

**RECORD OF PROCEEDINGS**

*Minutes of*

**Greenfield Township Trustees**

*Meeting*

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March 22, 2017

*Held 7:00 PM*

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present. After each Trustee had reviewed the minutes from the previous meeting, Trustee Reef moved to approve to accept the minutes; Trustee Cotner seconded, and all voted yes.

**FROM THE FLOOR**

Gary Griffin (3425 Lancaster Kirkersville Road) showed the Trustees photos on his phone regarding safety issue getting out of his driveway every morning as the house just north of him is like a used car lot. Gary advised he has talked with the owner’s renters and Sherriff’s office. Trustee Reef stated that the Trustees are aware of the situation and will be talking with the Prosecutor about the situation on Thursday morning.

Chris and Donna Chatfield (5705 Havensport Road) - Chris stated he has talked with Tom regarding his ditch flooding when it rains. Tom advised the Trustees that he gave a couple of suggestions to Chris: 1) maybe talk with the local farmer about tile down the side of the property and hooking to the farmer’s field tile. 2) Tom advised that there isn’t a driveway culvert. Trustee Cotner asked if the township installs culvert pipe and Tom stated, we haven’t. Trustees advised if owners pay for the materials, the township would install the culvert Tom will work with the owners.

**ZONING BUSINESS**

Kevin advised no new permits issued; however, there has been a lot of sign request, replacement of existing signage.

Kevin advised he went to the RPC meeting on Monday, March 20 for the technical staff review for Lloyd Helber project and the new subdivision going in off Carroll Southern Road (Views at Pine), which part will be in Bloom Township and part in Greenfield Township. Kevin advised there is going to be a public meeting on Monday, March 27 at RPC regarding the Eagle Drive and Carroll Southern being connected with the new subdivision, as there have been 27 petitions filed against the connection.

Dave asked if Kevin has sent anything to Joe Schmitz yet. Kevin advised no.

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### **FIRE DEPARTMENT BUSINESS**

Chief Schwinne stated the spaghetti dinner for Tanner Kline went well. The dinner raised well over \$2,200 to help Tanner with his medical bills. They appreciate all the support from the community!

Chief Schwinne stated that he has been scanning the paper personnel files to the computer to keep compliant with the HR updates from the state.

Chief Schwinne notified that the firefighters worked on the reflective striping for the grass truck and the tanker to keep the public and firefighters safe while on the roadways.

Chief Schwinne stated he had BWC training after last trustees meeting for three days (March 8, 9 & 10) to get our discounts for the Township and he also went to the new fire chiefs training the March 11 & 12.

Assistant Chief Schultz and Brad Smith are attending Officer/Leadership Training classes.

Chief Schwinne advised that Zach Burk, part time firefighter has finished the physical, drug screening and the background checks. As soon as he gets the payroll paperwork filled out this week he will be cleared to start scheduling shifts.

Chief advised they have old firefighter helmets (10) that are way past their 10-year life expectancy and I have seen other fire departments in other areas give them to business that are willing to display them but not to use since they can't be used. Typically, what we have done is donate them to places that can use them but not for firefighting since they can't be used, just dispose of them or raffle them off at the Turkey Supper. Trustees were ok with the fire department giving helmets to area businesses to display.

Chief Schwinne stated they have an old cot that doesn't meet standards. OUL (where we send our employees for training) needs one to put a mannequin on. Chief Schwinne will write a letter stating it is as is and the cot is not ready or rated for patients. Trustees were ok with giving the cot to OUL.

### **ROAD AND CEMETERY DEPARTMENT BUSINESS**

Tom provided the trustees with a letter to be signed by trustees to be sent to Michael Glorioso regarding clogging the ditch. Trustees signed the letter and the letter will be sent out certified.

Tom stated he has been talking with Bloom Township Road Supervisor Steve Green Road about sharing manpower to do crack seal on their roads and ours. Tom feels that it will go smoother if the

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two townships join forces for better pricing. Trustees are in agreement with Tom but advised that a contract will be needed.

Tom provided the trustees with the Liberty Township chip & seal contract (Resolution 2017 03 22 02R). Trustee Kosch made a motion to go into contract with Liberty Township with Trustee Reef seconding. All voted yes.

Tom advised that he and Fiscal Officer Wyne has been working with ValTech Communication regarding getting better rates for our phone service and internet. Our service is currently with AT&T for our phones and internet. The proposed monthly saving with going with ValTech Communication is \$227.03 per month with a 36-month contract, we were assured that when the 36 months are up the price will not increase but could decrease. ValTech is absorbing the installation charge of \$6,675.36 that is why our price could go down after the 36 months. Trustee Reef moved to change the phone service from AT&T to ValTech; Trustee Cotner seconded. All voted yes. Contract signed by trustees.

Tom advised he sent an email to Eric McCrady about using our motor vehicle allocation on Plum Road. Eric advised it could be used for Plum Road..

Trustee Reef advised he received a call from Liberty Township Trustee that he bottomed out his corvette on Rainbow Drive. The Trustee stated he would be here tonight to make a formal complaint but he isn't.

Trustee Reef advised he received a call from Joe Kemmerer Pleasant Township Trustee who stated a car ran off the berm, over corrected and rolled in front of Beck's Tree Farm. Trustee Reef advised he can't see any evidence nor could he find anything at the Sheriff's office where anything happened.

Trustee Reef advised that during the meeting with the Engineer's office, Eric McCrady advised that Allen Road was not tar and chip. Violet Township Trustees and Greg Butcher stated that it was tarred and chipped and two other places up Route 256 and was immediately fog sealed. Trustee Reef advised maybe we should check into it. Trustee Kosch advised that the Road Department has tried fog sealing in the past a couple of times.

Trustee Reef advised that we need to advertise for zoning members. Kevin stated he would work on it. Fiscal Officer Wyne advised Kevin to provide her with the verbiage and she would post it at the Carroll Post Office and will also have it posted on the Greenfield Township website.

Trustee Reef asked Trustee Kosch why he had sent an email to the township office to have 7 copies of the information from Gary Smith (G2 Planning) copied for the zoning meeting on Tuesday.

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Trustee Kosch advised he received the email from Gary Smith but he didn't reply since he couldn't make the meeting and he didn't send an email. Trustee Reef state that he was the point of contact regarding the printing of documents from Gary Smith and that is how it was until January. Then we started printing copies of documents we already had. Trustee Reef stated that those copies were not needed for Tuesday's meeting as the members already had the documents. Trustee Reef stated it was a waste of time and money to have those copied when they weren't need. When the book is completed, the township will print the book.

Trustee Reef stated he is continuing the annexation through the Teacher's Union. Trustee Reef stated he is working with John Hale (Lancaster City Council) and he doesn't care how the superintendent feels about it. Trustee Reef stated he also spent time with Ed Laramie who is very knowledgeable on the annexation.

### **FROM THE TRUSTEES**

Trustee Reef advised that Bob Paulus would not accept the Ohio Revised Code pertaining to the zoning change sent to RPC. Trustee Reef stated he told Bob Paulus that the change had been voted on unanimously and Kevin notified RPC within the 5 days as stated by the Ohio Revised Code. Bob Paulus would not accept that.

Trustee Cotner asked if everyone had the chance to look over the job description for Zoning Inspector. Trustee Cotner questioned who keeps the zoning maps current. Trustee Cotner suggested there may be no need to have a zoning commission meeting every month. Discussion of whether the Zoning Inspector hours are part time, seasonal or intermittent. Fiscal Officer Wyne suggested we get a definition of part time, seasonal and intermittent hours are.

Kevin stated he has been looking for illuminated sign information for Gary and is having trouble finding anything. He is also checking the OTA source book and will continue researching.

Trustee Reef asked who will handle advertising for new zoning commission members. Kevin offered and will contact the Town Crier newspaper. In April Kevin said he is attending an OTA meeting and is going to ask how other townships stimulate interest. Fiscal Officer Wyne stated that we should post this on our website and in the Post Office. There are currently no alternatives for the Zoning Commission.

### **FROM THE FISCAL OFFICER**

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

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Trustee Reef moved approve Resolution 2017 03 22 03 Transfers Between Line Items, Trustee Cotner seconding with all voting yes.

Trustee Cotner approve Resolution 32017 03 22 01F Amend Appropriations in Fund 10-A-08; Trustee Reef seconding. All voted yes.

Trustee Cotner moved, to approve financial reports, and all Then & Now Purchase Orders with Trustee Kosch seconding. All voted yes.

Trustee Kosch moved to pay the bill and Payroll Electronic debit associated with warrants 31564 through 31621 listed on the attached Check Register; Trustee Reef seconding. All voted yes.

Fiscal Officer Wyne stated she received a mileage invoice from an employee but wants clarification before she pays, since the policy does not state how mileage is paid regarding where the mileage starts and ends. Trustee Reef advised he will talk with the Prosecutor on Thursday and will advise. Fiscal Officer Wyne stated once she receives the information she will pay the invoice and update the policy.

Trustee Reef made the motion to adjourn the meeting; Trustee Kosch seconded. All voted yes. Meeting adjourned at 8:06.