

RECORD OF PROCEEDINGS

Minutes of **Greenfield Township Trustees** *Meeting*

January 13, 2021

Held 4:00 PM

The Greenfield Township Trustees met in regular session at the firehouse. Fiscal Officer Wyne called the meeting to order and led those present in the Pledge of Allegiance. Dave Cotner, Lonnie Kosch and Kent Searle were present.

Fiscal Officer Wyne stated that since this is the first meeting of the year, she would need nominations for the 2021 chairman for the Board of Trustees. Trustee Kosch nominated Trustee Cotner, Trustee Searle seconded the nomination. Hearing no other nominations, the Fiscal Officer closed nominations and ask for a vote.

ROLL CALL Cotner: abstain, Kosch: yes, Searle: yes. Motion Passed 2-0

Fiscal Officer Wyne asked for nominations for Vice Chair of the Board of Trustees. Trustee Cotner nominated Trustee Searle for Vice Chair; Trustee Kosch seconded.

ROLL CALL Cotner: yes, Kosch: yes, Searle: abstain. Motion Passed 2-0

After each trustee reviewed the minutes from the Trustees' Meeting held on December 30, 2020, Trustee Cotner asked if there were any changes to the minutes. Trustee Kosch made a motion to approve the minutes as written; Trustee Searle seconded the motion.

ROLL CALL: Cotner: yes Kosch: Yes Searle: Yes. Motion Passed 3-0

FROM THE FISCAL OFFICER

Fiscal Officer Wyne distributed financial reports.

Trustee Searle made a motion to pay the bills associated with warrants 33938 through 33950 and Electronic Debits 141-2020 through 146-2020 & 1-2021 through 4-2021 which are listed on the payment report; seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to approve the Purchase Orders; Trustee Cotner seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion to accept Resolution 2021 01 13 01 which states BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, to approve payment of salary and benefits for current elected and/or appointed officials and that the compensation will be paid by annual salary not to exceed the maximum amount set forth in ORC 505.24 and ORC 507.09. The annual salary is to be paid in equal monthly installments and may be paid from the general fund or other funds in such proportions specified by the board. Motion was seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Searle made a motion to accept Resolution 2021 01 13 02, which states BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, that the meeting dates for 2021 are set as: 2nd and 4th Wednesdays of each month at 4:00 p.m. at 3245 Havensport Road in Greenfield Twp. Public is welcome to attend virtually and may obtain the sign in information for the meetings by email the Fiscal Officer at clerk@greenfieldtwp.org. Virtual meeting will be held until July 1, 2021 at which time this will be reevaluated. Occasionally, meeting dates will change to accommodate various scheduling

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conflicts. When this occurs, the change will be posted on the township website, post office (Carroll) and at the administrative office building, in addition to sending to any media requesting it. Special meetings will be held as called by the Chair of the Trustees with a minimum of 24-hour notice to the media if requested by the media; and posted on the township website, post office (Carroll) and at the administrative office building. Emergency meetings called by the Chair to be held if necessary, using the same procedures listed above. Meetings will be held at 3245 Havensport Road in Carroll unless otherwise announced on the website, post office or at the administration building. Motion seconded by Trustee Cotner.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0.

Trustee Cotner made a motion to accept Resolution 2021 01 13 03, which states BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, to authorize the Trustees, Fiscal Officer, and Department Supervisors to attend local, state, and national conferences and seminars in 2021 with proper registration for such events. Motion was seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

Trustee Cotner made a motion to accept Resolution 2021 01 13 04, which states BE IT RESOLVED by the Board of Trustees of Greenfield Township, Fairfield County, Ohio, to set mileage reimbursement rate per Standard Mileage Rates at 56 cents per mile set by the IRS for FY21. Motion was seconded by Trustee Kosch.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes. Motion Passed 3-0

FLOOR – no one attended virtually

ZONING BUSINESS

Motion made by Trustee Kosch to re-appoint Larry Joos to the BZA for the term of 1-1-21 through 12-31-25; seconded by Trustee Cotner.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes, Resolution passed 3-0

Trustee Searle listed the other BZA members and terms as: John Starner-term ending 12-31-21; John Reef-term ending 12-31-22, Tim Anderson-term ending 12-31-23, Dave Brown-term ending 12-31-24 and Dave Bichard as an alternate with one alternate position open.

Trustee Cotner made a motion to re-appoint June Queen to the Zoning Commission for the term ending 2025; Trustee Kent seconded.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes, Resolution passed 3-0

Trustee Searle stated the other Zoning Commission members as: Kim Wickham-term ending 12-31-21, Patrick Callahan-term ending 12-31-22, Jack Barr-term ending 12-31-23 and Jeff Zech –term ending 12-31-24 and Caitlin Barbee as an alternate with one alternate position open.

Kevin stated he is working on a variance and has a couple permits to do.

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FIRE DEPARTMENT BUSINESS

Chief Smith gave an update on the Covid fund purchases. The station flooring has been installed, the HVAC equipment has not been delivered to the contractor yet, Life Pack 15 should be delivered this week and the floor scrubber is to be delivered this week or next.

Since Engine 561 needs new front tires and an alignment. We have called around for pricing and it is between \$1600.00 and \$1900.00 so I will need a motion. Trustee Searle made a motion for front tires and an alignment on Engine 561 for up to \$2000.00; seconded by Trustee Cotner.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes, Motion passed 3-0

Chief Smith reported that the septic system is fully functional now.

We are working on the FEMA grant for air packs and cascade system.

The Fire Department has received a bill from Waste Management. The Fire Department has never received a bill from them. We found out that we were under a municipal contract and they no longer offer the municipal contract. Waste Management is supposed to give us an updated price but at this time we do not have anything from them. BSS Wates stated that they did not want to send out a trash truck out to our area. Local Waste quoted a flat monthly fee for \$160.00. Rumpke quoted \$105.00 plus a fuel surcharge. Rumpke would be somewhere between \$120.00 to \$130.00 per month. Chief Smith stated that Doug drops off trash from the Road Department while he is working on the roads. Trustees Kosch stated he feels that the Road Department should pay some of the bill. After discussion, Trustee Cotner will contact Local Waste to discuss a better rate.

ROAD AND CEMETERY DEPARTMENT BUSINESS

Tom has been working on a sign inventory drive by check list as recommended by OTARMA to be turned in monthly. Jeff and Doug have been checking on the 636 signs within the township.

There have been several funerals so far this year with another on Friday.

Tom asked if the Trustees have considered/thought about raises for the Road Department for this year. Discussion followed. It was decided to table until the next meeting.

Trustee Kosch asked Tom if the Road Department still was using the Softworks program and stated that software has a drive by sign inventory. Tom is still looking at the various reports within the program.

Trustee Kosch asked Tom about the delinears sign at 3675 Election House Road, stating he had told Tom earlier this summer it was down and it is still down. Tom stated it had been put up and is now down again.

Trustee Kosch stated we are going to be talking about Steve Acton and asked if Tom had talked to him. Trustee Cotner said he had talked to Mr. Action today and then spoken to Tom. Trustee Cotner said Tom is talking about putting rip rap in there. Discussion on the right of way, pipe location and grade followed.

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Trustee Kosch talked about Amy Smith and asked Tom is he had emailed the information he got from Jeff Camechis. Tom stated no. Trustee Kosch explained the what had taken place and that we (Trustees) need to write a letter saying we OK the petition to vacate the streets and alleys around that property. Trustee Kosch asked the Fiscal Officer to write this up. Tom stated he would write up a letter and show it to the Trustees.

Trustee Searle asked Tom about the sign grant information. Tom said he has not participated in this before and thinks we will be alright without it.

Trustee Searle stated he has seen information on the upcoming meeting with Reginal Planning on the development on Carroll Southern and Eagle Drive. He's seen that the road has been improved and wondered if Tom has heard anything about that being turned over to the township. Tom said he had not.

FROM THE TRUSTEES

Trustee Cotner asked if Kevin got his computer working. Kevin stated he is getting it back to normal.

There was discussion on how the permits are being done with the office being closed due to Covid. Residents are mailing in their application and checks so they are not picking up the permit. Fiscal Officer Wyne suggested a mailbox be placed by the building and applicants can pick up their permit once they are notified it is ready. Trustee Cotner asked if there was anything on the permit stating it needs to be posted.

Trustee Kosch asked if Kevin did inspections on his way home within the township. Kevin stated he did and just looked at one at 3211 Eagle Drive.

Trustee Kosch then asked if there is a permit for 4159 Election House Road. Kevin said it sounds familiar but will have to check. Trustee Kosch also asked him to check on 1295 Ginder Road for a garage.

Trustee Kosch asked if Kevin had heard anymore about the business on Havensport Road. Kevin said he will send him a letter that he is not allowed to run a business out of there until he files for the conditional use.

Trustee Kosch asked how long is the guy allowed to stay in the trailer at Carroll Southern and Lamb Road? There is a camper parked there with straw around it and it has been there for 3 or 4 months.

Motion to adjourn was made by Trustee Kosch; seconded by Trustee Searle.

ROLL CALL: Cotner: yes, Kosch: yes, Searle: yes, Motion passed 3-0

Meeting adjourned at 5:07 p.m.