

# Greenfield Township Zoning Commission

## Meeting Minutes

Tuesday, January 9, 2024

- **Call to order**

The Meeting was called to order by Jeff Zech, Chair, at 6:01 p.m. on Tuesday, January 9, 2023 at the Greenfield Township Fire Department Meeting Room. The Pledge of Allegiance was recited at the opening of the Meeting.

- **Roll call**

The Chair requested a roll call:

Jeff Zech, Chair  
Patrick Callahan, Vice-Chair  
June Queen, Secretary  
Jack Barr  
Amy Brown

Kim Wickham – alternate (not present)

Lonnie Kosch, Greenfield Township Trustee

The Commission reviewed the Draft Minutes from the previous Regular Meeting held on November 14, 2023. Patrick Callahan made a Motion to approve the Minutes. Amy Brown seconded the Motion. Vote was taken: Jeff Zech, yes; Patrick Callahan, yes; June Queen abstained (due to absence on November 14, 2023); Jack Barr, yes; Amy Brown, yes.

- **Old Business**

**Alternative Energy Conversion Systems - Section 425:** Patrick Callahan provided a revised copy, which includes the Regional Planning Commission's recommended revisions. The Zoning Commission reviewed and discussed the updates. Patrick stated he also ran the document through system spelling and grammar check with Zero errors detected. The following motions were as follows:

1. June Queen made a Motion to approve the final draft and to proceed with the required process for approval and addition to the Greenfield Township Zoning Code the revised Section 425 – Alternative Energy Conversion Systems. Jack Barr seconded the Motion. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes; Amy Brown, yes.

Patrick Callahan will send the revised, final document to Tom Erlenwein, Zoning Inspector.

2. Jack Barr made a Motion to proceed with the Public Hearing step of the review process with request to schedule a Public Hearing Date for Tuesday, February 13<sup>th</sup>, 2024. June Queen seconded the Motion. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes; Amy Brown, yes.

Jeff Zech will notify Tom Erlenwein for scheduling and required public notification.

**Breezeway and Accessory Structures (includes shipping containers):** Ongoing draft updates reviewed and discussed. Decision to insert as Section 415.03 – Accessory Structures. Patrick Callahan to update this section and will provide the final draft for review at the next regular Commission meeting.

### **New Business**

Annual nominations for Zoning Commission officer positions due – President, Vice President, plus Secretary appointee.

Patrick Callahan nominated Jeff Zech as President; June Queen seconded the nomination. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes; Amy Brown, yes.

Jack Barr nominated Patrick Callahan for Vice-President; Jeff Zech seconded the nomination. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes; Amy Brown, yes.

Jeff Zech asked if June Queen would consider serving again as Secretary. She agreed and thus appointed.

- **Next Greenfield Township Zoning Commission Meetings**

Regular Zoning Commission Meeting to be held immediately after the Public Hearing planned for Tuesday, February 13<sup>th</sup>, 2024.

Patrick Callahan made a Motion to adjourn the Meeting; Jack Barr seconded the Motion. Vote was taken: Patrick Callahan, yes; June Queen, yes; Jeff Zech, yes; Jack Barr, yes; Amy Brown, yes; The Meeting was adjourned at approximately 6:58 pm.

Respectfully Submitted By: June Queen, Commission Secretary