

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

April 11, 2018
Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present. After each Trustee reviewed the minutes from the previous meeting on March 28, 2018, Trustee Searle made the motion to approve the March 28 meeting minutes. Trustee Cotner seconded the motion to approve the minutes.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

FROM THE FISCAL OFFICER

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Searle made a motion to approve financial reports; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion to pay the bills with warrants 32298 through 32320 and the electronic debits 25-2018 – 36-2018 listed on the attached payment report and the Purchase Orders; Trustee Kosch seconded the motion to approve the paying of the warrants.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Fiscal Officer Wyne advised that the audit that was to start on April 5 got changed to April 9. She advised that a representative from BHM CPA Group was in the office on April 9 and advised that he should have his report completed by the end of the week.

Fiscal Officer Wyne advised that it is time to pay the dues for the 2018-2019 Membership for the Fairfield County OTA. She advised that Active Members (Trustees & Fiscal Officer) dues are \$45.00 for each and Associate Members fees are \$16.00 each. She asked who should be included for the Associate membership. Trustees advised that the elective officials, Slade, Tom and Kevin.

Fiscal Officer Wyne advised she recently became aware after correspondence with Interim Fire Chief Shultz that the township has an employee on a leave of absence for educational leave. She also was advised this was approved by him and not the Trustees. She wants to know the policy on this. A motion was made by Trustee Cotner to table this issue until next meeting; Trustee Searle seconded the motion

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Fiscal Officer Wyne is requesting to go into executive session to discuss a personnel issue. Trustee Cotner made the motion; Trustee Searle seconded at 7:12.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

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Trustee Kosch made a motion to come out executive session at 7:24; Trustee Cotner seconded.
ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Kosch advised that at this time no action will be taken from the executive session.

FLOOR

Lisa Reade wanted to introduce herself since she is running for County Commissioner. She advised she lives in Violet Township and has served 12 years on Pickerington Board of Education. She talked about her ideas for work force development connecting businesses to schools that she created the Ohio Health Stem Classroom with Pickerington Schools and the Ohio Health building and wanting to create a 1st responder component of that so firefighters can be in schools to recruit again. For her platform and other information go to www.lisareade.com.

Kim Wickham was wondering what the status was on 3 apartments on Havensport. Trustee Cotner advised Kim that the issue is with the prosecuting attorney. Trustee Cotner advised that the 158 property is also in the prosecuting attorneys hand. Trustee Kosch advised we are waiting on the zoning book and the prosecutor’s office will have it to the township by April 17.

Kim stated that since she wrote the rules of procedure for the zoning commission, which was started back on 9-16-15 and Kevin forwarded it to her which she used as the basis for the one she wrote. John Reef said yes it was generated but was not signed by him nor does he believe it was signed by the other two trustees that were on the board.

John Reef asked if the trustees were keeping up with House Bill 500, it has 19 changes to township laws. Trustee Cotner has received the information.

ZONING BUSINESS

Kevin distributed the fee collection report.

Kevin stated he has been in contact with RPC who has been talking to Todd May about 2 more lot splits on Royalton Road.

Kevin advised he is working with the new owners of the old driving range regarding the number of buildings and the entrance.

Kevin advised Variety Floors is putting a warehouse building in between their building and MRDD.

Trustee Kosch asked Kevin if he has done the inspections on the permits he has approved. Kevin stated he does not inspect all building permits. Kevin advised his decision to inspect is based on the

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size of the lot and distance from the lot lines, that the building is being placed on. Kevin also advised he doesn't have the authority to walk on someone's lot and start measuring without their permission. Discussion followed on the need for inspections on all permits issued and the time constraints since Kevin only working 6 hours per week.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Schultz had Spectrum come out to upgrade the internet which resulted in faster internet at no additional cost.

Interim Fire Chief Slade said the Home and Security office of Health Affairs started a Stop the Bleed campaign nationally. The goal is to put a kit, supplied by the hospital in every classroom in Greenfield Township and train all teachers to use it. Captain Smith is working with Mount Carmel and the school system to get this implemented. There is no cost to the township.

Interim Fire Chief Schultz stated he has a volunteer, Kristen Fetty, who meets the requirements to become a part-time employee and would like to make her a part-time employee. Trustee Searle made a motion to change Kristine's status part-time. Trustee Cotner seconded. Effective once the paperwork is submitted to township.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom asked for some clarification regarding an issue he encountered concerning someone making out a money order to him, not Greenfield Township. He did not take the money order and asked how the Trustees would have handled that.

Tom advised they have been having a lot of funerals late in the day and it is causing overtime issues and is recommending that we increase the fee for late funerals. Trustee Searle advised we need to tell them they need to be done by a certain time or there is an increase in fee. Trustee Cotner made the motion that funerals need to be done by 2:30 anything after that is an additional \$150.00 fee; Trustee Kosch seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: no. Motion Passed 2-1

Tom advised he meet with Mike Fish of RLA contractors who will be doing the work on Plum Road for Columbia Gas. They are putting in a distribution tank east of the church and Eversole's property. There will be a 6" pipe run under Plum Road requiring cutting into the road. Tom gave them permission to use 7 acres to store equipment while they work on this project.

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Tom advised Bill Meyers works seasonal and has gone to PERS to file for his pension benefits. He provided a letter to Greenfield and PERS stating his last day worked for Greenfield in 2017 was 8-16-17. Tom advised the letter is in the office. Tom asked that the Trustees look over the letter and sign it for our files.

Trustee Searle asked about the cemetery foundations, Tom replied he intends to have them poured this week.

Trustee Searle asked about the property by the school that has furniture in it. Tom said that is an area they store gravel on and that furniture is some that they had picked up off the road and they have been cleaning up cemeteries of brush and that was added to it and it has been burned.

Trustee Kosch asked Tom if he was planning on putting up any delinears up by the culvert at the end of Plum Road right before Havensport. Tom said he could put them up.

Trustee Kosch asked if you planning on berming soon, Tom said yes.

Trustee Kosch asked Tom if the contract for Liberty has been done yet. Tom replied not yet.

Trustee Kosch also asked about the opening for the asphalt bid and Tom stated he doesn't know.

Tom stated he is working on the Force account paperwork for Havensport Road.

Trustee Searle asked if Jim Reinheld is almost done. Tom advised he should be done tomorrow with the welding but will be back for the paving and chip sealing.

Trustee Kosch asked if Mt Zion Road needed to cleaned up. Tom stated it probably will but is waiting until after this weekend because of the forecast of 2 more inched of rain.

FROM THE TRUSTEES

Trustee Searle made a motion to adjourn the meeting; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 8:36 p.m.