

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

March 11, 2020

Held 7:05 PM

The Greenfield Township Trustees met in regular session at the firehouse. Trustee Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present.

After each trustee reviewed the minutes from the meeting held on February 26, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Cotner made a motion to approve the minutes as written; Trustee Searle seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

FISCAL OFFICER

Fiscal Officer Wyne distributed financial reports.

Trustee Cotner made a motion to pay the bills associated with warrants 33428 through 33457 and Electronic Debits 18-2020 through 27-2020 which are listed on the payment report; seconded by Trustee Searle.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to approve the Purchases Orders; Trustee Cotner seconded.

ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0

Fiscal Officer Wyne stated since her office is the Official Record keeper that all documents submitted to her office need to be originals. She stated this includes documentation for invoices such as packing slips or receipts; new hire paperwork; disciplinary paperwork, grant information and payroll.

Fiscal Officer Wyne stated that part-timer Dalton Vandermark has not delivered on his promise to pay the township back. He stated that he would issue the township a check every two weeks in the amount of least \$250.00. Mr. Vandermark still owes the township \$598.40, it should have already been paid off. Chief Smith handed Wyne a check from Vandermark dated 3-11-20 for \$350.00 at the meeting.

Fiscal Officer Wyne asked Fire Chief Smith if General Sherman was going to reimburse the township for the training that he and Capt. Spires did on 2-26-20. She advised that their wages are paid by tax dollars from Greenfield Township residences. Fire Chief Smith advised no that they were doing a favor. He stated that he was contacted by Fairfield Medical Center to see if Greenfield Township could provide the training. He advised he contacted Lancaster Fire Department to see if they could do it and they stated they were too busy since they had a fire recently within their jurisdiction and was filling out paperwork.

Fiscal Officer Wyne also advised that during the meeting on February 26, Trustee Searle advised that Zoning could not use the Road Department vehicle since the Zoning Department did not pay for the vehicle. Fiscal Officer Wyne stated that the Road Department equipment/trucks is not to be used for Fire business since the equipment was paid from Road Department funds. Trustee Cotner advised that the backhoe was needed for the Fire on Brook Road and all the trustees were aware that the Fire Department was using it.

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FLOOR

Nothing

ZONING BUSINESS

Kevin passed out the permit and fee report.

Kevin stated he spoke to Julie at Brosius Law Firm and he had sent an email to the trustees pertaining to the current resolutions on the table. Trustee Kosch asked Kevin to resend the email as he hadn't received it, the other trustees stated they had received it.

Kevin reminded the trustees of the hearing on March 24th, 6:00 at the firehouse.

Trustee Searle asked Kevin if he was doing inspections before permits are issued. Kevin replied no, there is nothing to inspect, he issues the permit based on the blueprint and application submitted. Trustee Searle advised Kevin that he was to do an inspection before issuing a permit. Kevin asked Trustee Searle what is he to inspect at the applicant's property as we don't require the applicant to have the area staked off? Trustee Searle asked Steve Eversole who was in attendance how Lancaster issues their permits. Mr. Eversole stated that Lancaster issue permits on the drawing submitted with the zoning application and will inspect after the footer is done. No other discussion.

Zoning Commission would like the Township to use a signage advising that a property is being rezoned. Jim Beiter had a copy of the wordage and advised the City of Lancaster is using the signs for notification. Discussion followed between the trustees, zoning inspector and individuals in the audience. Trustee Cotner provided Road Supervisor Tom Shafer with the sample of the wordage and asked him to get prices for this type of sign.

FIRE DEPARTMENT BUSINESS

Chief Smith reported the department is tagging AEDs in the township by GPS location.

The department has dropped off additional Stop the Bleed kits at Bloom Carroll Schools.

Department has been working with the county and local hospitals on the Covid-19.

Chief Smith advised the department is working with New Horizons Crisis center to help provide better patient care.

The new engine/rescue needs repair and if it is not covered under warranty, the cost will be approximately \$1600.00. Trustee Searle made a motion to allow repairs of up to \$2000.00 by All American; seconded by Trustee Searle.

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FMC thanked the department for going out to General Sherman School and providing CPR training 2 weeks ago.

Trustee Searle asked about the protocol on Covid-19. Chief Smith said they are working with the hospitals and 911 dispatchers are asking more questions.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom stated that the Salt Contract that was submitted for 2019/2020 year, he still has 167 tons to take. Under the contract we are allowed to cancel up to 60 ton at \$7.00 per ton. Tom is going to get 100 tons more and see how full the salt barn is at that time.

Tom advised he will be ordering our chip seal stone from Sergeant Stone in Corning. He stated that he and Jeff went to look at the stone and it is a clean stone and cheaper than what the township is getting. Fiscal Officer Wyne advised since this is as new vendor she needs to research the company standing.

Tom stated that he was not at the meeting on February 26 when there was a discussion on the use of township equipment and he would like clarification. He asked if the Road Department truck was going to be out on business and Kevin had an inspection in the area, would it be ok for them to take Kevin in the vehicle to do his inspection. Trustees advised no, as Kevin would be doing zoning work.

FROM THE TRUSTEES

Trustee Kosch stated he attended the Health Board meeting. Some topics at the meeting were budget, lack of funding for programs and the 2 upcoming events of tire collection on March 28th and Operations & Maintenance program on March 18th.

Trustee Searle asked if there is anything else we can do concerning the Covid-19. It was suggested that we post a recently received poster on our website.

Trustee Kosch stated he will not be at the next trustee meeting on March 25, 2020.

Fiscal Officer Wyne was sworn in by Trustee Cotner for her upcoming term 4-1-20 through 3-31-24.

Motion to adjourn was made by Trustee Searle; seconded by Trustee Cotner.

All voted yes and meeting adjourned at 8:01 p.m.

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