

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

March 24, 2021

Held 4:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Trustee Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner took roll call; Trustees Cotner and Searle were present. Trustee Lonnie Kosch attended virtually. Fiscal Officer Wyne and Zoning Inspector Yeamans were not in attendance due to illness.

The minutes of the March 10, 2021 meeting were not available; this item was tabled at this time.

Trustee Searle raised the issue of a point he had made at the March 10, 2021 meeting that he wished to clarify. He had stated the Zoning Inspector needed to complete his inspections outside of his regularly scheduled work hours. The point to clarify is the meeting stipend and the inspection stipend are ambiguous. Further discussion determined that a decision needs to be made as to whether the inspections need to happen during regular work hours or outside of regular work hours in order to keep the pay for those activities separated and not doubled. Trustee Searle noted he had sent an email to the prosecutor's office and had not received a response at this point. Trustee Kosch stated he had talked to several different townships, and all of them have their Zoning Inspector on salary, not on a contract, per se. It was determined this issue would be discussed once a response was received from the prosecutor's office.

Trustee Kosch raised the issue of the rezoning information that was submitted to RPC. Trustee Cotner stated the zoning was going to be changed to R3. He also confirmed the contact person said he would be submitting the information to RPC and the Zoning Commission.

Trustee Cotner asked Trustee Kosch if he recalled whether the zoning on the PUD was changed to 10 acres? Trustee Kosch responded that it had been changed to 20 acres; it had been 15 prior to that, but it was changed to 20 acres. Additional discussion was held concerning the amount of acreage allowed for R3 vs. PUD. Trustee Searle raised his concerns re: having multi-family housing in an R3 – with R3 being small lots. He noted R3 lots are designed for 4,000 square foot lots. Trustee Searle continued the discussion by stating he felt the multi-family housing was not right for the township, and he has expressed his concerns to the prosecutor's office.

Trustee Searle made a motion to recommend to the Zoning Commission to make an amendment to the Zoning book to prohibit multi-family dwelling in Greenfield Township. Trustee Cotner questioned whether a hearing would need to take place; Trustee Kosch confirmed the amendment could be made; then, a hearing would need to take place. Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes, Kosch: Yes, Searle: Yes, Motion passed 3-0

Trustee Searle stated he would send an email to Kim Wickham re: this motion. It was noted the Zoning Commission would have to recommend it. Trustee Cotner noted the final determination would be made by the township trustees.

Trustee Kosch asked about the current zoning application and whether it was being re-submitted as an R3 or PUD? Trustee Cotner had confirmed with Kevin Yeamans, Zoning Inspector, that the project had been changed from R3 to PUD. Trustee Kosch questioned whether the entire project had to be resubmitted with a new

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application as a PUD. Further discussion determined the issue would need to be raised with the prosecutor. Trustee Cotner stated he would also contact Ann Darling at Bloom Township to ask about their procedure. After additional questions were raised, Trustee Cotner stepped out to call Ann Darling. He returned to confirm that the matter would now be considered a variance to the original proposal, to go to the BZA. Kevin Yeamans, Zoning Inspector, had confirmed the information had only been sent to RPC, so he would contact them to tell them to drop the proposal. Trustee Cotner confirmed the developer wanted to get a variance to stay with a PUD. Discussion continued re: next steps and who needed to be involved and in what order, i.e. BZA, Zoning Commission, Trustees, and whether a new zoning application would need to be submitted. Trustee Cotner noted additional discussion will be held with Kevin Yeamans to determine the next steps in this project and where things stand.

ZONING BUSINESS

Kevin Yeamans, Zoning Inspector, was ill and unable to attend, so no report was given.

FIRE DEPARTMENT BUSINESS

- **Bloom Carroll SD Vaccines:** Chief Smith noted the second round of COVID vaccines had taken place at River Valley for all staff wishing to participate.
- **Vaccines for Greenfield Township Residents:** Chief Smith stated the EMA Director had contacted him to ask for help from the Fire Department with administering vaccines to homebound residents of the Township. The vaccine will be obtained from the Health Department and will need to be kept refrigerated, so this will be coordinated with the EMA. He noted there are four individuals on the list at this time; each vial has five dosages. He also stated there is a two-hour window to use the vaccine/vial once it is out of refrigeration.
- **Full-Time Position:** Chief Smith reported Melissa Riyadi had been chosen for the full-time position, pending the results of her stress test on March 25, 2021. He will not have the test results until the end of March/beginning of April. It was confirmed the start date would align with the pay period ending 4/17/21. Chief Smith asked for a motion to confirm Melissa Riyadi's move to full-time status upon successful completion of her stress test, to begin on 4/4/2021.

Trustee Searle made the motion to confirm hiring Melissa Riyadi for the full-time position beginning 4/4/21; pending successful stress test results; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes; Kosch: Yes; Searle: Yes, Motion passed 3-0

- **CBA Masks – Fit Tester Purchase:** Chief Smith raised the issue of purchasing a fit tester for the CBA masks in the Fire Department, in coordination with Bloom Township. He noted he and Chief Williams at Bloom Township were currently borrowing a tester from Violet Township, as Bloom's tester is old and obsolete. Bloom has funds from the CARES act to purchase the tester, and Chief Smith proposed

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that Greenfield could pay for the service contract on the tester for one year, and Bloom could pay the next year. Cost is \$700-800.

- **Purchase of Gear by Another Department:** Chief Smith had been contacted by another Fire Department who were requesting to purchase turn-out gear from Greenfield. Chief Smith stated the gear would become obsolete after next year, and the member had left Greenfield, which made this gear available. Due to the size of the gear, no other current member would be able to use it. Chief Smith noted the average price of new turnout gear to be approximately \$3,000, and the lifespan of the gear is 10 years.

Trustee Cotner made a motion to sell the turn-out gear to Bern Township Fire Department for \$300. Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes, Kosch: Yes, Searle: Yes, Motion passed 3-0

Trustee Kosch raised the issue of getting volunteers to assist with administrating vaccines in the community. Chief Smith stated the EMA had reached out to him; however, due to limited staffing, they had not been able to help thus far. He stated it was also discussed at the County Chiefs Meeting recently.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Trustee Cotner raised the issue of an email from Tom Shafer, Road & Cemetery Superintendent, concerning a citizen who wanted to trade two grave sites for two other grave sites. Trustee Kosch had responded to the email to ask how much the grave sites cost in 1992 vs. the current cost, as well as asking the location of the sites? If they are in the older section of the cemetery, they could be more difficult to sell. It was determined this issue should be tabled until more information is obtained from Tom Shafer.

FROM THE TRUSTEES

Trustee Kosch stated the next Advisory Council Meeting would be held on September 28, 2021 at 7 PM. Hopefully, it will be an open meeting for people to attend in person. Trustee Cotner stated he would attend the meeting if he could do so in person. Trustee Kosch noted the items for discussion at the meeting had been a list noting costs increasing for each township for 2022, as well as a new member who had been appointed. He also noted a contract the Council has with the City of Lancaster for \$300,00, however, they want it to run year to year, so they hope to get it finalized by December. A committee is researching this issue to hopefully get the cost decreased.

The next meeting is scheduled for Wednesday, April 14, 2021 at 4:00 p.m. at the Greenfield Township Firehouse.

Motion to adjourn was made by Trustee Searle; seconded by Trustee Cotner.

ROLL CALL: Cotner: Yes, Kosch: Yes, Searle: Yes, Motion passed 3-0

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Meeting adjourned at 4:44 p.m.