio initiative. An email from Fairfield County had been sent to the Board with this information. The county is asking the townships to pass a resolution to support the initiative. Greenfield Township is part of region 18, which includes seven counties. Discussion continued regarding the settlement and how it will be administered. Trustee Searle recommended the township pass the resolution, and read it in part as follows: "Greenfield Township is a local government in Fairfield County; has adopted and approved the One Ohio Memorandum of Understanding attached hereto Exhibit A which establishes a mechanism to disperse settlement proceeds from the opioid litigation into Ohio communities to help abate the opioid crisis, including allocation of opioid funds to regions throughout the statewide foundation Board. We are under Region 18 in the memorandum, which is comprised of Delaware, Fairfield, Knox, Licking, Marion and Morrow counties".

Trustee Searle moved to approve Greenfield Township Resolution Number 2022 04 13 02 that approves participating in the Region 18 Governance Structure under the One Ohio Memorandum of Understanding. Trustee Cotner seconded the motion.

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

April 13, 2022 - 6:00 PM

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

ODOT Salt Bid Resolution: Trustee Searle questioned the ODOT Salt Bid Resolution (2022 03 23 06) that was discussed at the March 23, 2022 Trustee Meeting. The resolution was not moved upon nor approved at that meeting, so it needs to be addressed now. Fiscal Officer Wyne stated that she did not sign the form since no motion was taken. Tom advised he has already submitted it to ODOT. He was advised he needed to submitted the approved Resolution from tonights meet. It is Resolution 2022 04 13 04, for 450 tons of salt for next year, and 225 tons to fulfill last year's order. Trustee Searle read this in part as follows: "Greenfield Township, Fairfield County, hereby submits this agreement to participate in the Ohio Department of Transportation, ODOT Annual Road Salt Bid in accordance with 5513.01B, and hereby agrees to the following terms and conditions" which is the same thing that was read at the last meeting. Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Fiscal Officer Wyne stated Tom Shafer will need to print a new resolution with the updated resolution number, the Board and Fiscal Officer Wyne will sign, and then he will need to resubmit the resolution.

Trustee Searle noted there is a House Bill and a Senate Bill that pertains to part-time employees. Fiscal Officer Wyne stated her understanding is that this pertains only to part-time firefighters and the number of hours they are allowed to work. Chief Smith explained it would give the part-time employees an opportunity to work more hours, and depends on the size of the fire department as to the amount of hours.

At this time, Trustee Searle moved that the Board enter Executive Session to discuss a potential disciplinary matter. Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion Passed 3-0

Executive Session was entered at 8:17 p.m.

Trustee Cotner made a motion to come out of Executive Session at 8:56 p.m.; Trustee Kosch second the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion passed 3-0

The decision was made that a written reprimand would be issued in the disciplinary action.

With no further business to be discussed, a motion to adjourn was made by Trustee Searle; seconded by Trustee Cotner.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes Motion passed 3-0
Meeting adjourned at 8:58 p.m.