

RECORD OF PROCEEDINGS

Minutes of

Greenfield Township Trustees

Meeting

January 24, 2018

Held 7:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Lonnie Kosch called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present. After each Trustee had reviewed the minutes from the previous meeting, Trustee Kosch stated there was a change to the minutes, he stated that Kevin stated there was a lot split for Shalom Church but it should state Salem. Trustee Cotner made a motion to approve the minutes with the change; Trustee Searle seconded the approval of the minutes.

ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion Passed 3-0.

FROM THE FISCAL OFFICER

Fiscal Officer Wyne stated at the last meeting the BZA alternates were tabled until this meeting. John Reef and Larry Joos submitted a letter of interest. Dave made a motion to put John Reef and Larry Joos as alternates on the BZA and seconded by Trustee Searle. ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

According to Trustee Cotner, we don't have any alternates for the Zoning Commission. Lacy Storts and Jeff Bader submitted letters of interest. Dave made a motion to put Lacy Storts and Jeff Bader as alternates of the Zoning Commission; seconded by Trustee Kosch. ROLL CALL: Cotner - yes; Kosch -yes; Searle -yes. Motion passed 3-0.

The Fiscal Officer passed out various pieces of correspondence and the financial reports.

Trustee Searle made a motion to approve financial reports; Trustee Kosch seconded the motion. ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

Trustee Cotner made a motion to pay the bills and the payroll electronic debit associated with warrants 32149 through 32168 listed on the attached check register; Trustee Kosch seconded the motion. ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

Fiscal Officer Wyne advised that all employees who had time for pay period ending 1-13-18 will receive their pay by direct deposit. We are still in need of a few direct deposit forms and an email will be sent to notify the supervisors.

Fiscal Officer Wyne advised that according to the Road and Cemetery policy, an employee may accumulate up to forty (40) hours comp time per one (1) year period. We are only three (3) weeks into the year and a road employee has already maxed out his comp time accrual for the year and is now having to be paid overtime. Trustee Searle asked Tom what he thought was fair, Tom advised that since the Fire Department has a cap at 280 hours, then he feels 140 hours per year. Trustee Cotner made the motion to allow road department employees to earn up 140 hours of comp time per year; Trustee Searle seconded the motion. ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion Passed 3-0.

Fiscal Officer Wyne advised that she was advised by the Road Department that they are only given \$50.00 per year to purchase new work boots but they can carry the amount over for 3 years and that would give them \$150.00. She advised she has reviewed the current policy and there is no mention of this, but did find in the minutes of 12-23-13 where there is mention of the \$50.00 yearly boot reimbursement being held over to the

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next year. She advised that the bargaining contract permits the full-time firefighters to be able to spend up to \$150.00 per year and is asking the board to permit the Road Department the same benefit. Trustee Searle made the motion to allow \$150.00 per year for boot replacement for the full-time road employees; Trustee Cotner seconded the motion.

ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion Passed 3-0

Fiscal Officer Wyne stated that she and Carla attended a Wellness Incentive meeting (Better You, Better Ohio!) offered by BWC. She advised the incentive program is designed to provide health and wellness resources and services to employees of small employers of 50 or less employees. Employers can reap benefits from having a healthy workforce and employees are less prone to injury. BWC stated that employers with a healthy workforce have lower workers compensation and health care cost. There is no added cost to the employer! Employees who complete both the health assessment and the biometric screenings will receive a \$75.00 gift card and if the employee is invited to do a one-on-one coaching via phone and completes the required 3 coaching sessions they will receive an additional \$50.00 gift card. This is a volunteer program and is not required. This program is only offered to the employees and does not include spouses or dependents. This program goes into effect on February 1. With the trustees' permission, we will send the information to the employees. Trustees were fine with providing the information to the employees.

FROM THE FLOOR

Chris and Donna Chatfield – 5705 Havensport Road, wanted to know when Tom is going to get the work done on their property as the water is causing issues. Tom advised that the person who he was hiring to do the boring had been in an accident. Tom will contact him to see if he can get a firm date and will provide it to the Chatfield's.

ZONING BUSINESS

Kevin distributed permit reports and fee report.

Kevin advised that the BZA will hold a variance hearing via phone with Dollar General on February 7, at 7:00 p.m. The phone hearing will take place at the township administrative building. Dollar General is asking for a variance to changing the required parking spaces from 46 to 35. Kevin also stated that Columbia Gas is ready to go on Dollar General.

The tiny home on Brook Road that Kevin thought was for sale including property is actually for only the sale of the tiny home, no property.

Kevin advised the Trustees that he had computer issues. TRC was called in and the USP unit was bad and was replaced.

FIRE DEPARTMENT BUSINESS

Interim Fire Chief Schultz stated he doesn't have the annual report done yet.

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Interim Chief Schultz stated he would like to pay more of the fire department bills on their credit card to cut the time of the bill paying process and would like to increase the card limit from \$3,000 to \$5,000. Trustee Searle made a motion to increase the limit to \$5000.00; Trustee Cotner seconded.

ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

Interim Chief Schultz talked about a pilot program called Project Ford (Fairfield Opioid Response Team). Area fire departments are participating to help fight the opioid problem by partnering with area crime units and hospitals with notification and follow-up which will be funded through a grant.

Interim Chief Schultz stated per Article 22 in the Bargaining Unit Contract when a firefighter is injured on the job, he can be granted paid leave for hours missed. We have a firefighter who had a minor injury and was off for 37 hours and would like the board to consider paying him for those hours and not require him to use any leave. Motion made by Trustee Searle to pay the 37 hours to the employee; seconded by Trustee Cotner.

ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom advised he ordered new skins for the old loose stone road signs. We will reskin them ourselves which saves a lot of money for the township. Tom also ordered green skins for us to make street name signs by lettering them ourselves instead of ordering them from the county engineer.

The salt barn is a little low, salt has been ordered (200 tons).

We had a burial in Baugher Cemetery for which we sold two plots. The funeral home called and said there were over 350 people at the funeral and Tom told them they need to call the state highway patrol for traffic control. There were 2 state patrols who shut the road down and parked about 63 cars on the road.

Trustee Kosch asked if Tom ever got back to Mr. Boone with Logan Monument concerning pouring of footers. Tom stated he had contacted him about the footers.

FROM THE TRUSTEES

Trustee Searle asked about the resolution that was passed about prohibiting medical marijuana in the Township and where are we on that. Trustee Cotner stated that anyone who already has their license will be allowed in the township and the resolution was to prohibit dispensaries only and it is in effect now.

Trustee Cotner made a motion to go into executive session about fire personnel at 8:36; Trustee Searle seconded.

ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

At 9:09 p.m. Trustee Cotner made a motion to come out of executive session; Trustee Kosch seconded the motion.

ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

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No action taken at this time from the executive session.

Trustee Searle made a motion to pay Interim Fire Chief Schultz \$32.00 per hour effective beginning pay period 1-28-18; Trustee Cotner seconded.

ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

Trustee Kosch made the motion to adjourn; Trustee Cotner seconded.

ROLL CALL: Cotner -yes; Kosch -yes; Searle -yes. Motion passed 3-0.

Business concluded; meeting adjourned at 9:13 p.m.