

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

February 14, 2018

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance and paused for a Moment of Silence for the fallen Westerville Police Officers and the school shooting in Florida.

Dave Cotner, Lonnie Kosch and Kent Searle were present. After each Trustee had reviewed the minutes from the previous meeting, Trustee Searle made the motion to approve the January 24 meeting minutes; Trustee Cotner seconded the motion to approve the minutes of January 24.

ROLL CALL: Cotner - Yes; Kosch - Yes; Searle - Yes. Motion Passed 3-0.

Trustee Cotner made a motion to approved minutes from the January 30 hearing; Trustee Kosch seconded.

ROLL CALL: Cotner - Yes; Kosch - Yes; Searle - Yes. Motion Passed 3-0.

FROM THE FISCAL OFFICER

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Trustee Cotner made a motion to approve financial reports; Trustee Kosch seconded the motion for approval of financial reports.

ROLL CALL: Cotner: yes, Kosch: yes, Searle yes. Motion Passed 3-0

Trustee Searle made a motion to pay bills associated with warrants 32169 through 32213 and payroll electronic debits 3-2018 – 5-2018 listed on the attached check register and the Then Now Purchase Orders; Trustee Cotner seconded the motion.

ROLL CALL: Cotner – yes; Kosch – yes; Searle - yes. Motion Passed 3-0

Fiscal Officer Wyne stated during the December 13, 2017 meeting, Trustee Cotner stated he talked with Stan Crosley and he is willing to come in to help with the interviews and provide the interview questions for \$500.00. The motion got passed with Trustees Cotner and Kosch voting yes, Reef abstained. She advised she received the invoice from the Ohio Fire Chief Association dated 1-18-18, after the last trustees meeting for \$713.13 (\$650.00 for development of the interview questions and the interview) and mileage (118 miles at \$.54). As of this meeting, the invoice has not been paid since a motion to hire the Ohio Fire Chief Association was for \$500.00. Trustee Cotner advised that the increase was due to 4 applicants being interviewed instead of 3. Trustee Cotner made a motion to pay the additional charge; Trustee Kosch seconding the payment.

ROLL CALL: Cotner - yes, Kosch - yes, Searle - yes. Motion Passed 3-0.

Trustees signed cemetery deed for Cathy Mackie, Baugher Cemetery Lot 65, Sec. A, Graves 1 & 2.

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FROM THE FLOOR

Mark Weedy, 3738 Arrowhead Drive in Greenfield Estates stated several years ago, previous board members passed a resolution that disallowed trustees to speak at HOA meetings and he would like this motion rescinded. The Greenfield Estate HOA only has 1 meeting per year and will meet on March 22 at 7:00 at the Greenfield Fire Department. Trustee Searle stated he would like to see the motion before voting to rescind it. It was decided to put it on the agenda for 2-28-18 meeting.

ZONING BUSINESS

Kevin distributed permit reports and fee report.

Kevin said he couldn't print from server.

Last week Kevin issued an inground pool and accessory building permits.

Kevin thanked Dawn for coming in and opening the office for the BZA conference call on 2-7-18 since he was not able to make it in due to the weather and also thanked the BZA members for attending the meeting with the weather conditions as they were. Kevin had set up the conference call with Louisiana, Alabama and our office and stated he felt it went well.

FIRE DEPARTMENT BUSINESS

Interim Chief Schultz stated the new ESO software was implemented on 2-1-18 and is going well.

Interim Fire Chief Schulz reported on the new Stryker cot/stair chair being installed on Medic 562 and the hydrogen cyanide meter installed on the front-line engine.

Lt. Brad Smith has been working on 2 grants. We received an Ohio EMS grant \$3,300.00 for purchases made in 2017 and Lt. Smith has submitted paperwork for a new SCBA grant.

Interim Fire Chief Schultz stated they will be installing 3 surveillance cameras at the station, 1 in the entry foyer and 2 in the parking lot. He also going to be installing a safe in the chief's office.

Interim Fire Chief Schultz stated that the state released the new 2017 fire code and we are following the 2011 fire code. He questioned the board on the procedures for adopting the new code. Trustees asked for more information and will discuss at a future meeting.

Interim Fire Chief Schultz received a resignation request from Andy Springer effective 2-14-18. Trustee Cotner made a motion to accept; *Trustee Kosch seconded.*

ROLL CALL: Cotner – yes; Kosch – yes; Searle – yes. Motion Passed 3-0.

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The department held a per the trustees directive staff meeting on department structure and promotions. It was recommended that we add a captain position to the department structure and that Brad Smith be promoted to captain with a 10% increase in pay. The Trustees asked Interim Fire Chief Schultz to come up with a job description and a MOU from the union by the next trustee meeting. Fiscal Officer Wyne reminded everyone that procedures needed to be followed.

Trustee Searle made the motion to not hire any of the 4 applicants for fire chief; Trustee Cotner seconded. *ROLL CALL: Cotner – yes; Kosch – yes; Searle – yes. Motion Passed 3-0.*

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom stated summer is the start of chip sealing season and the roads he wants to work on this year are Plum Road, Old Columbus Road and Election House Road. Tom hasn't gotten estimates yet but last year we paid \$1.63 per gallon juice and at this time it is \$1.80 per gallon.

Tom advised he has ordered road sign materials and we are working on making them .

Tom ordered 150 tons salt last week which is our allotment for the year.

A few weeks back, Lorain Wilson came in to office. She stated that in 1993 she gave us a \$100.00 check to hold 2 plots. Her husband has passed away and she came in to pay the balance thinking she owed \$800.00. Tom told her she owed the balance at today's costs (\$1100.00). There is a note in the cemetery program that shows they did pay the \$100.00. She is very upset and stated she is going to seek legal counsel. Trustee Kosch stated we used to let people make payments but it had to be paid in full within 6 months.

Tom asked if the trustee have given any consideration to the road department pay increases. There was discussion on picking up employee percentage of PERS for Jeff Bondurant. Tom gave a recommendation of 5% for all employees. Cotner made the motion to give everyone on the Road Department a 5% increase; Searle seconded. This will become effective next pay period.

ROLL CALL: Cotner - yes, Kosch – no; – Searle – yes. Motion Passed 2-1.

FROM THE TRUSTEES

Trustee Searle stated that we have 3 alternates for BZA and we can only have 2. Trustee Cotner made a motion to take Dannie Carpenter off the BZA; Trustee Searle seconded.

ROLL CALL: Cotner – yes; Kosch – yes; Searle – yes. Motion Passed 3-0.

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Trustee Cotner spoke about the OTA Winter Conference and how good the classes were he attended. All trustees came out of the conference with several suggestions to implement within the township to help make it run smoothly and a better township.

Trustee Cotner moved to adjourn. Kent seconded.

ROLL CALL: Cotner – yes; Kosch – yes; Searle – yes. Motion Passed 3-0.

Business concluded and meeting adjourned at 8:25.