

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

March 8, 2017

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present. After each Trustee had reviewed the minutes from the previous meeting, Trustee Reef stated that under the Zoning Business the fourth paragraph states "Trustee advised Kevin to get with the Prosecutor on the property (Joe Schmitz) and also take it to the zoning board" was not correct. Trustee Reef stated it wouldn't go to the Prosecutor and it should go to the BZA not zoning. That paragraph was lined out. Trustee Reef also stated that the fifth paragraph that states "Trustee Reef questioned Kevin on why he hasn't been going to the zoning meeting", that it wasn't him that asked as he knows why Kevin isn't attending, it was Trustee Kosch. The name change was noted. Trustee Kosch moved to approve the minutes with the changes requested by Trustee Reef; Trustee Cotner seconded, and all voted yes.

FROM THE FLOOR

Gary Fetherolf with Shalom United Methodist Church is coordinating the Shalom 5K race on August 12, 2017 at 8:30 a.m. Gary requested the closure of Plum Road during the race. Trustee Cotner made a motion to approve Shalom 5K race; with Trustee Reef seconding. All voted yes.

ZONING BUSINESS

Kevin distributed zoning reports.

Kevin stated that he attended the RPC meeting on March 7, 2017 and their recommendation is to allow the zoning change for the Anderson property on 4620 Old Columbus Road. The Anderson property will need to go before the Zoning Commission. Kevin will schedule the meeting for March 21.

Kevin received a call from a broker concerning 2845 Columbus Lancaster Road. That was zoned B1 around 2001 and when they did the rezone to B1 no one took into account that it was an R1 and ODOT allowed a residential driveway off Route 33 instead of a commercial entrance. The county can't ok a commercial entrance along Route 33 even though it is the county road, only ODOT. According to the broker that Kevin talked to he stated that ODOT didn't ok it.

Kevin received a packet from RPC packet regarding the Lloyd subdivision which access currently from Columbus Lancaster Road. Comments are needed by March 17. Trustees advised Kevin to see who owns the road between Subway and Speedway.

Kevin received a packet from RPC for the Views at Pinehill (new subdivision) with access off Carroll Southern Road. Comments are needed by March 17.

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Trustee Cotner asked if Kevin found out anything on the Robert Hines property. Kevin advised it looked like it was zoned and just never changed.

Trustee Reef stated since we have a new prosecutor, he would like to go to the Prosecutor regarding the Dumontville property. The board agreed.

Trustee Cotner advised that Dan Bainter would like for the township to write a letter to the neighbor who lives at 2979 Franchel Court who is stopping up the ditch in the right of way. Trustee Reef stated that Dan Bainter advised he was going to sue his neighbor and the township. Trustee Reef advised that he and Tom went out to clean out the ditch. Tom provided Trustee Reef with a copy of the ORC 5589.06 Obstructing Ditch Drain or Watercourse – Duty of Superintendent states “No person shall wrongfully obstruct any ditch, drain, or watercourse along, upon or across a public highway, or divert any water from adjacent lands to or upon a public highway. Whenever the township highway superintendent learns of any obstruction of any ditch, drain, or watercourse along, upon, or across a public highway, or diversion of any water from adjacent lands to or upon a public highway, he shall notify the board of township trustees, which shall cause written notice thereof to be personally served upon the person, firm, or corporation, or upon any agent in charge of the property of the person, firm, or corporation causing such obstruction or diversion. Notice may be served by a constable of the proper township or any person authorized and deputed therefor by the board of township trustees, and shall describe and locate said obstruction or diversion and direct its immediate removal. If the person, company, or corporation does not within five days from the receipt of written notice proceed to remove such obstruction and complete the removal within a reasonable time, the township highway superintendent, upon the order of the board of township trustees, shall remove the obstruction. The expense incurred shall be paid in the first instance out of any money levied, collected, and available for highway purposes and shall then be collected from the person, company, or corporation by civil action by the board of township trustees, and paid into the highway fund of the township.”

Kevin advised he apologized to James Mako regarding the building on the Master’s Painting property. James asked if we do any signage permits, could we let them know if it is a commercial property.

Trustee Cotner asked about the job description that was done by Kim Wickham for the zoning inspector position. Kevin stated he feels the township should compare the job description that was done by Kim Wickham with the one in the Zoning Source book. Trustee Cotner stated that he doesn’t think that Kevin should have to go to every zoning meeting only those that involve changes. Trustee Cotner also asked, if the zoning commission need to meet every month? Trustee Reef stated no. Trustee Cotner stated maybe the chairman of the board can be the one to decide if a zoning meeting is necessary or not. Trustee Cotner asked if changes on the job description can be

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brought to the next meeting. Also, we need to be thinking about if Kevin attends a meeting how much will he be paid to attend.

Trustee Cotner asked Kevin if he had sent a letter to Joe Schmitz yet and Kevin advised no but he intends to.

FIRE DEPARTMENT BUSINESS

Chief Schwinne stated that the Greenfield Fire Tax Levy will be Issue 3 on the ballot. The firefighters are working on the signs and mailers so we can do our door to door in April to answer questions about the Levy.

Chief Schwinne stated that a total of 102 light bulbs were changed out for the Phase 2 of the light change. Phase 3 will begin in couple of weeks. This will cover the living areas and office lights. Phase 4 will begin in middle of summer.

Chief Schwinne notified the Trustees that the pump and ladder testing with the other surrounding county departments will be May 16th and 17th at the County Fairgrounds in Lancaster.

Chief Schwinne advised the date for the Spaghetti Dinner for one of our firefighters battling cancer was changed to March 18th from 4:00 p.m. to 6:00 p.m. since the organization that is helping had a conflict for March 11th.

Chief Schwinne advised that Mount Carmel Hospital, OSU Hospital and Air Evac are doing free EMS training to save us money.

Chief Schwinne advised the department received the cot grant from BWC for \$37,184.73.

Chief Schwinne thanked Jack Barr for fixing the carpet in the meeting room.

Trustee Reef asked what the policy was for having concealed carry on the property. Chief Schwinne advised their policy is the same as yours. Legally they are allowed to have a firearm in their vehicle, but not in the building or out of the vehicle. Chief Schwinne stated there are signs posted in the building.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom was absent.

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FROM THE TRUSTEES

Trustee Kosch advised he will be gone from March 23 to April 10.

FROM THE FISCAL OFFICER

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Reef moved to approve Resolution #2017 03 08 01 to appoint Trustee Cotner as a tax incentive council for Greenfield Township Trustee Reef will be an alternate, Trustee Cotner seconded. All voted yes.

Trustee Cotner moved to approve Resolution #2017 03 08 02 Transfers Between Line Items; Trustee Kosch seconded. All voted yes.

Trustee Cotner made a motion to approve the financial reports and all Then & Now Purchase Orders; Trustee Kosch seconded the motion. All voted yes.

Trustee Reef moved to approve the bills and the Payroll Electronic debit associated with warrants 31562 through 31586 listed on the Check Register; Trustee Cotner seconded the motion. All voted yes.

Fiscal Officer Wyne stated that she would like to look into getting UAN (Uniform Accounting Network) at the township and advised that the system cost more than the current system (OTAS) that the township uses; however, stated that UAN is a user friendly financial software program that was created by the Ohio Auditor of State which supports accounting, payroll and financial activities for local governments in Ohio. She stated that UAN has support available during normal business hours plus Saturday mornings. Trustee Reef moved to approve the township switching from OTAS to UAN; Trustee Cotner seconded. All voted yes.

Trustee Reef made a motion to adjourn the meeting at 8:08 p.m. with Trustee Kosch seconding. All voted yes.

