

**RECORD OF PROCEEDINGS**

*Minutes of Greenfield Township Trustees Meeting*

February 26, 2020

*Held 7:00 PM*

The Greenfield Township Trustees met in regular session at the firehouse. Trustee Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present.

After each trustee reviewed the minutes from the meeting held on February 12, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Searle made a motion to approve the minutes as written; Trustee Cotner seconded the motion.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

After each trustee reviewed the minutes from the meeting held on February 13, 2020, Trustee Kosch asked if there were any changes to the minutes. Trustee Cotner made a motion to approve the minutes as written; Trustee Searle seconded the motion.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

**FROM THE FISCAL OFFICER**

Fiscal Officer Wyne distributed financial reports.

Trustee Searle made a motion to pay the bills associated with warrants 33406 through 33434 and; electronic debits 16-2020 through 17-2020 which are listed on the attached payment report; seconded by Trustee Kosch.

*ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0*

Trustee Cotner moved to approve Resolution 2020 02 26 01 Permanent Appropriations; BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31, 2020, the attached sums be and the same are hereby set aside and appropriated for purposes for which expenditures are to be made for and during said fiscal year, as on the attached sheets; Trustee Kosch seconded the motion.

*ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0*

**FLOOR**

Nothing

**ZONING BUSINESS**

Kevin advised that he didn't print a permit report as there hasn't been any permits issued until right before he was to leave for the night. He received an application for a deck permit.

Kevin stated window 7 is no longer available. Dawn stated that Kevin has not received an updated computer since she has been employed with Greenfield Township (End of August of

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2016). Trustees advised Kevin to take his computer to TRC to see what it would cost to upgrade vs getting a new computer.

Kevin stated that the Zoning Amendment Public Hearing is March 24, 2020 at 6:00 p.m. in regards to the Havensport property.

Trustee Cotner asked if a hearing has been scheduled for the Public Hearing for the Zoning Code Book. Kevin advised that no as he hadn't received word from the Trustees when they would like to schedule a public hearing. Trustees would like to hold the public hearing on March 11, 2020 at 6:30 prior to the regular scheduled Trustees' meeting.

Trustee Searle asked Kevin if he has received any update on Reed Tractor Sale. Kevin advised that he was advised as soon as the weather permits the gentleman will start working on it.

Kevin advised he is going to call Brosius's office regarding the resolutions on the other 2 properties (Carroll Southern and Coonpath).

Trustee Kosch asked about the property at 4454 Old Columbus Road as he it looks like it was added on.

Trustee Searle asked Kevin on what it cost to have Webchick download documents to the internet. Fiscal Officer Wyne advised it was around \$1000.00 to \$1200.00 a year for their support.

### **FIRE DEPARTMENT BUSINESS**

Captain Spires advised that his work-related injury was approved for surgery and is scheduled for March 20, 2020.

Captain Spires advised that Medic 562 needed repair for a cost of \$3,814.15. Trustee Cotner made a motion to pay the \$3,814.15 for repair to Medic 562; Trustee Kosch seconded the motion.

*ROLL CALL: Cotner: Yes Kosch: Yes Searle: Yes. Motion Passed 3-0*

Captain Spires advised that the Fire Code Inspector Conference is March 2<sup>nd</sup> and 3<sup>rd</sup> with Brad Smith, Cory Spires, Matt Thatcher and Carlton Reaves attending.

Captain Spires and Chief Smith attended the FMC Heart Watch Group and will be tagging AED's in Fairfield County by GPS location. Greenfield Township will be tagged first. The data base will show who in the county has an AED and their location. It will also show the business hours so the dispatcher will know where an AED machine can be accessed during different hours of the day.

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Captain Spires advised that he and Chief Smith were asked to go to General Sherman Elementary School to provide hands on CPR and AED education since the Lancaster Fire Department schedule didn't allow. The training was provided today (2-26-20).

### **ROAD AND CEMETERY DEPARTMENT BUSINESS**

Tom Shafer, Road Supervisor was not in attendance.

### **FROM THE TRUSTEES**

Trustee Searle asked part-time road worker, Doug Hughes who was in attendance when the animal hole behind the Township Administration Building is going to be filled in. Doug advised that he has had a trap set up all winter and has not caught anything and advised that the hole will be filled in when weather permits. Also, Trustee Searle asked Doug to put a screen over the vent hole.

Trustee Searle advised they had a meeting on 2-13 regarding the Zoning Inspector job description. Kent advised that Josh (Prosecuting Attorney) advised via email that only road department employees can drive a township road department vehicle since they are paid for by road funds. Kent provided the updated job description for the Zoning Inspector. Trustee Searle moved to accept the updated job description; Trustee Cotner seconded.

Trustees have scheduled another work meeting on March 12 at 10:00 a.m. at the Township Office to review job descriptions and personnel policy. There will be several work sessions scheduled in order to completely get the job descriptions and personnel policies updated.

Motion to adjourn was made by Trustee Cotner; seconded by Trustee Kosch.

All voted yes and meeting adjourned at 7:46 p.m.

*ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0*