

RECORD OF PROCEEDINGS
Minutes of Greenfield Township Trustees Meeting
January 28, 2026 - Held 6:30 PM

The Greenfield Township Trustees met in regular session at the Firehouse. Trustee Sitterley called the meeting to order at 6:30 p.m., and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Jennifer Sitterley were in attendance.

Trustee Cotner presented the minutes of the January 5, 2026 Public Hearing for approval. Trustee Sitterley made motion to approve minutes as written; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Sitterley: Yes Motion Passed: 3-0

Trustee Cotner presented the minutes of the January 14, 2026 Trustee Meeting for approval. Trustee Sitterley made a motion to approve minutes with one correction; there was a typo written as "Trusteer" instead of "Trustee"; motion to approve the minutes with this correction made; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Y Kosch: Y - with correction made Sitterley: Y Motion Passed 3-0

Trustee Cotner presented the minutes of the January 15, 2026 Special Trustee Meeting for approval. Trustee Sitterley made a motion to approve minutes; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Y Kosch: Y Sitterley: Y Motion Passed 3-0

From the Fiscal Officer:

Trustee Cotner requested a motion to pay the following warrants:

- Warrants: 3962-3982

Trustee Kosch made a motion to approve the warrants; Trustee Sitterley seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Sitterley: Yes Motion Passed 3-0

Trustee Cotner requested a motion to pay the following electronic debits:

- 327-2025 - 333-2025 and 03-2026 - 13-2026

Trustee Kosch made a motion to approve the electronic debits; Trustee Sitterley seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Sitterley: Yes Motion Passed 3-0

Trustee Cotner requested a motion to pay all purchase orders. Trustee Kosch made a motion to approve the purchase orders; Trustee Sitterley seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Sitterley: Yes Motion Passed 3-0

From the Zoning Inspector:

- Future meetings: Jan. 29, 2026 Trustee Hearing; Feb. 3, 2026 - Regional Planning
- Past meetings: Trustee Executive Session - Jan. 15, 2026; CEDA/NCA Meeting - Jan. 20, 2026
- Zoning Certificates Issued since last meeting - Two
- Violations/Complaints since last Trustee meeting - Two - both regarding fences around swimming pools; one property owner contacted regarding a fence; he has not responded.
- Property visits/inspections - 463 Pleasantville; 930 Carroll Eastern

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- Limited Home Occupation Fee: Jeff had shared an analysis of the information he gathered; the recommendation is a one-time \$250 fee. This is different from an extended home occupation, which needs to go through the BZA. Trustee Kosch recommended the form should state the \$250 is a one-time fee. Trustee Sitterley made a motion to accept the proposal of a \$250 fee for Limited Home Occupation; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Sitterley: Yes Motion Passed 3-0

- Rockmill: An email has been sent to the owner with a deadline of April 4 to have their new plan ready.
- Dacey - Porch issue on Ginder; Jeff reviewed the history of the issue and steps that were taken. A lot split was approved and it moved the property line; however, this has not shown up on the Auditor's website. Jeff contacted the Township attorney, but the owner has not paid for the lot split, and now no contact has been made. Jeff noted that no building permit can be issued until the owner is in compliance. A meeting has been set with Amy Brown-Thompson for Feb. 9 to discuss the issue.
- ACK Property (Steve Eversole) As of 2007, it is a Planned Unit Development. Regional Planning approved this. Jeff has the new map; it is posted on the website and he has hard copies in the office.
- Jeff will be working remotely from February 6 through February 28, 2026.

Road and Cemetery Department: Tom Shafer, Road and Cemetery Superintendent

Tom presented the ODOT certificate with the new road mileage (slight increase) to be signed by the Board. This will be conveyed to the County Engineer's Office.

Two cemetery deeds were presented for signature:

- Renee Evans, Greenfield Cemetery, Section C, Lot 84, Graves 3 & 4
- Frank & Debra Poling, Carroll Cemetery, Section E, Lot 80, Graves 2 & 3.

Tom stated he has heard the state of Ohio is in short supply of salt. Cargill and American Rock Salt are unable to fulfill contracts. Tom confirmed the Township has plenty of salt on hand for any upcoming snow storms.

Tom raised the issue of increasing the \$1,500 spending limit threshold. After discussion, Trustee Cotner made a motion to increase the spending limit threshold from \$1,500 to \$3,000, effective immediately; Trustee Kosch seconded the motion.

ROLL CALL: Sitterley: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

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Trustee Sitterley raised the issue of the vacated street, per email that Tom had sent to the Board yesterday. Tom confirmed he had called Lonnie about this issue because he was familiar with it and the history. Tom confirmed he made the decision to plow the vacated street, and Trustee Kosch confirmed there had been occurrences in the past when something like this needed to be done because a resident could not get out of their driveway and/or emergency vehicles could not access the residence due to a snow emergency. Tom also confirmed the resident who asked for the snowplowing was the one who requested to have the street vacated, noting they are the only house on the street. After discussion, Trustee Kosch stated he would call and discuss the issue with the resident.

Fire Department: Chief Brad Smith reported on the following business:

Chief Smith stated he hoped to have another full-time position filled by the end of February.

He noted the swearing-in of full-time firefighters Derek Short and William Dekle will take place at the beginning of the next Trustee meeting.

Chief Smith asked for a motion to approve the resignation of part-time firefighter Fred Frank, effective immediately. Trustee Cotner moved to accept the resignation of Fred Frank, effective immediately; Trustee Kosch seconded the motion.

ROLL CALL: Sitterley: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Chief Smith asked for a motion to accept the appointment of a new part-time firefighter, Joseph Travis, upon effective passing of his background check. Trustee Sitterley made a motion to accept Joseph Travis's appointment; Trustee Kosch seconded the motion.

ROLL CALL: Sitterley: Yes Cotner: Yes Kosch: Yes Motion Passed 3-0

Chief Smith stated this will bring the Department to a total of 35 firefighters.

- **Grants: Ohio Department of EMS Grant:** Chief Smith noted the Department usually gets a good amount, which all goes for reimbursement for EMS supplies and equipment such as video laryngoscopes, etc. Last year, nearly \$5,000 was received; the amount the Department will receive is unknown until July. He noted the 2025 check should be received soon.

Trustee Kosch asked about obtaining a grant for a new truck. Chief Smith stated he had gone on FEMA's website, and that he had never gotten a turn-down notice; however, they have exhausted all of their 2025 funds. The 2026 grant will open soon and provide another opportunity; there is usually a one-month window in which to apply. Chief Smith noted the Department was trying to obtain a pumper-tanker, which would replace the current tanker, but would also fill the spot as a backup engine, if need be. He noted it carries 3,000 gallons of water, and can also be used as a firetruck.

From the Trustees:

Trustee Sitterley stated she had heard that there may be residential development behind Dominion, and there are already talks about annexing. She suggested being proactive and consulting with the Township attorney on the issue. Trustee Cotner stated he would call Pete tomorrow. Trustee Sitterley also stated she heard that the city may supply utilities without requiring annexation, noting the developer is unknown at this point. She suggested the Township should work on getting ahead of the situation and start a conversation with them.

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Trustee Cotner stated he would talk to Chris Claypool and find out who the developer is, and he will also talk to Pete.

Discussion continued regarding annexation and other issues. Trustee Cotner noted Holly Mattei and Amy Brown-Thompson are going to meet to redraw the CEDA to the Township's wishes; all of the attorneys will meet on Feb. 15, and then another meeting with the whole group will be scheduled. Trustee Cotner stated he would be contacting the Trustees with dates to get a meeting scheduled.

Trustee Kosch stated he had a \$35 check for himself and a guest for the Fiscal Officer for the OTA conference. Chief Smith will see that the Fiscal Officer gets the check.

Trustee Cotner noted he had contacted Jeff LaRe's office to inquire about the money from the Ascend Marijuana Dispensary. Upon a return call, the representative stated the check had been sent to the Village of Carroll. They are in the process of getting the check back, and getting it to the Township by the end of the month. The check is in the range of \$520-\$540,000. The community host check for \$200,000 will be received in the near future, as well. Trustee Cotner also noted that if surrounding Townships decide to have a marijuana dispensary in their Township, it should be recommended that they work with Ascend.

Trustee Sitterley noted the Board had cut short their conversation from the last meeting in Executive Session, and asked if Tom Shafer was ready to once again continue the conversation in Executive Session. He replied that he was.

Trustee Kosch asked if he could have the recording of the meeting by next Monday. He noted Trustee Sitterley had had the minutes out the next day.

Trustee Cotner made a motion to go into Executive Session; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Sitterley: Yes Motion Passed: 3-0

The Board went into Executive Session at 7:10 p.m.

Trustee Sitterley made a motion to come out of Executive Session; Trustee Kosch seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Sitterley: Yes Motion Passed: 3-0

The Board came out of Executive Session at 7:26 p.m.

Trustee Sitterley made a motion to increase the Road Department employees by \$3 per hour, except for Tom Shafer, whose compensation was already addressed; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: No Sitterley: Yes Motion Passed 2-1

With no further business to come before the Board, Trustee Kosch made a motion to adjourn; Trustee Cotner seconded the motion.

ROLL CALL: Cotner: Yes Kosch: Yes Sitterley: Yes Motion Passed 3-0

The meeting adjourned at 7:28 p.m.

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