

Greenfield Township

Fairfield County, Ohio



MINIMUM REQUIREMENTS FOR PLAN APPROVAL RESIDENTIAL CONSTRUCTION

1. Complete the Permit Application with:
 - a. Type of permit requested.
 - b. Property information.
 - c. Owner information.
 - d. Estimated start/finish dates and value for each type of permit application.

2. Return the completed Permit Application to the Greenfield Township Building Department with a \$140.00 non-refundable deposit. The deposit will be applied toward the final permit fee.

3. Provide a total of two (2) complete sets of plans and specifications for the building, and two (2) additional sets of site drawings. (Drawings do not have to be sealed by an architect or engineer unless requested by the plans examiner). One set of building drawings and one set of site drawings will be returned upon approval of the permit. These approved drawings, permit cards issued, and related correspondence shall be maintained at the project site.

4. Minimum drawing requirements include, but are not limited to:
 - a. Floor plan(s) and foundation plan.
 - b. Floor and roof framing plans.
 - c. Wall section(s), foundation details, stair details, etc.
 - d. Roof truss drawings, including a truss layout sheet.
 - e. Site drawings indicating zoning compliance, grading conforming to the approved subdivision grading plan, sewer and water main locations.
 - f. Mechanical system description, including location and type of equipment, and size of ductwork.
 - g. Electrical system description, including Service size, location, and grounding information.

If you have any questions, please call 740-756-9378 for Greenfield Zoning information or 740-503-8036 for Ohio Building Code Consultants regarding Building Department information.