

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

February 8, 2017

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Dave Cotner called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch, and John Reef were present. After each Trustee had reviewed the minutes from the previous meeting, Trustee Kosch moved to approve the minutes; Trustee Cotner seconded, and all voted yes.

ZONING BUSINESS

Kevin distributed a packet of zoning information and permit reports.

Kevin advised in the packet was an email from Jones Sign Company in Philadelphia, Pennsylvania. JCB Company bought GEHL Company and will be replacing the sign but there will be no structure change just a name change. Kevin said he told the lady from Jones Sign Company that there will not be a fee for the new sign since it will not change in size. Kevin stated he was not sure if that is the way the Trustees feel about the issue but he thinks if the change doesn't involve a size change then it shouldn't be a burden on the individual, however if it changes in size or it comes down and something else goes up, then there should be a fee. Trustee Kosch advised this was a topic at the Winter Conference and he was advised if it was a recent change and it didn't change in size usually there was no fee. Trustees were ok with not charging.

Kevin advised he received documentation from Regional Planning about a lot split on Wilson Road for Andy Kraner. Regional Planning asked if the township had any issues. Kevin advised he looked through the information and didn't see an issue. Trustee Kosch asked Kevin if he verifies the location of the house once it is complete and Kevin stated he does.

Kevin stated he sent an email to Heidi Fought about disposing of miscellaneous used/obsolete office equipment (old speaker, keyboards, telephone, fax machine, printers and computer (which we will remove the hard drive) since Dawn and Carla are cleaning up the office. Heidi provided the 505.10 of the Ohio Revised Code and from what Kevin determined if the equipment is excess of two thousand five hundred dollars then the sale shall be by public auction or by sealed bid to the highest bidder but it was determined that the equipment is under that, then the equipment can be donated to a non-profit agency. Trustee Reef moved to just give it to whoever wants the used/obsolete office equipment with Trustee Cotner seconding. All Trustees voted yes.

Kevin also advised that there is going to be a rezoning on Old Columbus Road (Anderson's house). He spoke with the Realtor who wanted a play by play on how it would go. Kevin advised that the Ohio Revised Code says from the time they apply for a rezone it should take place no longer than 45 days. Kevin stated the way we have it set up is, I have to take it to the Zoning Commission meeting on the 21st of this month and they will say aye or nay, and then it will be too late to get it on the March docket at Regional Planning. The earliest Regional Planning will look at it is April 4.

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Trustee Reef stated that our book is wrong and we need to go by the Code. Trustee Reef stated he is going to move that we get it to Regional Planning immediately, yes our Zoning Commission is going to look at it, but we need to comply with the 45 days go. Get the information to Regional Planning and we need to comply with the 45 days, Trustee Cotner seconded John's motion. All Trustees' voted yes.

FIRE DEPARTMENT BUSINESS

Chief Schwinne advised three individuals (Zachary Smith, Sean Pompey and Anthony Manascatti) were offered part time firefighter positions; however, Zachary Smith declined the position. Trustee Reef moved to accept the resignation of Zachary Smith, Trustee Cotner seconded. All Trustees' voted yes.

Chief Schwinne stated that he has another individual (Zach Burk) who had been employed by the Township for 6 years but got employed at another fire department. Zach has requested to return plus we have a township resident (Johnathan Bainter) that has completed his paperwork. Chief Schwinne recommended hiring Burk and Maynard to part-time. Trustee Kosch asked if the individuals needed to have a background check, physical and drug test. Chief Schwinne stated that since Burk has been off for over than a year, that a background, physical and drug test would be needed. Trustee Cotner moved to hire Jonathan Maynard and Zach Burk providing all tests come back clean with Trustee Kosch seconding. All Trustees' voted yes.

Chief Schwinne stated that the Fire Department received a grant from South Central Power for \$4,600 to get new confined space equipment (harnesses & tripod adapter to go on our struts). The check was issued to The Greenfield Township Firefighters Association due to their 501 C3 status and the department plans to purchase the equipment soon. Greenfield Township Fire Department will now be the first department called for all of the county's confined space needs.

Chief Schwinne also advised that the fire department was awarded the \$40,000.00 Cot Grant from BWC for a new power cot, loading system for the truck and a new up to date stair chair. The Grant will pay total of \$37,104.73 of the total purchase and will be deposited into our account within the next month. Our portion for the equipment will be approximately \$12,394.91. This new equipment will make it safer for the patients we transport and help our staff from having preventable injuries to their knees, back and shoulders in the future. Trustee Reef asked Chief Schwinne if he had the \$12,394.91 in the budget and Chief Schwinne advised that they had the money. Trustee Reef moved to approves the approximate of the new equipment; Trustee Cotner seconded the motion and all voted yes.

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Chief Schwinne advised he passed the return to work test last week and is back to full duty.

Chief Schwinne stated they were approached by the lady from Freedom is Never Free to partner with us to do a spaghetti dinner to benefit for one of our firefighters who is battling cancer. This event is tentatively scheduled for Saturday, March 11 from 4:00 p.m. to 6:00 p.m. at the firehouse. All proceeds will go to the firefighter. Freedom Is Never Free is pretty much funding everything to get us going for the dinner. Chief Schwinne stated they appreciate all that the Freedom is Never Free has done for them.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom advised he received the mileage certificate from ODOT that needed to be signed by each Trustee and sent back. Tom advised that the mileage is listed correctly.

Tom advised he had a meeting with Dave Johnson from ODOT. Also in attendance was Eric McGrady, Jeremiah Upp from the County Engineer's Office and Tammy Drobina, Mayor of Carroll. Tom's concern was the traffic that was detoured on Plum Road. Plum Road was not originally listed as the detour route. With the heavy detour traffic it has broken down the shoulders of the pavement and was asking to have it repaired. The Engineer's Office had concern about Havensport Road and a little bit of Coonpath and Tammy had concerns about the Village of Carroll. ODOT advised during the meeting that the deadline for all paving and resurfacing for the interchange project is June 13, 2017. Therefore Tom anticipates hearing something soon.

Depending on what happens with Plum Road that will have a little bit of bearing on road work this summer.

Tom advised he needs to meet with Eric McCrady to let him know the gallons for chip seal that will be needed.

Tom also advised he has been thinking about getting quotes and seeing what it would take to resurfacing Victor and Kull Road down by Meijers. I know the money is tight and it is going to be expensive to resurface, it but the paving is old and is wearing down.

Tom asked if the Trustees have given any consideration for the salary increases for the road department. Trustees Cotner asked if Tom had come up with a number he was looking at and Tom advised no. Trustee Kosch advised he looked back at last year's minutes and the road department received a 4% increase in March of 2016 but didn't know what they received in 2015. Trustee Cotner advised Tom to put together a figure that he thought would work and present it to them.

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Trustee Kosch asked if the contract with Liberty has been done yet. Tom stated no.

FROM THE TRUSTEES

Trustee Reef advised the Civic Center repair was mentioned last meeting and wanted to know if Trustee Cotner or Trustee Kosch had signed the contract. Trustee Cotner advised he doesn't recall signing a contract. Trustee Reef questioned who awarded the contract, in which Trustee Cotner replied Mary Dawson and the Village of Carroll. Trustee Reef stated he wanted to get along with everybody but this is a class action event on how not to do. Trustee Reef asked who owns the Civic Center and Trustee Cotner and Trustee Kosch both stated we do (Greenfield Township). Trustee Reef stated the unincorporated part of the township and Trustee Reef stated he had never seen the contract until February 2. Trustee Cotner stated that the trustees had the contract at a meeting and it was passed around, as we all voted on it and they are paying half. Trustee Reef advised he was aware that the Village of Carroll was paying half for the repairs to the Civic Center but stated if you know the ADA rules and what they did, there may be issues. They changed the doors and we specifically ask that they not do any changes like that only replace the fixtures. Trustee Cotner stated when he was there the other day and looked at it, they just trimmed the doors and didn't make them any wider. Trustee Reef stated he didn't say the doors were wider; they changed them from left hand to right hand for example for easier access. That's fine but if certain people find out about this in the county, we are going to have to get an engineer and we are going to have to go with the ADA rules. Trustee Reef stated it is a done deal; there is nothing we can do now and hopes in the future it doesn't happen.

Trustee Reef mentioned that the trustees tabled last June about a limit on the insurance and we are coming up again for renewal. Trustee Reef stated he was told we got 3 employees whose insurance is going to increase 30% and he doesn't know how long the township can keep going on this and the others employees are going to increase 15%. What does the board want to do, as we have tabled it for 9 months? Do you want to look at a limit? Trustee Kosch asked if it wasn't decided the last time that everyone paid the difference on what came in. Employees are paying 10% of their total insurance. Fiscal Officer Wyne mentioned she has received a couple of insurance packets that are available for review at the township office.

Trustee Reef also stated the trustees tabled the cemetery columbarium. All three trustees don't believe there is an interest at this time and have agreed not to pursue.

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Trustee Reef mention when he attended the recent OTA Winter Conference that eight (8) attorneys agreed the zoning commission are volunteer appointees, they are not employees, yes they get a W2 form but they have to get a W2 form because they are paid for their service through the township.

Trustee Cotner advised that Tom Wears put that metal board on the fascia board and it slowed the leak down at the Civic Center. Tom is going to crawl up in the attic and give us another bid to repair the shingles as he thinks that could be a problem.

Trustee Cotner stated he attended the DAC meeting and they are very excited they think their accreditation status is going to go through. Bryan Oliver was chosen as the new Health Board Member.

Trustee Reef asked if the other two trustees received the minutes from the Township Sewer and Water. Trustee Cotner advised he received. Trustee Reef stated it sounded to him like it was a done deal and asked Trustee Cotner if township was going to get anything, in which Trustee Cotner replied I don't think so at least nothing that we thought we were going to get. Trustee Reef advised they terminated the agreement with Lancaster.

FROM THE FISCAL OFFICER

The Fiscal Officer passed various pieces of correspondence and the Financial Reports.

Fiscal Officer Wyne mentions when she attended the OTA Conference that they had Source Books available to purchase. She advised she found a Trustee Source book from 2013 at the office but couldn't locate a Fiscal one. She stated she was interested in purchasing the Fiscal Source Book. Tom and Kevin mentioned they were interested in a book for their areas. The cost of the book is \$25.00 plus \$5.00 shipping or you can get three (3) books for \$60.00 plus \$8.00 shipping. Trustee Cotner made a motion to purchase the books; Trustee Reef seconded with all voting yes.

Trustee Reef moved to approve Resolution 2017 02 08 01 transfer between line items; Trustee Cotner seconding and all voted yes

Trustee Cotner moved to approve all the financial reports and Then and Now's; Trustee Kosch seconding the motion and all voted yes.

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Trustee Kosch moved to pay the bills and the Payroll Electronic debit associated with warrants 31504 through 31533 listed on the attached Check Register; Trustee Cotner seconded. All voted yes.

Business concluded; meeting adjourned.