

# APPLICATION FOR ZONING CERTIFICATE

(Section 519.16 Ohio Rev. Code)

Application No. \_\_\_\_\_

Void After \_\_\_\_/\_\_\_\_/\_\_\_\_

To the Board of Township Trustees  
Greenfield Township, Fairfield County, Ohio

The undersigned hereby applies for a zoning certificate for the following use, to be issued on the basis of the representations contained herein, all of which applicant swears to be true.

1. Location of Property \_\_\_\_\_ Phone # \_\_\_\_\_
2. Name of Land Owner \_\_\_\_\_ Address \_\_\_\_\_
3. Occupant \_\_\_\_\_
4. Proposed use \_\_\_\_\_

- |   |   |
|---|---|
| <input type="checkbox"/> New Construction   | <input type="checkbox"/> No. of Families _____  |
| <input type="checkbox"/> Remodeling         | <input type="checkbox"/> Business               |
| <input type="checkbox"/> Accessory Building | <input type="checkbox"/> Manufacturing          |
| <input type="checkbox"/> Residence          | <input type="checkbox"/> Sign Board- Size _____ |
| <input type="checkbox"/> Garage             | <input type="checkbox"/> Misc. _____            |

5. Site plan to be attached and dimensions (a) through (g) completed.

- |  |  |
|--|--|
| (a) Main road frontage _____ feet  | (e) Depth of lot from center of road or street _____ feet        |
| (b) Set back from center of road or street _____ feet                                  | (e) Dimensions of building: Width _____ feet                     |
| (c) Set back from each side of line:<br>_____ side _____ feet<br>_____ side _____ feet | Depth _____ feet   |
| (d) Set back from rear lot line _____ feet   | (g) Highest point of building above established grade _____ feet |

6. Buildings: Use \_\_\_\_\_  
Number of stories \_\_\_\_\_ Basement \_\_\_\_\_

Usable floor space designed for use as living quarters exclusive of utility area, basements, porches, garages, breezeways, terraces, attics or habitable space over a first floor.

Living space	Living space	Off-street
first floor _____ square feet	second floor _____ square feet	parking space _____ square feet
Total square feet _____ (Including garage, porch, deck, patio, etc.)		

7. Date and number of Sewage Permit \_\_\_\_\_

Date and number of Water Permit \_\_\_\_\_

8. Remarks: \_\_\_\_\_

9. Zoning certificate does not relieve the applicant from the responsibility of obtaining all other required permits and approvals including but not limited to Fairfield County Building Department (614) 863-3099 or (740) 652-9495. Applicant and owner should also co-ordinate with utility companies required easements, right-of-ways and setbacks.

APPLICANT: \_\_\_\_\_ ZONING INSPECTOR: \_\_\_\_\_

Date received by Zoning Inspector \_\_\_\_/\_\_\_\_/\_\_\_\_

Fee for this Certificate \$ \_\_\_\_\_

**756-9378 FAX 7569224**  
Greenfield Twp. Zoning Inspector  
4663 Carroll Cemetery Rd. NW  
Carroll, Ohio 43112

THE FOLLOWING REQUIREMENTS MUST BE MET BEFORE A GREENFIELD TOWNSHIP ZONING PERMIT CAN BE ISSUED:

1. DEED AND (OR) TAX INFORMATION FROM COUNTY COURTHOUSE.
2. PLOT WITH NEW RESIDENCE DRAWN TO SCALE WITH SETBACK LINES.
3. COPY OF COUNTY HEALTH PERMITS (WELL & SEPTIC).
4. REGIONAL PLANNING FLOOD PLAIN PERMIT (IF REQUIRED).
5. SET OF HOUSE PLANS (IF NEW HOME) AND A HOUSE NUMBER OBTAINED FROM COUNTY ENGINEERING.
6. EXACT CONSTRUCTION AREA MUST BE STAKED OUT BEFORE A PERMIT WILL BE ISSUED.
7. IF YOU ARE SEEKING A PERMIT FOR A GARAGE, ACCESSORY BUILDING OR BARN PLEASE SUBMIT A DRAWING INDICATING LOCATION IN RELATION TO THE HOUSE AND ALL PROPERTY LINES.

ONCE THE ZONING INSPECTOR IS GIVEN THE ABOVE ITEMS, AN INSPECTION WILL BE SCHEDULED. REMEMBER IT IS YOUR RESPONSIBILITY TO HAVE ALL INFORMATION TURNED IN AT APPLICATION TIME. NOT HAVING ALL INFORMATION CAN DELAY YOUR ZONING PERMIT.

AFTER COMPLETING YOUR APPLICATION PLEASE RETURN IT TO THE ZONING INSPECTOR AT 4663 CARROLL-CEMETERY ROAD, CARROLL, OHIO, 43112.

AN INSPECTION WILL BE SCHEDULED BEFORE THE PERMIT IS ISSUED. PAYMENT WILL BE DUE AT THE TIME OF PICKUP. MAKE YOUR CHECK PAYABLE TO "GREENFIELD TOWNSHIP TRUSTEES". PLEASE PLAN IN ADVANCE, YOUR ZONING INSPECTOR HAS 10 DAYS TO APPROVE OR DENY YOUR APPLICATION.

PLEASE CALL IF YOU HAVE ANY QUESTIONS.  
**GREENFIELD TOWNSHIP, ZONING INSPECTOR**  
**740-756-9378 Phone 740-756-9224 (FAX)**

# **GREENFIELD TOWNSHIP, ZONING REQUIREMENTS**

## **RESIDENTIAL HOMES**

**LOT AREA, 150 FT. ROAD FRONTAGE, 1.5 ACRE MINIMUM  
TOTAL AREA**

**FRONT YARD SET BACK, 90 FT. FROM CENTER OF ROAD**

**SIDE YARD, NO CLOSER THAN 20 FT. TO ANY SIDE LINES**

**REAR YARD AT LEAST 50 FT. FROM REAR LINE TO BUILDING  
LINE**

**ONE UTILITY SHED UNDER 144 SQ. FT., NO PERMIT NEEDED**

**PLEASE CALL IF YOU HAVE ANY QUESTIONS.**

**GREENFIELD TOWNSHIP, ZONING INSPECTOR**

**740-756-9378 Phone-740-756-9224 (FAX)**

**GREENFIELD TOWNSHIP, ZONING FEES, Effective 08.01.05**

- All structures 250 sq. ft or less (Minimum Fee) ..... \$ 60.00
- Utility shed, one per residence, 144. sq. ft or less ..... No fee
- All structures in A1, A2, R1, R2, R3 ..... 18-cents per sq. ft  
(*New residence, additions, accessory use buildings, pole buildings, garages, decks, patios, porches*)
- All residential swimming pools ..... \$120.00
- Moving of structures ..... \$ 42.00
- Zoning B1, I1, HB, PRB, SU ..... \$414.00 first 1500 sq. ft  
..... Footage greater than 1500 sq. ft, 24-cents per sq. ft
- Appeals ..... \$335.00
- Variance ..... \$335.00
- Conditional Use ..... \$335.00
- Rezoning ..... \$360.00
- Amendment or Resolution Changes ..... \$360.00

**SIGNS**

- Less than 6 sq. ft ..... No fee
  - 6 sq. ft to 50 sq. ft ..... \$120.00
  - 51 sq. ft to 200 sq. ft ..... \$240.00
  - Billboards (per side) ..... \$600.00
- Copy of Zoning Book ..... \$ 11.00  
(Also available on the web site: [www.greenfieldtwp.org](http://www.greenfieldtwp.org))

***Payment will be due at the time the permit is ready for pickup from the Zoning Inspector. Make your check payable to “Greenfield Township Trustees.” NO CASH ACCEPTED.***

Please call the Zoning Inspector with any questions.

**Greenfield Township Zoning Administration**

*Zoning Inspector: Bette Bowers  
4663 Carroll-Cemetery Road  
Carroll, OH 43112  
740-756-9378 (office)  
740-756-9224 (fax)*

*Hours: Monday and Wednesday, 9:00 a.m. to 11:00 a.m.  
Thursday, 3:30 p.m. to 5:30 p.m.  
[gtbowers@greenfieldtwp.org](mailto:gtbowers@greenfieldtwp.org)*



## GREENFIELD TOWNSHIP FIRE DEPARTMENT

P.O. BOX 409  
CARROLL, OH 43112  
CHIEF-TERRY J. MORRIS, SR.

BUSINESS PHONE (740) 756-4644  
FIRE & EMS 911

Dear resident,

When you have an emergency at your house, be it a loved one experiencing a heart attack or a clothes dryer on fire in your basement, TIME will be the major determining factor in how we can influence the outcome. One of the biggest problems we encounter on an emergency run is finding the correct location. When people place their address on their home or on their mailbox, they seem to always place it so it can be seen in the direction the mailman approaches. This is great for the postal service, as they are driving very slowly, and usually stopping at every home. We, on the other hand, are usually in a hurry, and need to be able to spot an address from a distance. We also may not be coming down the street in the same direction the mailman does. The remedy for this problem is for each homeowner to place a green, reflective address sign in a prominent location on their property where the numbers are on both sides and can be seen from both directions. This can be placed on a mailbox pole or a separate pole. These signs are available at our fire station for \$7.00. This is our cost for the signs. In the interest of public safety we sell them at our cost.

I highly recommend the use of these signs, as they are the best way to help us find your home when you need us most.

Please call or stop in at the station for more information or to get your sign.

Thank you,

Terry J. Morris Sr., Fire Chief  
Greenfield Township Fire Dept.  
Phone (740) 756-4644  
Fax (740) 756-7880  
[chief560@rrohio.com](mailto:chief560@rrohio.com)  
[www.greenfieldtpw.org](http://www.greenfieldtpw.org)  
**"Our Family Here For Yours"**

