

**RECORD OF PROCEEDINGS**

*Minutes of*      **Greenfield Township Trustees**      *Meeting*

*Held 1:00 PM  
7-20-16*

The Greenfield Township Trustees met in special session at the administrative office to discuss the mentoring process of Greenfield Township Fire Department with Chief Cooley and Chief Gill along with the help of Jeff Cotner. Dave Cotner wanted to explain to the two trustees the main reason that he felt there needed to be a mentoring process. There was an issue when Chief Schwinne had called a working fire from 33 and Coonpath and Pickerington Road and that was Chief Gill's fire to call. Chief Gill's main concern is that as Chief you do not overstep your bounds on other people's runs. Chief Terry Gill stated that he would be more than happy to help along with Chief Cooley, but wanted to make sure everyone was on the same page about what the expectation of the mentoring process is. Chief Gill stated they are in the process of opening a new station and there will be limited time for the mentoring process. Chief Gill thought the trustees had already hired retired Chief Morris as the Fire Department Consultant. The trustees stated he was hired to instruct Chief Schwinne on the numerous Administrative duties required as the Fire Chief. John Reef stated he thought the computer system had numerous issues and felt Chief Morris needed to stay out of the computer system. John also stated he thought Chief Morris was hired to instruct Chief Schwinne on preparing the payroll only. John didn't think there was anything else that needed to be taught. Chief Gill stated his system is similar and the payroll spreadsheet is the same and guess where he got it. Chief Gill stated if it works somewhere else, copy it. Dave stated he wanted Chief Schwinne to go into a different direction and delegate more of the work to the Lieutenants. Chief Gill stated that he has learned that delegating the work load makes everyone more cohesive. Chief Gill also stated that no one is ready for the Chief's position when it is first given. Chief Gill said when he first started he called several Chief's for advise weekly. The trustees talked about a list of goals for Chief Schwinne. Chief Cooley stated that Chief Schwinne will need to be ready to take advice and work together. Chief Cooley felt a weekly discussion with Chief Schwinne to go over any issues that come up would be beneficial. Dave stated that the Chiefs Association contract included some advising free of charge. John asked the Chief Cooley and Chief Gill to advise them as to what the mentoring might include. Dave suggested maybe getting rid of the word mentoring. Chief Gill suggested calling the Chief's Association and see if they can come in and help the townships work together. The trustees asked Chief Gill what Chief Schwinne would need as far as training. Chief Cooley stated there are numerous classes available to instruct new Chief's. John asked who is responsible when the Chief is on vacation. Chief Cooley stated it depends, his station it goes to Company Officer; at Greenfield it's the Assistant Chief. John feels the Assistant Chief at Greenfield is not qualified and Dave agrees, something needs to be done. Chief Gill stated the department does not have to have an Assistant chief. Dave stated there is some turmoil in regards to across the board participation in the fire department. Chief Cooley stated Chief Schwinne needs a contact and it shouldn't be Chief Morris. Lonnie wants to make sure all training is completed and a new beginning for the fire department. The Chief's felt a meeting with Chief Schwinne and discussing the expectations could be a great beginning. John asked Jeff what his thoughts were as far as meeting with the Chief and maybe his crew. The main concern is making sure everybody is working together and communications are open. Chief Gill stated he could count on any one of his three great lieutenants anytime. Chief Cooley stated his department does not have officers, but they are

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constantly evolving. Dave stated he would get a hold of Stan with the Chief's Association. Dave felt the next step would be to meet with Chief Schwinne. Chief Gill suggested letting Chief Schwinne know this is to work together and create support from everyone. Chief Schwinne will have to buy into this and make it work. The Chief's will put together a list of training that will be required for the Chiefs. The trustees want this to help the three departments to work together. The trustees will put a list together and set up a meeting with Chief Schwinne. Dave asked if the Ohio Chief's Association did not work out, would retired Assistant Chief Kent Searles possibly mentor Chief Schwinne on a weekly basis, maybe on a Friday as a consultant. The chiefs thought this could be a great option. John asked about Public Relations in the community. Chief Gill suggested the school as a huge resource. Dave suggested the churches could be a great source also. There will be a special meeting held on Monday, August 1, 2016 at 1:00PM to meet with Chief Schwinne, Chief Cooley, Chief Gill and the trustees.

Business concluded; meeting adjourned.

*John Reilly*  
*Jamie L. Hunt*  
*David R. Carter*  
*Peg Arnett*