

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

April 8, 2020

Held 9:00 AM

The Greenfield Township Trustees met in special session at the township office in order to pay bills and approve payroll. Dave Cotner was present. Lonnie Kosch and Kent Searle were on teleconference.

FISCAL OFFICER

Fiscal Officer Wyne distributed financial reports.

Trustee Cotner made a motion to pay the bills associated with warrants 33483 through 33506 and Electronic Debits 29-2020 through 38-2020 which are listed on the payment report; seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Fiscal Officer Wyne asked the Trustee what their thoughts were on posting on the website about the Census looking for worker. Trustees were ok with placing the information on the website.

PUBLIC

No one was in attendance

ZONING

Fiscal Officer Wyne stated that Zoning Inspector Kevin Yeamans is asking how permits are to be handled since the office is temporary closed. He is concerned with getting a variance and the township could not meet the timeline. Trustee Cotner made a motion that Kevin can accept permits but no zoning changes or variance changes at this time; Trustee Searle seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

ROAD

Fiscal Officer Wyne stated that she emailed each of the Trustees the Liberty Contract (Resolution 2020 04 08 01) for their review as Tom wanted to get this executed. Trustee Cotner advised that this is the same contract that is done every year. Fiscal Officer Wyne advised that the year was changed, the equipment rates were changes and the salary of our road personnel was changed. Trustee Cotner made a motion to accept Resolution 2020 04 08 01; Trustee Kosch seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

FIRE

Chief Smith stated he thinks he has talked with everyone about the electrostatic disinfectant sprayer for the station. Chief Smith stated that he has talked with the Fire Chiefs at Bloom and Basil and they are willing to go in on the expense so it can be shared. There were concerns if there was damage to the unit, who would be liable. Chief Smith stated that both of those departments take good care of their equipment so that wouldn't be an issue. The price of the sprayer is \$3499.00 and he suggested that each department would buy their departments solution. Trustee Cotner asked if \$500.00 would cover the solution. Fiscal Officer Wyne

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stated that she had talked with a member of Bloom Township and was advised that Bloom Township had purchased the sprayer and solution. Fiscal Officer Wyne suggested if the township is going to purchase the sprayer she would prefer that we did it solely for Greenfield Township's use. She is not sure if we can go in with another department and she would have to make inquiries. Chief Smith stated that the solution is about \$100.00 a bottle. Trustee Cotner suggested that the money comes out of General Fund to pay for this expense. It was stated that the Fire Department could spray the road department and township building along with taking care of the fire department. Trustee Searle stated that due to the emergency we are in, this might be the time to buy the equipment. If funding becomes available this is something that may be reimbursed. Trustee Searle questioned why Trustee Cotner felt it should be taken out of the general fund and Trustee Cotner advised that the general fund is making money on the certificates and he believes that it is the tax payers' money and we should be paying for things for the fire department and road department. He stated this expense was not in their budget. Trustee Searle agreed. Trustee Kosch stated if the money comes out of general fund it can be used for all departments. Fiscal Officer Wyne questioned additional solution expense. It was advised if additional solution is needed, the department needing the solution would purchase. Trustee Cotner made a motion to buy the electrostatic disinfectant sprayer at \$3500.00 plus add an additional \$500.00 for solution for a total of \$4000.00 to come out of general fund so that the fire department can get the sprayer and solution; Trustee Searle seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Chief Smith stated currently the fire department staffing leave is ok but wanted the Trustees' approval for him to be able to make the decision for additional staff, if needed be. All Trustees were ok with Chief Smith adding to the current staffing level. Fiscal Officer Wyne asked how the union contract played in to having additional staff. Captain Spires stated the contract just talks about minimum staffing level. Fiscal Officer Wyne asked how they would be calling in individuals, it was advised that they would ask for volunteers first and then an individual could be force to stay. It was stated that there are perimeters what could excuse a force.

Chief Smith stated he would like to go into executive session to discuss a personnel matter (ORC 121.22(G)(1)). Trustee Cotner made a motion to go into executive session to discuss a personnel matter; Trustee Kosch seconded at approximately 9:17 a.m.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion to come out of execution session; Trustee Kosch seconded the motion to come out at approximately 9:30 a.m.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Kosch made a motion for the Fire Chief to be able to do a volunteer dismissal or leave during this time for Matt Thatcher effective 4-8-20; Trustee Cotner seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Fiscal Officer Wyne questioned on how the letter was going to be delivered. Hand delivered or certified? Chief Smith stated that they would probably call Mr. Thatcher in so it could be hand delivered. Fiscal Officer Wyne stated that if the department requested Mr. Thatcher to come in then she believe he should be

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compensated for his time in the office. Fiscal Officer Wyne asked if Chief Smith wanted a Trustee to be there when he delivered the letter. Trustee Cotner advised if he could be there, he would go. Trustee Cotner asked the other Trustees if they could attend if he wasn't available. Trustee Searle stated he could. Chief Smith stated he would contact Mr. Thatcher and advise Trustee Cotner.

TRUSTEES

Trustee Cotner advised that he had talked with Tom regarding the gravel complaints from a couple of residents on Feldon Court about gravel being sweep off the road into their yards. Tom advised he will have it sweep out of the yards on Friday and he original thought it would cost about \$1200.00 but he thinks it is going to be cheaper then what he anticipated.

Trustee Cotner stated he was sorry to hear of Trustee Kosch's brother passing and asked for a moment of silence.

Trustee Searle asked Trustee Cotner if the road department had been out to Bonita Place to work on the complaints where the cattails are growing up.

Trustee Cotner asked Trustee Kosch and Trustee Searle if they were going to be available to come in and sign the checks on Thursday. Trustee Searle asked Fiscal Officer Wyne if she was going to take the checks to his house to be signed. Fiscal Officer Wyne questioned him on when he returned from Florida, he stated over the weekend. Fiscal Officer Wyne stated she believes he needs to be quarantine for 14 days; therefore, she would not be taking the checks to his house. Trustee Cotner advised he would.

Trustee Searle stated that he had noticed that they haven't approved the minutes from the last couple of meetings. He feels that it is important to get those approved and posted to the web page. Fiscal Officer Wyne reminded Trustee Searle that she is the only one in the office and her focus has been on bills and payroll. Minutes are not normally approved at special meetings. Trustee Cotner advised that is her decision and we are not her boss. Trustee Searle stated that he was aware but just giving his opinion. He stated that Ohio Township recommends we remains transparent Fiscal Officer Wyne told Trustee Searle she agrees with transparency but he doesn't seem to be concerned that the Zoning Commission has not posted their meeting minutes, public hearing minutes nor have they their public hearing from February 11 recording sent into the office. Trustee Searle agreed that is an issue that will be addressed. Trustee Cotner advised that Fiscal Officer Wyne will work on getting the minutes done, as time permits. Fiscal Officer Wyne advised that Carla had requested to be off until the stay home order is over and normally helps with the minutes. Trustee Searle stated he understood.

Trustee Searle stated he talked with Josh of the Prosecutor's office about non-essential employees regarding Governor DeWine's stay at home order. Josh advised that the Zoning Inspector is the only non-essential employee in the township. Josh stated that it is the Township's decision to do what they want with that position. He advised about half of the townships in the county has allowed the zoning person to stay at home until the state of emergency is over and the other half are permitting them to work. Trustee Searle stated he knows he brought this up at the last meeting but he does not know what our Zoning Inspector is doing. Is he

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still doing 3 days a week? Does he still need to come in? I don't know how to address that, as I don't know what he is doing. I believe we want to be in the position where we are abiding by the Governor's orders. Trustee Cotner advised he thought it was discussed that Kevin would come in as needed. Trustee Searle asked Fiscal Officer Wyne what Kevin is doing. Fiscal Officer Wyne advised that Kevin is not working his normal schedule but he is putting in his required 6 hours a week.

Trustee Cotner made a motion to adjourn; Trustee Searle seconded.
ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Business concluded; meeting adjourned at 9:41 a.m.